

Board of Supervisors Meeting **February 13, 2023**

Opening: Chairman Elston opened the regular scheduled meeting on Monday, February 13, 2023, at 7:00 P.M. at the West Nantmeal Township Building.

Roll call was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr., Craig Kologie, Zoning Officer, and Kimberly Venzie, Solicitor.

Public Comment: Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

Minutes:

Motion: Mr. Daniel made the motion to approve the January 3, 2023, meeting minutes and Mr. Beam made the second. Motion carried 3-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

Victory Bank General Fund- Money Market @ 4.37%	852,317.52
Victory Bank General Fund- Checking @ 3.45%	<u>3,445.77</u>
Total Operating Funds:	\$ 855,763.29

- **Designated Accounts:**

Victory Bank – ARP Funds @ 4.37%	153,217.07
Victory Bank - State Fund @ 4.37%	540.84
Victory Bank – Community Day @4.37%	2,249.89
Victory CD 2 – Truck Fund –matures 8/21/23 @.40%	126,507.47
Trumark CD - Glenmoore Fire Co –matures 6/8/23 @ 1.687%	43,341.89
Trumark CD - Glenmoore Fire Co –matures 3/18/23 @ .65%	10,051.47
Trumark CD - Elverson-Honey Brook EMS –matures 1/7/24 @ 2.96%	33,795.91
Trumark CD - Twin Valley FD –matures 12/30/23 @ 2.96%	33,805.31
Trumark - Savings - @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 7/18/23 @4.94%	139,896.03
PLGIT - FIRE/EMS - Prime MM @ 4.54%	5,601.31
PLGIT - Act 209 - Prime MM @ 4.54%	2,042.22
PLGIT General Fund - MM @ 4.54%	5,098.56
PLGIT Recreation - MM @ 4.54%	<u>309.22</u>
Total Designated Funds:	\$ 556,463.40

- **Investment Accounts:**

PLGIT CD 1 Term @ 3.63% matures 5/12/23	200,591.78
PLGIT CD 2 Prime @4.54%	126,186.51
PLGIT CD 3 Term @ 3.43 matures 2/10/23	130,452.65
PLGIT CD 4 @2.17% matures 2/1/23	200,000.00
PLGIT CD 5 @ 2.49% matures 5/31/23	200,000.00
PLGIT CD 4 Term @ 5.14% matures10/18/23	165,278.33
Trumark CD 1 @ 2.00% matures 9/1/23	101,087.13
Trumark CD 2 @ 2.00% matures 9/1/23	202,484.73

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Trumark CD 4 @ .70% matures 3/18/2023	100,553.29
Trumark CD 3 @ .70% matures 1/28/2024	100,999.15
Victory Bank-Investment MM @4.37%	260,676.32
Victory Bank CD 3 @ .40% matures 8/21/2023	<u>126,507.47</u>
Total Investment Funds:	\$1,914,817.36

- **Escrow Accounts:** \$ 16,379.61
- **Total Funds under management:** \$ 3,343,423.66

AUDIENCE: Shirley VanScoyk and Susan Murray, Little Food Pantry; Alan Chalfin and Bob Gebhardt, Twin Valley Fire Department.

Engineering:

- 129 Church Road – Revised Land Development plans for a garden center/landscape business were received and will be reviewed by the Planning Commission at the February meeting.
- Wyebrook Farm Land Development–working on a response to DEP comments.
- Yoder Road culvert – working on guiderail design.
- Road Paving – Pumpkin Hill Road will be repaired this year.

Zoning Report:

- Property maintenance issues – Hearing for 277 Killian Road is scheduled for February 23.

Solicitor’s Report:

- No report

Planning Commission:

- Reorganization was held and Dane Moyer was elected as Chair and Robert Baskin as Vice Chair of the commission. It was also decided to stay with a seven-member commission.
- 126 Church Road – Rick Stratton and Steve Mattia presented plans for a landscape/nursery business. A waiver list and zoning compliance letter will be needed before a recommendation will be provided.
- 1 Fairview Road – DEP has suspended the review of the sewage planning module.

Roads:

- Road maintenance – roads have been reviewed and continuing maintenance of ditches and storm drains.

Parks and Recreation:

- Discussed park improvements: 2023-walking trail extension and planting trees: 2024 – Bollinger Road parking expansion; 2025-26 – an additional pavilion on Bollinger Road and a sign at Bollinger and N Manor Roads. Will consult with Craig Kologie on plans and grants.
- Movie Night in the Park is planned for June.
- Community Day planning has begun, and vendors will be contacted to secure the date.

Historic: No report

EMS:

- Pipeline Safety Advisory Board is being developed to address emergency situations.

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OLD BUSINESS:

1. Emergency Services Volunteer Tax Credit Ordinance – Bob Gebhardt and Al Chalfin discussed the merits of Act 172 and the positive impact on emergency services volunteers. The township determines the qualifications for the credit. Ms. Venzie will work on developing the ordinance and the qualification criteria.

NEW BUSINESS:

1. Resolution 2023-2 Designating Emergency Service Providers for West Nantmeal Township– Barclay Hargreaves presented the resolution that states all of the public safety providers for the Township.
Motion: Mr. Beam made the motion to approve Resolution 2023-2 Designating Emergency Service Providers for West Nantmeal Township and was seconded by Mr. Daniel. Motion carried 3-0.
2. Hammel O'Donnell Business Park – Requested a 12-month extension of their Preliminary Subdivision and Land Development plan.
Motion: Mr. Beam made the motion to approve the 12-month extension to February 12, 2024 of the Hammell O'Donnell Business Park Preliminary Subdivision and Land Development plan and was seconded by Mr. Daniel. Motion carried 3-0.
3. 2023-24 Regional Household Hazardous Waste Collection Program – Chester County Solid Waste Authority program for disposal of household hazardous waste.
Motion: Mr. Daniel made the motion to participate in the 2023 Regional Household Hazardous Waste Collection Program and was seconded by Mr. Beam. Motion carried 3-0.
4. Softball Field shed – Discussed a request for a new shed to replace the existing shed that is in disrepair. It was decided that a replacement would be the responsibility of those using the field.
5. Little Food Pantry – Shirley VanScoyk and Susan Murray gave an update on the usage and replenishment of box since installation. They have found a need for personal items and requested an additional box be installed for non-food items.
Motion: Mr. Beam made a motion to approve the installation of a second Little Food Pantry with the condition that volunteers install and maintain the box and was seconded by Mr. Daniel. Motion carried 3-0.
6. Twin Valley Fire Department 2023 contract
Motion: Mr. Daniel made the motion to sign the Twin Valley Fire Department 2023 contract and was seconded by Mr. Beam. Motion carried 3-0.

Executive session was called at 8:50 PM to discuss employees and was closed at 9:17 PM.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund

\$58,873.16

ADJOURNMENT: With no further business to discuss, adjournment took place at 9:27 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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