

**Board of Supervisors Meeting**  
**June 12, 2023**

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, June 12, 2023, at 7:00 P.M. at the West Nantmeal Township Building.

**Roll call** was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr, Craig Kologie, Zoning Officer, and Kimberly Venzie, Solicitor.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

**Minutes:**

**Motion:** Mr. Beam made the motion to approve the April 10, 2023, meeting minutes and Mr. Daniel made the second. Motion carried 3-0.

**Treasurer's Report:**

The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

Victory Bank General Fund- Money Market @ 4.94%	979,287.56
Victory Bank General Fund- Checking @ 4.36%	<u>176.75</u>
Total Operating Funds:	\$ 979,464.31
  
- **Designated Accounts:**

Victory Bank – ARP Funds @ 4.94%	155,549.85
Victory Bank - State Fund @ 4.94%	91,517.96
Victory Bank – Community Day @4.94%	2,284.15
Victory CD 2 – Truck Fund –matures 8/21/23 @.40%	126,507.47
Trumark CD - Glenmoore Fire Co –matures 6/8/23 @ 1.687%	43,522.45
Trumark CD - Elverson-Honey Brook EMS –matures 1/7/24 @ 2.96%	34,052.66
Trumark CD - Twin Valley FD –matures 12/30/23 @ 2.96%	34,043.19
Trumark - Savings - @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 7/18/23 @4.94%	139,896.03
PLGIT - FIRE/EMS - Prime MM @ 5.13%	16,182.39
PLGIT - Act 209 - Prime MM @ 5.13%	2,075.35
PLGIT General Fund - MM @ 5.13%	5,460.99
PLGIT Recreation - MM @ 5.13%	<u>314.23</u>
Total Designated Funds:	\$ 651,412.93
  
- **Investment Accounts:**

PLGIT CD 1 Term @ 5.33% matures 11/15/23	205,958.13
PLGIT CD 1 Class @ 4.83%	109.49
PLGIT CD 2 Prime @4.74%	126,644.99
PLGIT CD 3 Class @ 4.83%	321.37
PLGIT CD 3 Term @ 5.37% matures 12/1/23	132,634.75
PLGIT CD 4 @4.98% matures 10/31/23	202,913.15
PLGIT CD 5 @ 2.49% matures 5/31/23	204,993.62
PLGIT CD 4 Term @ 5.14% matures10/18/23	165,278.33

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Trumark CD 1 @ 2.00% matures 9/1/23	101,581.97
Trumark CD 2 @ 2.00% matures 9/1/23	203,475.93
Trumark CD 4 @ .70% matures 3/18/2023	100,875.39
Trumark CD 3 @ .70% matures 1/28/2024	101,173.10
Victory Bank-Investment MM @4.94%	264,645.19
Victory Bank CD 3 @ .40% matures 8/21/2023	<u>126,507.47</u>
Total Investment Funds:	\$1,937,112.88

- **Escrow Accounts:** \$ 21,164.92
- **Total Funds under management:** \$ 3,589,155.04

**AUDIENCE:** Paul DeCarlo, Glenmoore Fire Department – discussed concerns regarding the dispatch of Fire Departments to cover Chestnut Tree Road in West Nantmeal. Barclay Hargreaves advised that there is a meeting planned to discuss this change and will include West Nantmeal, Honey Brook Township, Honey Brook Fire Department, Glenmoore Fire Department, and Chester County DES.

#### **Ordinance 1-2023 Hearing**

- Hearing for Ordinance 1-2023 Amending the Township Code of West Nantmeal Township, to add a New Article “Earned Income and Real Estate Tax Credit to Qualifying Volunteers” was opened at 7:25 PM by Ms. Venzie. Two exhibits were provided: B-1- Proof of publication in the Daily Local News on May 3, 2023; B-2 -Email dated May 1, 2023 to the Daily Local News and the Chester County Law Library regarding the proposed amendment.

**Motion:** Mr. Beam made the motion adopt Ordinance 1-2023 2023 Amending the Township Code of West Nantmeal Township, to add a New Article “Earned Income and Real Estate Tax Credit to Qualifying Volunteers” and was seconded by Mr. Daniel. Motion carried 3-0.  
Hearing was closed at 7:30 PM by Ms. Venzie

#### **Engineering:**

- Two lot subdivision plans for 626 Bulltown Road – revised plans submitted June 12, 2023.
- Fidelity Contracting – applicant is working with DEP regarding permit.
- Road Paving Bids – notice to proceed has been signed.

#### **Zoning Report:**

- Killian Road property maintenance – court hearing regarding reduction in fines. Additional reductions will occur if vehicles are removed by June 1.
- Property at Killian and Lippitt Roads has been improved.

#### **Solicitor’s Report:**

- No report

**Planning Commission:** No meeting in May

#### **Roads:**

- Roads have been mowed and now focused on park maintenance.
- Discussed maintenance of dump truck and Ford F550.

#### **Parks and Recreation:**

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- Movie Night in the Park June 23 will be “Puss In Boots” which is a PG movie.
- Community Day – Master plan has been updated with monthly meetings for continuity.

**Historic:** No report

**EMS:**

- Pipeline Emergency Operation Plan meeting was held on June 8 with 20 participants. The plan will be available to review by the end of 2023 and will include an exercise and training.
- Discussed having a “Knox box” on commercial buildings for emergency access in the event of a fire, etc.

**OLD BUSINESS:**

1. Short term rentals – Mr. Kologie will address the two that are now listed in the Township. Ms. Venzie will send a copy of an ordinance for review by the Board of Supervisors.
2. PA turnpike construction – reviewed plans for replacement of bridge at Rt 82 and Rt 401 with the closure of one lane of North Manor Road (Rt 82) during construction.

**NEW BUSINESS:**

3. Resolution 2023-2 – Criteria for Tax Credit for Qualifying Volunteers.
  - **Motion:** Mr. Beam made a motion to approve Resolution 2023-2 Criteria for Tax Credit for Qualifying Volunteers and seconded by Mr. Daniel. Motion carried 3-0.
4. Property Maintenance Code – will proceed with updating the existing Township code.
5. 129 Church Road – Reviewed and signed the Financial Security Agreement and Stormwater Agreement for the Land Development plan.
6. Creek Road - Reviewed the Penndot sign requirements and will proceed with installation of 35 mph signs.
7. Copier quote – Rothwell quote to replace existing copier with a newer model which includes color capabilities.
8. LED sign – discussed necessary repairs to replace controller.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund

\$80,914.15

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 8:45 P.M. with Mr. Daniel making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0.

Respectfully submitted,

Deborah M. Kolpak, Secretary

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