

Board of Supervisors Meeting

December 9, 2024

Opening: Chairman Elston opened the regular scheduled meeting on Monday, December 9, 2024, at 7:00 P.M. at the West Nantmeal Township Building.

Roll call was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr., Craig Kologie, Zoning Officer, and Kristin Camp, Solicitor.

Public Comment: Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website.

Minutes:

Motion: Mr. Beam made the motion to approve the November 11, 2024, meeting minutes and Mr. Daniel made the second. Motion carried 3-0.

Treasurer's Report:

The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

Victory Bank General Fund- Money Market @ 4.83%	807,816.49
Victory Bank General Fund- Checking @ 4.41%	<u>10,698.98</u>
Total Operating Funds:	\$818,515.47

- **Designated Accounts:**

Victory Bank – ARP Funds @ 4.83%	168,041.12
Victory Bank - State Fund @ 4.83%	19,199.06
Victory Bank – Community Day @ 4.83%	2,969.19
Victory Bank – Community Day Donations @ 4.83%	5,344.49
Victory CD 2 – Truck Fund –matures 2/22/25 @5.30%	133,991.23
Trumark CD - Elverson-Honey Brook EMS –matures 4/8/25 @ 4.41%	36,185.91
Trumark CD - Twin Valley FD –matures 7/1/25 @ 4.025%	36,186.92
Trumark - Savings - @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 1/3/25 @5.28%	153,462.40
PLGIT - FIRE/EMS - Prime MM @ 4.83%	2,396.16
PLGIT - Act 209 - Prime MM @ 4.83%	2,249.12
PLGIT General Fund - Prime @ 4.83%	1,325.71
PLGIT Recreation - MM @ 4.83%	<u>12,633.28</u>
Total Designated Funds:	\$ 573,990.80

- **Investment Accounts:**

PLGIT CD 1 Term @ 4.86% matures 3/18/25	220,469.65
PLGIT CD 2 Term @5.70% matures 2/18/25	135,331.15
PLGIT CD 3 Term @ 5.05% matures 9/3/25	143,507.01
PLGIT CD 4 @ 5.20% matures 4/7/25	219,509.27
PLGIT CD Term @ 4.94% matures 2/18/25	224,712.19
PLGIT CD Term @ 5.45% matures 7/15/25	181,222.18
Trumark CD 1 @ 4.55% matures 6/4/25	108,074.49
Trumark CD 2 @ 4.55% matures 6/4/25	216,480.78

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Trumark CD 4 @ 4.65 % matures 9/18/24	108,150.63
Trumark CD 3 @ 5.05% matures 12/17/24	106,637.83
1 st Resource CD 1 @5.25% matures 1/10/25	200,000.00
1 st Resource Truck Fund CD @ 5.25% matures 1/10/25	50,000.00
1 st Resource Truck Fund CD @ 5.00% matures 12/11/24	60,000.00
Victory Bank-Investment MM @ 4.83%	285,897.25
Victory Bank CD 3 @ matures 2/22/25 @5.30%	133,991.23
Victory Bank CD 8 @ matures 10/6/25 @4.40%	250,000.00
Total Investment Funds:	\$2,643,983.66

- **Escrow Accounts:** \$ 29,169.34
- **Total Funds under management:** \$ 4,065,659.27

AUDIENCE: Rob Brown gave a report for the Historical Commission

Engineering:

- Hammell-O'Donnell Business Park – met to discuss items/issues and will apply for a Conditional Use hearing for February which will establish parameters for the plan.
 - Yoder Road culvert – shop drawings are in process with a projected April start date.
 - Ford-Rigg Pumpkin Hill Sub-division – no response for request for extension
- Motion:** Mr. Daniel made a motion to deny the Ford-Rigg Pumpkin Hill Subdivision Plan unless a grant of extension is received by December 30, 2024 and was seconded by Mr. Beam. Motion carried 3-0.

Zoning Report:

- No scheduled hearings and following up on zoning compliance issues.

