

**Board of Supervisors Meeting**  
**August 8, 2022**

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, August 8, 2022, at 7:00 P.M. at the West Nantmeal Township Building.

**Roll call** was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr., Craig Kologie, Zoning Officer, and Kimberly Venzie, Solicitor.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

**Minutes:**

**Motion:** Mr. Beam made the motion to approve the July 11, 2022, meeting minutes and Mr. Daniel made the second. Motion carried 3-0.

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

<b>• <u>Operating Accounts:</u></b>	
Victory Bank General Fund- Money Market @ 1.28%	595,973.51
Victory Bank General Fund- Checking @ 1.14%	<u>2939.67</u>
Total Operating Funds:	\$ 598,913.18
<b>• <u>Designated Accounts:</u></b>	
Victory Bank – ARP Funds @1.28%	116,320.48
Victory Bank - State Fund @ 1.28%	128,261.16
Victory CD 5- WNT Emergency Fund –matures 10/2/22 @ .95%	137,257.25
Victory CD 2 – Truck Fund –matures 8/21/23 @.40%	126,507.47
Trumark CD - Glenmoore Fire Co –matures 11/30/22 @ .50%	43,175.96
Trumark CD - Glenmoore Fire Co –matures 3/18/23 @ .65%	10,018.67
Trumark CD - Elverson-Honey Brook EMS –matures 11/30/22 @ .50%	33,647.78
Trumark CD - Twin Valley FD –matures 11/30/22 @ .50%	33,647.78
Trumark - Savings - @ .02%	6.21
PLGIT - FIRE/EMS - Prime MM @ 1.61%	3,653.36
PLGIT - Act 209 - Prime MM @ 1.61%	2,006.94
PLGIT General Fund - MM @ 1.61%	4,969.54
PLGIT Recreation - MM @ 1.12%	<u>303.88</u>
Total Designated Funds:	\$ 639,776.48
<b>• <u>Investment Accounts:</u></b>	
PLGIT CD 1 @ .45% matures 8/15/22	200,000.00
PLGIT CD 3 @ .71 matures 8/15/22	130,000.00
PLGIT CD 4 @2.17% matures 2/1/23	200,000.00
PLGIT CD 5 @ 2.49% matures 5/31/23	200,000.00
Trumark CD 1 @ .25% matures 7/29/2022	100,229.50
Trumark CD 2 @ .40% matures 7/30/2022	200,735.89
Trumark CD 4 @ .70% matures 3/18/2023	100,200.67
Trumark CD 3 @ .70% matures 1/28/2024	100,644.48
Victory Bank CD 4 @ .95% matures 10/2/2022	162,160.81

August 8, 2022

Victory Bank CD 6 @ .30% matures 10/29/2022	250,953.13
Victory Bank CD 1 @.45% matures 12/23/2022	258,813.43
Victory Bank CD 3 @ .40% matures 8/21/2023	<u>126,507.47</u>
Total Investment Funds:	\$2,030,245.38

- **Escrow Accounts:** \$ 14,312.52
- **Total Funds under management:** \$ 3,283,247.56

**AUDIENCE:** Stuart Dixon, TowerDIRECT – Discussed changes in service to aid the Elverson-Honey Brook EMS staffing shortage, and county funding issues that could affect municipalities.

#### **Ordinance 3-2022 Hearing**

- Hearing for Ordinance 3-2022 to authorize the Township to enter into an Intergovernmental Cooperation Agreement with the Western Chester County Council of Governments (WCCCOG) was opened at 7:08 PM by Ms. Venzie. Two exhibits were provided: B-1- Proof of publication in the Daily Local News on July 27, 2022; B-2 -Email dated July 26, 2022 to the Daily Local News and the Chester County Law Library.

**Motion:** Mr. Beam made the motion adopt Ordinance 3-2022 which Authorizes the Township to Enter into an Intergovernmental Cooperation Agreement with the Western Chester County Council of Governments (WCCCOG) and was seconded by Mr. Daniel. Motion carried 3-0.

Hearing was closed at 7:16 PM by Ms. Venzie.

#### **Engineering:**

- Fairview Road Sub-division – waiting for resubmission of plans due to DEP comments.
- Wyebrook Farm, Land Development – Sewage Facilities Planning Module is ready for approval.
- Stormwater Maintenance Ordinance – draft is completed and will be on the September agenda.

#### **Zoning Report:**

- 111 New Road – Court issued a default judgement in favor of the Township.
- 265 Killian Road – Glenmoore Fire Department reported illegal burning of building materials on August 5.

#### **Solicitor's Report:**

- 807 N Manor Road – Work is continuing on requested zoning change to consolidate parcels. Mr. Kologie will provide a zoning change map for approval at the October meeting.
- Amended Tax Collection Law – reviewed updated procedures for property transfers and waived penalties. Resolution will be required and will be on the November agenda.

#### **Planning Commission:**

- Honey Brook Township development – concerned Honey Brook Township residents discussed planned development and how it could affect West Nantmeal Township.
- Zoning change – recommended support of the requested zoning change for 807 N Manor Road.

#### **Roads:**

- Road mowing – continuing weekly to maintain Township roads with assistance from Honey Brook Township equipment and employee. Intersections need continued maintenance.

**Parks and Recreation:**

- Community Day – during July 21st Park & Recreation meeting, members reviewed and provided updates to master planning. Spreadsheet provided for review.

**Historic:** No report**EMS:** No report**NEW BUSINESS:**

- Sheri Kaufman, Village Library – will attend September meeting.
- Wyebrook Farm Sewage Facilities Planning Module – Resolution 2022-6 presented for approval.  
**Motion:** Mr. Elston made the motion to approve the Wyebrook Farm Sewage Facilities Planning Module Resolution 2022-6 and was seconded by Mr. Daniel.  
Motion carried 3-0.
- 2022 Road Work – Reviewed Change Order #1 for a 6% decrease in the contract total.  
**Motion:** Mr. Beam made the motion to approve Change Order #1 in the amount of \$11,769.85 which represents a 6% decrease in the contract total and was seconded by Mr. Daniel. Motion carried 3-0.
- 2022 Budget overview – reviewed income and expenditure through July 31, 2022.
- American Rescue Plan (ARPA) – reviewed proposed expenditures for the ARPA funds which will be issued at the September meeting. Ms. Venzie will provide a resolution at the September meeting to authorize the expenditures.
- Schedule of Fees – Reviewed draft schedule which will place all Township fees in one document.
- I-compass (diligent) proposal – Further information is needed. A demonstration will be requested for clarification of the program.

**OTHER BUSINESS:** None**BILLS:** The bills to be paid this evening were reviewed.**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund	\$103,932.74
State Fund Account	\$127,770.00

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 9:12 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

August 8, 2022