

Board of Supervisors Minutes – January 6, 2025

Annual Reorganization Meeting

Chairman Elston opened the Reorganization meeting at 7:30 P.M. on Monday, January 6, 2025.

Present were Gary C. Elston, Nelson Beam, and Ari Christakis, Solicitor. Frank Daniel, Jr., was absent.

Mr. Elston appointed Deborah Kolpak as temporary chairperson and Ms. Kolpak called for nominations for Chairman. Mr. Beam nominated Mr. Elston as Chairman, which was seconded by Mr. Elston. The vote was carried unanimously, and Mr. Elston resumed his duties as chair.

Mr. Elston nominated Mr. Beam as vice chairperson, Mr. Beam made the second. Vote carried unanimously.

The following nominations took place:

- Secretary/Treasurer..... Deborah M Kolpak (Elston/Beam – Vote 2-0)
- Road Master.....
- Nelson R. Beam (Elston/Beam – Vote 2-0)
- Solicitor..... Buckley, LLP (Elston/Beam – Vote 2-0)
Kristin S. Camp
- Engineer..... Castle Valley Consulting (Beam/Elston – Vote 2-0)
Gary Weaver
- Zoning Officer..... Craig Kologie
Castle Valley Consultants (Beam/Elston – Vote 2-0)
- Vacancy Board..... David Kolpak (Beam/Elston – Vote 2-0)
- EMC..... H. Barclay Hargreaves (Beam/Elston – Vote 2-0)
- Bank..... Truist, PLGIT, Victory Bank, Trumark, 1st Resource
(Beam/Elston – Vote 2-0)
- Planning Commission Sec’y. Lisa Gardner (Beam/Elston – Vote 2-0)
- Right to Know Officer..... Deborah M. Kolpak (Beam/Elston – Vote 2-0)
- Deputy Tax Collector..... Susan L. Ward (Beam/Elston – Vote 2-0)

The business hours will be Monday, Tuesday, and Wednesday from 9:00 A.M. to 3:00 P.M.
(Beam/Elston – Vote 2-0)

The Supervisor Meetings will remain the second Monday of each month at 7:00 P.M.
(Beam/Elston – Vote 2-0)

All previously adopted Ordinances and Resolutions are readopted for 2025.
(Beam/Elston – Vote 2-0)

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Mr. Elston will head building maintenance, Mr. Daniel will head parks and recreation, and Mr. Beam will be the Roadmaster. (Beam/Elston – Vote 2-0)
 The Treasurer's Bond will be \$2,000,000.00 for 2025. (Beam/Elston – Vote 2-0)

Mr. Beam, Mr. Elston, Mr. Daniel, and Ms. Kolpak will attend the 2025 PSATS Convention in April. Mr. Elston will be the voting delegate.

Motion: Mr. Beam made the motion to pay all expenses outside of a public meeting and seconded by Mr. Elston. (Vote 2-0)

Appointments:

- **Planning Commission:**

Dane Moyer	(12/31/25)
Robert Baskin	(12/31/25)
Curtis Lammey	(12/31/26)
Daniel Collmann	(12/31/26)
Nelson Beam	(12/31/26)
James Coffman	(12/31/27)
Daniel Dierksheide	(12/31/26)
- **Zoning Hearing Board:**

Edward Ward	(12/31/26)
Evan Pellegrino	(12/31/25)
Mark Cummins	(12/31/27)

Alternates: Nick McDermott & Clark Gaynor
- **Historic Commission:**

Susan Ward	(12/31/25)	
Kathleen Duncan	(3-year appointment-12/31/27)	(Beam/Elston– Vote 2-0)
Caryl Ann Cooper	(12/31/26)	
Michele Algier	(12/31/26)	
Robert Farrell	(3-year appointment-12/31/27)	(Beam/Elston– Vote 2-0)
Tom Curry	(3-year appointment-12/31/27)	(Beam/Elston– Vote 2-0)
Barbara Yamarick	(3-year appointment-12/31/27)	(Beam/Elston– Vote 2-0)
David Yamarick	(3-year appointment-12/31/27)	(Beam/Elston– Vote 2-0)
Kevin McDermott	(12/31/25)	
Henrik Burger	(12/31/25)	
Jessica Burger	(12/31/25)	
Rob Brown	(12/31/25)	
Jeanne Marie Daily	(12/31/26)	
- **Park and Recreation Board:**

Frank V. Daniel Jr – Chairman	
Michael Spirito	(12/31/28)

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Frank Lilley	(12/31/28)
Kathleen O'Neill	(12/31/28)
Marita Scheibe	(12/31/27)
Tabathe Wallace	(12/31/28)
Evan Myers	(12/31/27)

Parks and Recreation - Rental fee – no change for 2025.

