Board of Supervisors Meeting
October 12, 2026

Opening: Chair Elston opened the regular scheduled meeting on Monday, October 12, 2026, at 7:00 P.M. at the West Nantmeal Township Building.

Roll call was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, H. Barclay Hargreaves III, Craig Kologie, Zoning Officer, and Kimberly Venzie, Solicitor.

Public Comment: Chair Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

Minutes:

Motion: Mr. Beam made the motion to approve September 14, 2026 meeting minutes and Mr. Hargreaves made the second. Motion carried 3-0.

Treasurer's Report:

The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

Victory Bank Money Market @ 3.60%	1,152,896.64
Victory Bank Checking @ 3.35%	11,191.10
Total Operating Funds:	$ 1,164,087.74

- **Designated Accounts:**

Victory Bank - State Fund @ 3.60%	111,195.36
Victory Bank – Community Day @3.60%	2,356.02
Victory Bank – Community Day Donations @3.60%	6,278.35
Trumark CD - Elverson-Honey Brook EMS –matures 4/9/27 @ 3.348%	39,094.47
Trumark CD - Twin Valley FD –matures 12/29/26 @ 3.445%	39,044.93
Trumark - Savings @ .02%	56.21
1st Resource Truck Fund @ 3.50% matures 1/10/27	55,527.37
PLGIT - FIRE/EMS - Prime MM @ 3.84%	8,103.89
PLGIT - Act 209- Prime MM @ 3.84%	2,424.82
PLGIT Recreation - MM @ 3.84%	13,620.10
PLGIT Term 1 @3.98% matures 1/15/27-Park exp.	300,000.00
Victory Bank CD @ 2.96% matures 8/6/27-Equip Fund	268,984.38
Total Designated Funds:	$ 846,685.90

- **Investment Accounts:**

Victory Bank – Investment MM @ 3.60%	280,992.61
PLGIT General Fund Prime @ 3.84%	19,656.56
PLGIT General Fund Class @ 3.47%	.00
PLGIT CD 1 Class @ 3.47%	.00
PLGIT CD 1 Prime @ 3.74%	.00
PLGIT Term 2 @ 4.08% matures 6/2/27	238,387.12
PLGIT Term Prime @ 3.76%	147,557.41

PLGIT CD 3 Term @ 4.07% matures 2/1/27	242,000.00
PLGIT Term 4 @ 3.98% matures 1/15/27	200,000.00
PLGIT Term 4 @ 4.16% matures 12/7/26	244,000.00
1st Resource CD 1 @ 3.40% matures 1/10/27	221,791.68
Trumark CD 1 @ 3.542% matures 6/4/27	117,106.31
Trumark CD 2 @ 3.542% matures 6/4/27	234,571.96
Trumark CD 3 @ 3.687% matures 12/15/26	115,392.50
Trumark CD 4 @ 3.55% matures 9/17/26	117,123.26
Victory Bank CD 3 @ 3.54% matures 11/22/26	144,667.57
Total Investment Funds:	$2,323,246.98

- **Escrow Accounts:** $ 23,681.27
- **Total Funds under management**: $ 4,357,701.89

AUDIENCE: No comment

Engineering:

- Survey completed for the Bollinger Road park expansion and will be presented to the Board.
- 2416 Chestnut Tree Road – site prep work is underway for A&J Specialties building
- Met with Bryan Rillstone, Chester County Health Dept. – reviewed complaint process response and new online system that will streamline services between the Township and the Health Dept.
- Goodfellow Road easement – waiting for a response from the property owner's representative

Zoning Report:

- Zoning violation hearing for 26 New Road is rescheduled to November 5th.
- Continued complaints regarding 277 Killian Road with health and safety issues. Will continue to monitor and seek solutions with Chester County agencies.

Solicitors' Report:

- Rouse Chamberlin is working on a sewer agreement for 3170 Ridge Road subdivision.

