

## **Board of Supervisors Meeting**

### **June 9, 2025**

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, June 9, 2025, at 7:00 P.M. at the West Nantmeal Township Building.

**Roll call** was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr, Craig Kologie, Zoning Officer, and Kim Venzie, Solicitor.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

Mr. Elston announced that there was an Executive Session from 6:00-6:55 PM prior to the meeting regarding hiring a consultant to review Township ordinances.

#### **Minutes:**

**Motion:** Mr. Beam made the motion to approve May 12, 2025, meeting minutes and Mr. Daniel made the second. Motion carried 3-0.

#### **Treasurer's Report:**

The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

Victory Bank General Fund- Money Market @ 4.25%	937,461.84
Victory Bank General Fund- Checking @ 3.88%	<u>12,147.56</u>
Total Operating Funds:	\$ 949,609.40
- **Designated Accounts:**

Victory Bank – ARP Funds @ 4.25%	171,702.72
Victory Bank - State Fund @ 4.25%	110,076.42
Victory Bank – Community Day @4.25%	2,523.06
Victory Bank – Community Day Donations @4.25%	5,971.78
Trumark CD - Elverson-Honey Brook EMS –matures 4/9/26 @ 3.928%	36,993.06
Trumark CD - Twin Valley FD –matures 7/1/25 @ 4.025%	36,919.31
Trumark - Savings @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 10/21/25 @4.42%	157,502.71
PLGIT - FIRE/EMS - Prime MM @ 4.38%	14,584.52
PLGIT - Act 209- Prime MM @ 4.38%	2,299.94
PLGIT General Fund Prime @ 4.38%	2,509.07
PLGIT General Fund Class @ 4.15%	228,844.09
PLGIT Recreation - MM @ 4.38%	<u>12,918.71</u>
Total Designated Funds:	\$ 782,851.60
- **Investment Accounts:**

Victory Bank – Investment MM @ 4.25%	267,271.68
PLGIT CD 1 Term @ 4.32% matures 10/15/25	226,964.96

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PLGIT CD 1 Class @ 4.15%	0.27
PLGIT Term 2 @4.24% matures 11/28/25	230,156.14
PLGIT CD 3 Term @ 5.05 matures 9/3/25	143,507.01
PLGIT CD 4 @4.24% matures 11/28/25	140,516.59
PLGIT Term 4 @ 5.45% matures 7/15/25	181,222.18
1 <sup>st</sup> Resource Truck Fund @ 4.25% matures 7/10/25	53,315.46
1 <sup>st</sup> Resource CD 1 @ 4.00% matures 1/10/26	213,261.84
1 <sup>st</sup> Resource Truck Fund 2 @ 4.5 % matures 6/11/25	61,485.71
Trumark CD 1 @ 4.55% matures 6/4/25	110,499.26
Trumark CD 2 @ 4.55% matures 6/4/25	221,337.72
Trumark CD 3 @ 4.121% matures 6/17/25	109,035.18
Trumark CD 4 @ 4.169% matures 3/19/26	110,418.43
Victory Bank CD @ 4.40% matures 10/6/25	250,000.00
Victory Bank CD 3 @ 4.40 % matures 5/25/26	<u>137,570.88</u>
Total Investment Funds:	\$2,456,563.31

- **Escrow Accounts:** \$ 29,828.36
- **Total Funds under management:** \$ 4,218,852.67

**AUDIENCE:** No comments

**Engineering:**

- Hammell-O'Donnell Business Park – submitted revised plan
- Rouse-Chamberlin will attend the July meeting with an updated plan for Brick Lane property.
- Stoltzfus Enterprises is preparing a plan for the parcel at Ridge and Sweetwater Roads.
- Yoder Road culvert is in production and should be ready by mid-July.

**Zoning Report:**

- A violation letter was issued to 11 Sweetwater Road for operating an AirBnb.
- Court dates are being set for property code violations at 316 N Manor Road and 266 Killian Road.
- Investigating an undocumented dog breeding complaint at 3000 Creek Road.

**Solicitor's Report:**

- Ms. Venzie will advertise the ordinance to update Supervisor compensation as directed by Act 94 to be adopted at the July meeting.

**Motion:** Mr. Elston made a motion for Ms. Venzie to advertise the ordinance to update Supervisor compensation as directed by Act 94 to be adopted at the July meeting and was seconded by Mr. Daniel. Motion carried 3-0.

**Planning Commission:**

- Comprehensive Plan –Discussed economic development, community facilities and services, recreation and open space, and utilities. Transportation, Planning and Coordination, and Future Land Use will be discussed at the June meeting
- 361 Lewis Mill Road Zoning Hearing -reviewed the variance application with no official comment.

**Roads:**

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- Road mowing was completed and will restart in the next few weeks.
- The new truck is in production and the current truck will be prepared to be sold.

**Parks and Recreation:**

- Melissa Tiska and Meghan deGaray are interested in joining the committee.
- Looking for other possibilities for Movie nights.
- Community Day planning is on-going.
- Yoga in the Park is held every Sunday in June from 10-11 AM. Instructor fees will be paid by the Township.

**Historic:** No report

**EMS:**

- Chester County Hazard Mitigation plan documents are completed including a Township threat assessment.
- Working on an Emergency Plan for Community Day.
- Savvy Citizen – will coordinate a meeting with Elverson Borough to view the program.

**OLD BUSINESS:**

1. 144 Barneston Road Stormwater Agreement – updated agreement was presented for approval.  
**Motion:** Mr. Beam made a motion to sign the updated stormwater agreement for 144 Barneston Road and was seconded by Mr. Daniel. Motion carried 3-0.

**NEW BUSINESS:**

2. 251 Green Hollow Road Stormwater Agreement – agreement was presented for approval.  
**Motion:** Mr. Beam made a motion to sign the stormwater agreement for 251 Green Hollow Road and was seconded by Mr. Daniel. Motion carried 3-0.
3. Ordinance 1-2025- Discussed under Solicitor.
4. Lippitt Road Properties – 3-month extension request – requested extension for review period.  
**Motion:** Mr. Beam made a motion that Ms. Venzie will issue a letter requiring payment of unpaid invoices for this project before the 3-month extension will be granted and was seconded by Mr. Daniel. Motion carried 3-0.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Daniel made the motion to pay the bills and was seconded by Mr. Beam. Motion carried 3-0.

General Fund	\$29,407.87
Fire/EMS	\$32,203.00

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 7:55 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0.

Respectfully submitted,

Deborah M. Kolpak, Secretary

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