

## **Board of Supervisors Meeting**

### **March 10, 2025**

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, March 10, 2025, at 7:00 P.M. at the West Nantmeal Township Building.

**Roll call** was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr via Zoom, Craig Kologie, Zoning Officer, and Kim Venzie, Solicitor.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

#### **Minutes:**

**Motion:** Mr. Daniel made the motion to approve the February 10, 2025, meeting minutes and Mr. Beam made the second. Motion carried 3-0.

#### **Treasurer's Report:**

The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

Victory Bank General Fund- Money Market @ 4.45%	868,331.21
Victory Bank General Fund- Checking @ 4.02%	<u>8,608.48</u>
Total Operating Funds:	\$ 876,939.69
- **Designated Accounts:**

Victory Bank – ARP Funds @ 4.45%	169,887.44
Victory Bank - State Fund @ 4.45%	19,410.01
Victory Bank – Community Day @4.45%	2,496.38
Victory Bank – Community Day Donations @4.45%	5,908.65
Trumark CD - Elverson-Honey Brook EMS –matures 4/8/25 @ 4.41%	36,558.81
Trumark CD - Twin Valley FD –matures 7/1/25 @ 4.025%	36,555.30
Trumark - Savings @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 10/21/25 @4.42%	157,502.71
PLGIT - FIRE/EMS - Prime MM @ 4.50%	3,220.51
PLGIT - Act 209- Prime MM @ 4.50%	2,274.56
PLGIT General Fund Prime @ 4.50%	1,414.01
PLGIT Recreation - MM @ 4.50%	<u>12,776.17</u>
Total Designated Funds:	\$ 448,010.76
- **Investment Accounts:**

Victory Bank – Investment MM @ 4.45%	426,674.41
PLGIT CD 1 Term @ 4.86% matures 3/18/25	220,469.65
PLGIT Term 2	230,446.90
PLGIT CD 3 Term @ 5.05 matures 9/3/25	143,507.01
PLGIT CD 4	140,694.09
PLGIT Term 4 @ 5.45% matures 7/15/25	181,222.18

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PLGIT Term @ 4.94% matures 4/7/25	219,509.27
1 <sup>st</sup> Resource Truck Fund @ 4.25% matures 7/10/25	53,315.46
1 <sup>st</sup> Resource CD 1 @ 4.00% matures 1/10/26	213,261.84
1 <sup>st</sup> Resource Truck Fund 2 @ 4.5 % matures 6/11/25	61,485.71
Trumark CD 1 @ 4.55% matures 6/4/25	109,293.45
Trumark CD 2 @ 4.55% matures 6/4/25	218,922.42
Trumark CD 3 @ 4.121% matures 6/17/25	107,934.69
Trumark CD 4 @ 4.698% matures 3/19/25	109,291.09
Victory Bank CD @4.40% matures 10/6/25	250,000.00
Victory Bank CD 3 @ 4.40 % matures 5/25/26	<u>137,570.88</u>
Total Investment Funds:	\$2,823,599.05

- **Escrow Accounts:** \$ 29,499.24
- **Total Funds under management:** \$ 4,178,048.74

#### **AUDIENCE:**

- Tim McEwen -Elverson Borough voted unanimously to oppose the Kurtland Farms biodigester and will encourage property owners to not accept the digestate on their farms.
- Megan deGaray– Requested email be acknowledged by the Supervisors and Planning Commission. Suggested that Mr. Beam and Buckley Brion recuse from Kurtland Farms biodigester due to conflicts.
- Sharon deGaray, Martin Kennedy – Opposes digester and see no benefit to the community as it brings risk and no reward.

#### **Engineering:**

- Yoder Road culvert – shop drawings are in process

#### **Zoning Report:**

- Property maintenance issues are being investigated, and violation letters have been issued.
- The property owner on Reeder Road was contacted about the use of an unpermitted driveway.

#### **Solicitor's Report:** No report

#### **Planning Commission:**

- Comprehensive Plan – goals and objectives are being developed.

#### **Roads:**

- The guide rail at Lammey and N. Manor Roads was damaged by a school bus. Collinson provided an estimate of \$2450.00 for the repair. The bus company will be contacted regarding repair and payment.
- Bollinger Road bridge is scheduled for an inspection on April 6.

#### **Parks and Recreation:**

- Events planned for 2025:
  - May 17 – 8 AM – Noon – Community Yard Sale
  - TBD - 2 movie nights. Would like to begin at 7 PM
  - September 27 – Community Day
  - December 5 – 5:30-7 PM – Tree lighting

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**Historic:** No report

**EMS:**

- The County hazard mitigation plan is in process and due to FEMA 1/2/2026
- Securing addresses for all buildings at St. Mary's of Providence for 911 and the Post Office.
- Working on an incident plan for the April 12 5K race at St. Mary's of Providence.
- Assisting with the development of the Comprehensive Plan.

**OLD BUSINESS:**

1. Hammell-O'Donnell Conditional Use decision – Ms. Venzie provided the decision with the agreed upon conditions.

**Motion:** Mr. Elston made a motion to approve the Hammell-O'Donnell Conditional Use decision with the agreed upon conditions including the restriction North of the pipeline and was seconded by Mr. Beam. Motion carried 3-0.

2. Caernarvon Township anaerobic digester – discussed with the audience as they shared concern about regulating and testing the digestate before it is applied on fields. Reviewed Caernarvon ordinance which regulates digester use and East Coventry ordinance which regulates digestate application.

**NEW BUSINESS:**

3. DCNR grant resolution – required as part of the application process for the proposed Bollinger Road parking improvements, pavilion, and pickle ball courts.

**Motion:** Mr. Beam made a motion to sign the DCNR grant resolution for proposed Bollinger Road parking improvements, pavilion, and pickle ball courts and was seconded by Mr. Daniel. Motion carried 3-0.

4. Street sweeping proposal- Sweeping Corp of America (SCA) agreement for an 8-hour minimum at a cost of \$1240.00.

**Motion:** Mr. Beam made a motion to approve the SCA agreement for road sweeping in the amount of \$1240.00 for an 8-hour minimum and seconded by Mr. Daniel. Motion carried 3-0.

5. Supervisor Job Descriptions – reviewed descriptions for Road Master, Community Day Director, and Building Maintenance which will be given to the auditors to set hourly rate for each position.

6. Lippitt Road Properties – 3-month extension – extension will not be granted until outstanding invoices are paid. Ms. Venzie will assist with a response letter.

**Motion:** Mr. Beam made a motion to grant a 3-month extension for the Lippitt Road Properties Minor Subdivision plan after outstanding invoices are paid and was seconded by Mr. Daniel. Motion carried 3-0.

Mr. Elston called for an Executive Session at 8:07 PM to discuss legal issues and closed at 8:20 PM.

**Motion:** Mr. Beam made a motion to request Ryan Jennings of Unruh, Turner, Burke, and Frees to investigate the development of an ordinance regarding anaerobic digesters and the digestate application and was seconded by Mr. Daniel. Motion carried 3-0.

**OTHER BUSINESS:** None

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**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund	\$68,509.66
Victory Bank Truck Fund CD	\$137,570.88
2025 Truck Fund	\$24,830.12

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 8:30 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0.

Respectfully submitted,

Deborah M. Kolpak, Secretary

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