Solicitor's Report: no report

Planning Commission:

- Hammell-O'Donnell – requested no sidewalks or street lighting for the Business Park.
- Comprehensive Plan survey – reviewed results and will move forward to the next stage which involves key personnel. Mr. Elston asked that solar be addressed in the plan.

Roads:

- Continued road maintenance including clearing drainage areas
- Township roads that are maintained by PennDOT need to be defined for residents.
- "Children at Play" signs will be ordered for Wyebrook Road.

Parks and Recreation:

- Tree Lighting, December 6 – was well attended with 80 -100 people.
- An updated sign was installed for the Recreation area by Marsh Creek Signs.

Historic:

- Rob Brown presented year-to-date finances including income and expenses. He also gave a recap of Historical Commission events throughout 2025 which included working on the Lewis Mills Historic District, information programs, two newsletters and a Township school reunion.

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EMS:

- Provided support for the October 19th fire on Isabella Road
- The burn ban for Chester County was removed.
- Pipeline exercise on December 5 went well for all involved agencies.

OLD BUSINESS:

1. 2025 Budget – Reviewed projected revenue and expenses.
Motion: Mr. Beam made a motion to advertise that the 2025 budget will be approved at the December 30, 2024 meeting, in the legal section of the Daily Local News, and was seconded by Mr. Daniel. Motion carried 3-0.

NEW BUSINESS:

2. Kacin/Franck, 115 Heathrow, Stormwater agreement
Motion: Mr. Beam made a motion for Mr. Elston to sign the Kacin/Franck Stormwater agreement and was seconded by Mr. Daniel. Motion carried 3-0.
3. PennDOT winter services agreement – It was reviewed and determined that the agreement would not be signed and that the Township would no longer maintain Little Conestoga Rd.
4. DigEntGrp– 12-month extension requested for subdivision plan.
Motion: Mr. Beam made a motion to grant a 12-month extension until 12/8/2025 to DigEntGrp and was seconded by Mr. Daniel. Motion carried 3-0.
5. A&J Specialties– 6-month extension requested for land development plan.
Motion: Mr. Daniel made a motion to grant a 6-month extension until 6/9/2025 to A&J Specialties and was seconded by Mr. Beam. Motion carried 3-0.
6. Lippitt Road Properties– 3-month extension requested for subdivision plan.
Motion: Mr. Beam made a motion to grant a 3-month extension until 3/10/2025 to Lippitt Road Properties and was seconded by Mr. Daniel. Motion carried 3-0.
7. Hammell-O'Donnell 14 lot Business Park– 12-month extension requested for preliminary plan.
Motion: Mr. Beam made a motion to grant a 12-month extension until 12/8/2025 to Hammell-O'Donnell 14 Lot Business Park plan and was seconded by Mr. Daniel. Motion carried 3-0.
8. Hammell-O'Donnell 11 lot Business Park– 6-month extension requested for preliminary plan review.
Motion: Mr. Beam made a motion to grant a 6-month extension until 6/9/2025 to Hammell-O'Donnell 11 Lot Business Park preliminary plan approval and was seconded by Mr. Daniel. Motion carried 3-0.
9. Twin Valley Fire Department 2025 agreement
Motion: Mr. Beam made a motion for Mr. Elston to sign the Twin Valley Fire Department 2025 agreement and was seconded by Mr. Daniel. Motion carried 3-0.
10. Safety Net Sanctuary 2025 agreement– animal control agreement
Motion: Mr. Beam made a motion for Mr. Elston to sign the Safety Net Sanctuary 2025 agreement for animal control and was seconded by Mr. Daniel. Motion carried 3-0.
11. Victory Bank CD signature form - Form was signed by Supervisors and secretary/treasurer for a new 11-month Certificate of Deposit.

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Correspondence - none

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Daniel made the motion to pay the bills and was seconded by Mr. Beam. Motion carried 3-0.

General Fund

\$37,251.18

ADJOURNMENT: With no further business to discuss, adjournment took place at 9:03 P.M. with Mr. Daniel making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0.

Respectfully submitted,

Deborah M. Kolpak, Secretary

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