Compensation for 2025:

Secretary/Treasurer..... \$31.25 per hour/\$100 per meeting
 Paid 2025 holidays will include: New Year's Day, Memorial Day, 4th of July,
 Labor Day, and Christmas

Road Foreman..... \$27.00 per hour
 Equipment Operator..... \$26.50 per hour
 P.C. Secretary..... \$28.50 per hour with 2 hour minimum
 Building, Park & Road Maintenance..... \$20.00 – \$27.00 per hour
 Snow Removal..... \$33.00 per hour

Motion: Mr. Beam made the motion to approve 2025 compensation and seconded by Mr. Elston. Vote carried 2-0.

Mileage was set at .70 as per the 2025 IRS rate per mile.

Reorganization was completed at 7:40 P.M.

Monthly Supervisor Meeting

Roll call was taken, and present were Gary C. Elston, Nelson Beam, and Ari Christakis, Solicitor. Frank Daniel, Jr., was absent.

Public Comment: Chairman Elston called for public comment on tonight's agenda which was posted on the Township website and on the building door. No public comment was received.

Minutes:

Motion: Mr. Elston made the motion to approve the December 30, 2024 minutes as written and Mr. Beam made the second. Motion carried 2-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

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- **Operating Accounts:**

Victory Bank General Fund- Money Market @ 4.65%	790,615.31
Victory Bank General Fund- Checking @ 4.22%	<u>19,641.37</u>
Total Operating Funds:	\$ 810,256.68

- **Designated Accounts:**

Victory Bank – ARP Funds @ 4.65%	168,691.25
Victory Bank - State Fund @ 4.65%	19,273.34
Victory Bank – Community Day @4.65%	2,478.80
Victory Bank – Community Day Donations @4.65%	5,867.04
Victory CD 2 – Truck Fund –matures 2/22/25 @ 5.30%	133,991.23
Trumark CD - Elverson-Honey Brook EMS –matures 4/8/25 @ 4.41%	36,558.81
Trumark CD - Twin Valley FD –matures 7/1/25 @ 4.025%	36,555.30
Trumark - Savings - @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 1/23/25 @5.28%	153,462.40
PLGIT - FIRE/EMS - Prime MM @ 4.69%	3,136.50
PLGIT - Act 209- Prime MM @ 4.69%	2,258.06
PLGIT General Fund - MM @ 4.69%	1,330.98
PLGIT Recreation - MM @ 4.69%	<u>12,683.49</u>
Total Designated Funds:	\$ 576,293.41

- **Investment Accounts:**

Victory Bank – Investment MM @ 4.65%	287,003.36
PLGIT CD 1 Term @ 4.86% matures 3/18/25	220,469.65
PLGIT Term 2 @4.94% matures 2/18/25	224,712.19
PLGIT CD 3 Term @ 5.05 matures 9/3/25	143,507.01
PLGIT CD 4 @5.70% matures 2/18/25	135,331.15
PLGIT Term 4 @ 5.45% matures 7/15/25	181,222.18
PLGIT Term @ 4.94% matures 4/7/25	219,509.27
1 st Resource Truck Fund @ 5.25% matures 1/10/25	50,000.00
1 st Resource CD 1 @ 5.25% matures 1/10/25	200,000.00
1 st Resource Truck Fund 2 @ 4.5 % matures 6/11/25	61,485.71
Trumark CD 1 @ 4.55% matures 6/4/25	109,293.45
Trumark CD 2 @ 4.55% matures 6/4/25	218,922.42
Trumark CD 3 @ 4.121% matures 6/17/25	107,934.69
Trumark CD 4 @ 4.698% matures 3/19/25	109,291.09
Victory Bank CD @4.40% matures10/6/25	250,000.00
Victory Bank CD 3 @ 5.30% matures 2/22/25	<u>133,991.23</u>
Total Investment Funds:	\$2,652,673.40

- **Escrow Accounts:**

\$ 29,285.25

- **Total Funds under management:**

\$ 4,068,508.74

AUDIENCE: None

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REPORTS:

Engineering: No report

Zoning Report: No report

Solicitor's Report: No report

Planning Commission: No report

Roads:

- Continued road maintenance. Snow events are a priority.

Parks and Recreation: - Next meeting January 16, 2025

Historic: No report

EMS: No report

OLD BUSINESS: None

NEW BUSINESS:

- Hammell-O'Donnell Highway Occupancy Permit – Updated application provided.
Motion: Mr. Elston made a motion to approve signing the updated application and was seconded by Mr. Beam. Motion carried 2-0.
- Kurtland Farm digester – discussed proposed digester and possible impact on West Nantmeal Township. A Township representative will attend future meetings.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made a motion to pay the bills and was seconded by Mr. Elston. Motion carried 2-0.

General Fund

\$1847.43

ADJOURNMENT: With no further business to discuss, adjournment took place at 8:27 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Elston. Motion carried 2-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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