

## **Board of Supervisors Meeting**

### **August 12, 2024**

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, August 12, 2024, at 7:00 P.M. at the West Nantmeal Township Building.

**Roll call** was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Craig Kologie, Zoning Officer, and Kristin Camp, Solicitor. Frank V. Daniel, Jr. was absent.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website.

#### **Minutes:**

**Motion:** Mr. Beam made the motion to approve the July 8, 2024, meeting minutes and Mr. Elston made the second. Motion carried 2-0.

#### **Treasurer's Report:**

The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

Victory Bank General Fund- Money Market @ 5.36%	953,975.40
Victory Bank General Fund- Checking @ 4.89%	<u>1,232.02</u>
Total Operating Funds:	\$955,207.42
  
- **Designated Accounts:**

Victory Bank – ARP Funds @ 5.36%	165,255.85
Victory Bank - State Fund @ 5.36%	97,882.05
Victory Bank – Community Day @ 5.36%	2,426.68
Victory Bank – Community Day Donations @ 5.36%	3,874.00
Victory CD 2 – Truck Fund –matures 8/22/24 @5.0%	130,438.10
Trumark CD - Elverson-Honey Brook EMS –matures 12/29/24 @ 5.25%	35,687.08
Trumark CD - Twin Valley FD –matures 10/1/24 @ 5.25%	35,723.17
Trumark - Savings - @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 1/3/25 @5.28%	153,462.40
PLGIT - FIRE/EMS - Prime MM @ 5.40%	13,695.97
PLGIT - Act 209 - Prime MM @ 5.40%	2,211.16
PLGIT General Fund - Prime @ 5.40%	790.51
PLGIT General Fund – Class @ 5.11%	171.16
PLGIT Recreation - MM @ 5.40%	<u>12,420.07</u>
Total Designated Funds:	\$ 654,044.41
  
- **Investment Accounts:**

PLGIT CD 1 Term @ 5.69% matures 8/16/24	211,461.95
PLGIT CD 2 Term @5.70% matures 2/18/25	135,331.15
PLGIT CD 3 Prime @ 5.40%	483.84
PLGIT CD 3 Term @ 5.51% matures 8/30/24	137,981.49
PLGIT CD 4 @ 5.77% matures 8/8/24	210,388.14
PLGIT CD Term @ 5.37% matures 8/23/24	219,258.33
PLGIT CD Term @ 5.45% matures 7/15/25	181,222.18

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Trumark CD 1 @ 4.55% matures 6/4/25	106,869.12
Trumark CD 2 @ 4.55% matures 6/4/25	214,066.37
Trumark CD 4 @ 4.65 % matures 9/18/24	106,910.77
Trumark CD 3 @ 5.05% matures 12/17/24	105,321.75
1 <sup>st</sup> Resource CD 1 @5.25% matures 1/10/25	200,000.00
1 <sup>st</sup> Resource Truck Fund CD @ 5.25% matures 1/10/25	50,000.00
1 <sup>st</sup> Resource Truck Fund CD @ 5.00% matures 12/11/24	60,000.00
Victory Bank-Investment MM @ 5.36%	281,158.52
Victory Bank CD 3 @ 5.0% matures 8/22/24	<u>130,438.10</u>
Total Investment Funds:	\$2,350,891.71

- **Escrow Accounts:** \$ 31,985.82
- **Total Funds under management:** \$ 3,992,129.36

#### **AUDIENCE:**

- Kathy Duncan and Caryl Ann Cooper, Historical Commission – Central & Franklin School Reunion will be held on Saturday, November 30<sup>th</sup> from 10-2 at the Township Building. There will be displays with memorabilia and will be advertised in newspapers. A program on the Conestoga Wagon will be held at 2:00 PM on October 15<sup>th</sup> at St. Mary's of Providence.

#### **Engineering:**

- PennDot will reimburse municipalities \$108/\$216 per mile for mowing their roads.
- Road repair work was completed. Mr. Kologie will contact Martin's Paving to have the roads swept again as there have been complaints.

#### **Zoning Report:**

- A court hearing was held for property violations at 693 N Manor Road. The issues have been addressed and the dismissal of the fine will be recommended.
- Additional property maintenance letters and citations are being issued for code violations including the timber harvest at 2035 Little Conestoga Road.
- Mr. Kologie will write a response to the owners of 310 Millard Road regarding drainage concerns.
- Resident letter regarding Ironstone Lane was discussed.

#### **Solicitor's Report:**

- No report

#### **Planning Commission:**

- 11 Fairview Road 7 Lot Subdivision was approved with waivers and conditions.
- The Comprehensive Plan process began with representatives from the Chester County Planning Commission.

#### **Roads:**

- On-going road maintenance involved tree damage from several storm events.

#### **Parks and Recreation:**

- Community Day – September 28 – on-going planning with monthly meetings.

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**Historic:** Report given under Audience.

**EMS:**

- The pipeline annex to the Emergency Operations Plan is still updating though it is complete. Two exercises will be held with one potentially at Twin Valley Elementary.
- Energy Transfer will have training on September 5 at Twin Valley Fire Department for local First responders.

**OLD BUSINESS:**

1. Park sign; playground improvements; tennis court repairs – The updated Recreation Area sign is scheduled for installation by Marsh Creek Signs in mid-August. The playground area was excavated, and mulch was installed to create a safer play area. Tennis court repairs were discussed and will need further research as references need to be checked.
2. Yoder Road culvert – project books were presented and signed.
3. 11 Fairview Road Land Development – Planning Commission approved the plan with conditions and two waivers. The Township will not be accepting the road, and it will be maintained by the property owners. Ms. Camp will revise the approval to indicate this will be a private road.  
**Motion:** Mr. Elston made a motion to grant approval of the revised preliminary/final subdivision and Land Development Plan for 11 Fairview Road with conditions and waivers and was seconded by Mr. Beam. Motion carried 2-0.

**NEW BUSINESS:**

4. Right-to-Know Policy– Updated policy was reviewed and will be placed on the website.  
**Motion:** Mr. Beam made a motion to approve the updated Right-to-Know Policy and was seconded by Mr. Elston. Motion carried 2-0.
5. 344 N Manor Road Holding Tank– Agreement was presented to correct a septic issue.  
**Motion:** Mr. Beam made a motion to approve the Holding Tank Agreement for the property at 344 N Manor Road and was seconded by Mr. Elston. Motion carried 2-0.
6. Martin Paving Payment – Invoice was presented for 2024 township road work in the amount of \$83678.99.  
**Motion:** Mr. Beam made a motion to approve the payment of \$83678.99 to Martin's Paving for the 2024 road work and was seconded by Mr. Elston. Motion carried 2-0.
7. Auditor resignation – Linda Dierksheide has submitted her resignation effective August 1, 2024.  
**Motion:** Mr. Beam made a motion to accept Linda Dierksheide's resignation and to send a letter of acceptance and was seconded by Mr. Elston. Motion carried 2-0.
8. A&J Specialties extension – Requested an extension of the Land Development plan for 2416 Chestnut Tree Road until January 28, 2025.  
**Motion:** Mr. Beam made a motion to grant an extension of the Land Development plan for 2416 Chestnut Tree Road until March 10, 2025 and was seconded by Mr. Elston. Motion carried 2-0.
9. Correspondence – discussed under zoning.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Elston. Motion carried 2-0.

General Fund	\$62,463.90
Fire/EMS	\$14,000.00

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Liquid Fuels	\$83,678.99
122 Hedge Road Escrow	\$3,000.00

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 9:30 P.M. with Mr. Elston making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0.

Respectfully submitted,

Deborah M. Kolpak, Secretary

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