

Board of Supervisors Meeting

July 8, 2024

Opening: Chairman Elston opened the regular scheduled meeting on Monday, July 8, 2024, at 7:00 P.M. at the West Nantmeal Township Building.

Roll call was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr, Craig Kologie, Zoning Officer, and Kristin Camp, Solicitor.

Public Comment: Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website.

Minutes:

Motion: Mr. Beam made the motion to approve the June 10, 2024, meeting minutes and Mr. Daniel made the second. Motion carried 3-0.

Treasurer's Report:

The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

Victory Bank General Fund- Money Market @ 5.36%	981,965.70
Victory Bank General Fund- Checking @ 4.89%	<u>7,608.73</u>
Total Operating Funds:	\$989,574.43

- **Designated Accounts:**

Victory Bank – ARP Funds @ 5.36%	164,524.45
Victory Bank - State Fund @ 5.36%	97,448.84
Victory Bank – Community Day @ 5.36%	2,415.94
Victory Bank – Community Day Donations @ 5.36%	3,856.86
Victory CD 2 – Truck Fund –matures 8/22/24 @5.0%	130,438.10
Trumark CD - Elverson-Honey Brook EMS –matures 12/29/24 @ 5.25%	35,234.67
Trumark CD - Twin Valley FD –matures 10/1/24 @ 5.25%	35,270.31
Trumark - Savings - @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 7/17/24@5.89%	144,970.31
PLGIT - FIRE/EMS - Prime MM @ 5.40%	32,460.03
PLGIT - Act 209 - Prime MM @ 5.40%	2,201.09
PLGIT General Fund - Prime @ 5.40%	1,039.17
PLGIT General Fund – Class @ 5.11%	18.97
PLGIT Recreation - MM @ 5.40%	<u>11,216.18</u>
Total Designated Funds:	\$ 661,101.13

- **Investment Accounts:**

PLGIT CD 1 Term @ 5.69% matures 8/16/24	211,461.95
PLGIT CD 2 Term @5.70% matures 2/18/25	135,331.15
PLGIT CD 3 Prime @ 5.40%	481.64
PLGIT CD 3 Term @ 5.51% matures 8/30/24	137,981.49
PLGIT CD 4 @ 5.77% matures 8/8/24	210,388.14
PLGIT CD Term @ 5.37% matures 8/23/24	219,258.33
PLGIT CD Term @ 5.87% matures 7/15/24	173,727.09

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Trumark CD 1 @ 4.55% matures 6/4/25	106,517.85
Trumark CD 2 @ 4.55% matures 6/4/25	213,362.76
Trumark CD 4 @ 4.65 % matures 9/18/24	105,680.84
Trumark CD 3 @ 5.05% matures 12/17/24	105,136.87
1 st Resource CD 1 @5.25% matures 1/10/25	200,000.00
1 st Resource Truck Fund CD @ 5.25% matures 1/10/25	50,000.00
1 st Resource Truck Fund CD @ 5.00% matures 12/11/24	60,000.00
Victory Bank-Investment MM @ 5.36%	279,914.16
Victory Bank CD 3 @ 5.0% matures 8/22/24	<u>130,438.10</u>
Total Investment Funds:	\$2,339,680.37

- **Escrow Accounts:** \$ 31,558.46
- **Total Funds under management:** \$ 4,021,914.39

AUDIENCE:

- Karen Gorgonzola and Rock Avvento, Honey Brook Library – discussed library expansion to double the size and provide more resources to the community. Additional funding is being requested via a Donor Tree Campaign.

Engineering:

- The Yoder Road culvert replacement will be postponed until April, 2025 as the culvert will not be available for at least 4 months.
- Road repair work will be done on July 9. Signs are in place to advise residents.
- A & J Specialties Land Development Plan

Motion: Mr. Beam made the motion to deny the A & J Specialties Land Development Plan due to non-compliance issues that were stated in the letter from Castle Valley Consultants and was seconded by Mr. Daniel. Motion carried 3-0.

Zoning Report:

- A court hearing is scheduled for July 31st for property violations at 693 N Manor Road.
- Property maintenance issues are being addressed by owner at 344 N Manor Rd.
- The pickleball court on Green Hollow Road cul-de-sac was discussed for Township violation.
- Solar ordinance for Township will be reviewed by the Planning Commission.

Solicitor's Report:

- No report

Planning Commission:

- A & J Specialties representatives attended to discuss plans and a waiver from the traffic study. The Glenmoore Fire Department also needs to evaluate the plan.
- Members asked to be notified of future Zoning Hearings.

Roads:

- Roads were mowed and intersections will be worked on to remove visual obstructions.
- A police report was filed regarding the missing road signs on Bollinger Road.

Parks and Recreation:

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- Community Day – September 28 – on-going planning with monthly meetings.

Historic:

- Rob Brown stated that the Historical District designation at Lewis Mills and Creek Roads is continuing with members doing research at the Chester County Historical Commission.
- The Historical Commission would like to have an Open House in the fall for teachers and those who attended school in the Township building.

EMS: No report

OLD BUSINESS:

1. Supervisor Life Insurance – Will increase coverage amount to \$50,000 for each supervisor in the 2025 budget.
2. 247 Lippitt Road Settlement Agreement – Replacement check was received and deposited.
Motion: Mr. Beam made a motion to approve the settlement agreement with John and Sara Stoltzfus for kennel operation fines and was seconded by Mr. Daniel. Motion carried 3-0.
3. Yoder Road Culvert – discussed under the Engineering report.
4. First Resource CD – final paperwork was signed for the new truck certificate of deposit.
5. Updating Park Sign – reviewed estimates from Marsh Creek Signs and Denron Sign Co.
Motion: Mr. Elston made a motion to accept the proposal from Marsh Creek Signs in the amount of \$2887.00 for the purchase and installation of new “West Nantmeal Recreation Sign” and was seconded by Mr. Beam. Motion carried 3-0.

NEW BUSINESS:

6. Honey Brook Library – discussed under Audience.
7. General Code update – tabled until 2025.
8. Garage door repair estimates – discussed estimates for replacement garage door openers from On Track Door and Rissler Garage Doors.
Motion: Mr. Elston made a motion to approve the Rissler Garage Doors proposal of \$3286.92 to install 2 new garage door openers and replace one door panel and was seconded by Mr. Daniel. Motion carried 3-0.
9. Tennis Court repairs – reviewed repair proposals from Miller Sports construction and Pavement Maintenance Contractors. Ms. Kolpak will check on references and maintenance recommendations from other municipalities.
10. Playground maintenance – discussed the insurance requirements for playground mulch to be installed 6 feet from the equipment including swings. Tim McEwen will be contacted for a quote for excavation of the area and mulch installation. Pavilion edge needs to be repaired due to crumbling macadam and weeds need to be addressed in playground mulch.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund	\$71,278.51
Fire/EMS	\$20,000.00

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ADJOURNMENT: With no further business to discuss, adjournment took place at 9:30 P.M. with Mr. Elston making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0.

Respectfully submitted,

Deborah M. Kolpak, Secretary

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