Planning Commission: No meeting in September

Roads:

- Road mowing will continue though road trimming with Honey Brook Township is delayed.
- Ford F550 will be sent to Glick Fire Equipment for undercoating.
- Discussed road mowing at PennDot intersections for public safety in the Township.
- L-TAP meeting on October 13 at 9 AM to discuss the speed study on Wyebrook Road.
- John Deere has stated that a different tractor will be needed for a side-mount mower assembly.

Parks and Recreation:

- Community Day was postponed to October 3 due to inclement weather on September 26 and will discuss a potential date change for 2027. Committee, volunteers, and most vendors adapted to the change and the day went well. Thank you letters will be issued to vendors, sponsors, volunteers, and first responders.
- Tree Lighting is December 4.
- Walking trail erosion issue was reviewed by Mr. Kologie with the suggestion of installing an eggcrate surface for stabilization. The newer part of the trail needs to be edged in spring of 2027.

- The existing pavilion roof needs gutters or extended pavement beyond the drip line.
- Discussed potential noise from proposed pickle ball courts.

Historic: No report

EMS:

- Safe Schools meeting with Twin Valley School District will be held on October 22. A tabletop exercise will be held in Spring, 2027.
- Regional EMS Advisory Committee is in the early stages of development.

OLD BUSINESS:

1. Voice-over phone system – will further review the proposed change to the phone system.
2. Western Chester County UCC Board of Appeals – Reviewed and discussed new program under the guidance of the Western Chester County Council of Government.
   Motion: Mr. Elston made a motion to move forward with the simplified procedures of the UCC Appeals Board and was seconded by Mr. Beam. Motion carried 3-0.
3. Damaged mailbox policy – Ms. Venzie will review and make suggested changes to the proposed policy.
4. Township Preservation Ordinance – reviewed information provided by Kristin Camp and will forward to the Historical Commission to determine if any changes are needed to existing ordinance.
5. 2027 budget planning – reviewed budget figures through September 30. Will confirm changes in 2027 equipment costs, adjust 2027 interest and animal control costs and provide details in November.

NEW BUSINESS:

6. Website ADA compliance – discussed mandated ADA compliance changes required by April 26, 2028 for the Township website. Mr. Hargreaves research and bring information to the next meeting.
7. Long's Asphalt and Martin Paving pay requests – 10% retainage fees of $14,191.53 for Long's Asphalt and $10,462.80 for Martins Paving for work completed on Yoder Road.
   Motion: Mr. Elston made a motion to approve the payment of $14,191.53 to Long's Asphalt and $10,462.80 to Martins Paving and was seconded by Mr. Beam. Motion carried 3-0.
8. BJ Baldwin pavilion electrical quote – Reviewed quote for extending the electrical service to the pavilion and the addition of a second dusk to dawn light. Will contact BJ Baldwin for further information.
9. CCATO Fall convention **–** West Nantmeal Township will not attend this year.
10. Safety Net Sanctuary 2027 contract – Fee will remain at $1500.00 for 2027.
    Motion: Mr. Beam made a motion to adopt the 2027 Safety Net Sanctuary Animal Control contract with an annual fee of $1500.00 and was seconded by Mr. Hargreaves. Motion carried 3-0.
11. Tax Collector Convention – Ms. Kolpak will be attending the convention for continuing education on October 16 and 17 with a cost of $210.00 and no hotel fees.
    Motion: Mr. Beam made a motion to approve Ms. Kolpak attending the Tax Collector convention with cost of $210.00 and was seconded by Mr. Hargreaves. Motion carried 3-0.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening have been reviewed.
Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Hargreaves. Motion carried 3-0.

General Fund	$149,898.53
State Account	$10,462.80
Community Day	$400.00

ADJOURNMENT: With no further business to discuss, adjournment took place at 8:55 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Hargreaves. Motion carried 3-0.

Respectfully submitted,

Deborah M. Kolpak, Secretary