

Board of Supervisors Meeting
November 14, 2022

Opening: Chairman Elston opened the regular scheduled meeting on Monday, November 14, 2022, at 7:00 P.M. at the West Nantmeal Township Building.

Roll call was taken, and present were supervisors: Gary C. Elston, Frank V. Daniel, Jr., Craig Kologie, Zoning Officer, and Kimberly Venzie, Solicitor.

Public Comment: Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

Minutes:

Motion: Mr. Daniel made the motion to approve the October 10, 2022, meeting minutes and Mr. Elston made the second. Motion carried 2-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

• <u>Operating Accounts:</u>	
Victory Bank General Fund- Money Market @ 2.87%	615,154.84
Victory Bank General Fund- Checking @ 1.78%	<u>5,175.01</u>
Total Operating Funds:	\$ 620,329.85
• <u>Designated Accounts:</u>	
Victory Bank – ARP Funds @ 2.86%	151,728.89
Victory Bank - State Fund @ 2.86%	535.59
Victory Bank – Community Day @2.96%	2,602.58
Victory CD 2 – Truck Fund –matures 8/21/23 @.40%	126,507.47
Trumark CD - Glenmoore Fire Co –matures 11/30/22 @ .50%	43,230.30
Trumark CD - Glenmoore Fire Co –matures 3/18/23 @ .65%	10,035.06
Trumark CD - Elverson-Honey Brook EMS –matures 11/30/22 @ .50%	33,690.14
Trumark CD - Twin Valley FD –matures 11/30/22 @ .50%	33,690.14
Trumark - Savings - @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 7/18/23 @4.94%	139,896.03
PLGIT - FIRE/EMS - Prime MM @ 2.86%	4,769.09
PLGIT - Act 209 - Prime MM @ 3.15%	2,020.53
PLGIT General Fund - MM @ 2.83%	5,044.34
PLGIT Recreation - MM @ 3.15%	<u>305.94</u>
Total Designated Funds:	\$ 554,062.31
• <u>Investment Accounts:</u>	
PLGIT CD 1 Term @ 3.63% matures 5/12/23	200,591.78
PLGIT CD 3 Term @ 3.43 matures 2/10/23	130,452.65
PLGIT CD 4 @2.17% matures 2/1/23	200,000.00
PLGIT CD 5 @ 2.49% matures 5/31/23	200,000.00
PLGIT CD 4 Term @ 5.14% matures10/18/23	165,278.33
Trumark CD 1 @ 2.00% matures 9/1/23	100,583.79
Trumark CD 2 @ 2.00% matures 9/1/23	201,476.52
Trumark CD 4 @ .70% matures 3/18/2023	100,376.83

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Trumark CD 3 @ .70% matures 1/28/2024	100,821.66
Victory Bank CD 6 @ .30% matures 10/29/2022	250,953.13
Victory Bank CD 1 @ .45% matures 12/23/2022	258,813.43
Victory Bank CD 3 @ .40% matures 8/21/2023	<u>126,507.47</u>
Total Investment Funds:	\$2,035,855.59

- **Escrow Accounts:** \$ 14,409.49
- **Total Funds under management:** \$ 3,224,657.24

AUDIENCE: Susan Ward, Historical Commission; Tim McEwen, Zook Stormwater.

Engineering:

- Yoder Road culvert – Bid documents will be presented for approval at December meeting. Mr. Elston asked that the culvert be placed in a close location prior to installation.
- 11 Fairview Road Sub-division and Wyebrook Farm, Land Development –Waiting for DEP response to the Sewage Facilities Planning Module.

Zoning Report:

- Property maintenance issues – Several complaints are being investigated.

Solicitor’s Report:

- No report

Planning Commission: No meeting

Roads:

- Winter preparation – Mike VanScoyk has prepared the dump truck and salt is to be ordered.
- 2023 Road work – Pumpkin Hill Road is slated for 2023 maintenance.

Parks and Recreation: No meeting

Historic:

- Isabella Furnace Stove - Susan Ward presented a letter from Debby Flint which stated her intention to donate the stove to the Historical Commission with the understanding that it would be donated to the Chester County Historical Commission if the Township commission is disbanded. The stove was approved to be on display in the Township building.

EMS: No report

NEW BUSINESS:

- Township Lease Agreement – Two bids were received, with Ross Miller being the highest bidder for farming the tillable land in the Township Park.
Motion: Mr. Daniel made the motion to award the three-year lease to Ross Miller at the amount of \$1980.00 per year and was seconded by Mr. Elston. Motion carried 2-0.
- Stormwater Maintenance Ordinance – The option that requires township authorized inspections of the stormwater systems was reviewed.

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Motion: Mr. Daniel made the motion to authorize Buckley Brion to advertise the Stormwater Management Ordinance with agreed upon revisions for adoption at the December meeting and Mr. Daniel seconded. Motion carried 2-0.

- 2023 Budget overview – Discussed the projected income and expenses for the 2023 budget. Treasurers bond will be increased to \$2,000,000.00.
- Schedule of Fees – Mr. Kologie and Ms. Kolpak will review proposed schedule for December meeting. Mr. Kologie advised that zoning costs may increase 5% for 2023.
- Resolution 2022-8 – Taxpayer Waiver of Late Payment Penalties for Real Estate Taxes as Set Forth in Act 57 of 2022 (property transfers)

Motion: Mr. Elston made a motion to approve Resolution 2022-8 – Taxpayer Waiver of Late Payment Penalties for Real Estate Taxes as Set Forth in Act 57 of 2022 and was seconded by Mr. Daniel. Motion carried 2-0.

- Planning Commission Secretary – Lisa Gardner has accepted the position due to Christine Raines resignation.

Motion: Mr. Daniel made the motion to approve Lisa Gardner as the Planning Commission Secretary and was seconded by Mr. Elston. Motion carried 2-0.

- Melvin Zook Stormwater Plan – Tim McEwen requested that the Stormwater Plan be adjusted to allow the stormwater disbursement into the field to alleviate the burden of loss of tillable land. OTM, Mr. Zook’s engineering firm, will need to amend the plan with the proposed change and a waiver from the zoning code.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Daniel made the motion to pay the bills and was seconded by Mr. Elston. Motion carried 2-0.

General Fund	\$21,574.76
Community Day Fund	\$375.00

ADJOURNMENT: With no further business to discuss, adjournment took place at 9:20 P.M. with Mr. Elston making the motion to adjourn and seconded by Mr. Daniel. Motion carried 2-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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