

Board of Supervisors Meeting
May 9, 2022

Opening: Chairman Elston opened the regular scheduled meeting on Monday, May 9, 2022, at 7:00 P.M. at the West Nantmeal Township Building.

Roll call was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr., Kimberly Venzie, Solicitor, and Craig Kologie, Zoning Officer.

Public Comment: Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

Minutes:

Motion: Mr. Beam made the motion to approve the April 11, 2022, meeting minutes and Mr. Daniel made the second. Motion carried 3-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

• <u>Operating Accounts:</u>	
Victory Bank General Fund- Money Market @ .30%	607,391.47
Victory Bank General Fund- Checking @ .10%	<u>3,388.33</u>
Total Operating Funds:	\$ 610,779.80
• <u>Designated Accounts:</u>	
Victory Bank – ARP Funds @ .30%	116,047.12
Victory Bank - State Fund @ .30%	128,395.20
Victory CD 5- WNT Emergency Fund –matures 10/2/22 @ .95%	137,257.25
Victory CD 2 – Truck Fund –matures 8/21/23 @ .40%	126,507.47
Trumark CD - Glenmoore Fire Co –matures 11/30/22 @ .50%	43,122.27
Trumark CD - Glenmoore Fire Co –matures 3/18/23 @ .65%	10,002.49
Trumark CD - Elverson-Honey Brook EMS –matures 11/30/22 @ .50%	33,605.94
Trumark CD - Twin Valley FD –matures 11/30/22 @ .50%	33,605.94
Trumark - Savings - @ .02%	6.21
PLGIT - FIRE/EMS - Prime MM @ .45%	1,802.83
PLGIT - Act 209 - Prime MM @ .45%	2,001.01
PLGIT General Fund - MM @ .45%	4,945.27
PLGIT Recreation - MM @ .45%	<u>302.98</u>
Total Designated Funds:	\$ 637,601.98
• <u>Investment Accounts:</u>	
PLGIT CD 1 @ .45% matures 8/15/22	200,000.00
PLGIT CD 3 @ .71 matures 8/15/22	130,000.00
Trumark CD 1 @ .25% matures 7/29/2022	100,167.30
Trumark CD 2 @ .40% matures 7/30/2022	200,536.33
Trumark CD 4 @ .70% matures 3/18/2023	100,026.74
Trumark CD 3 @ .70% matures 1/28/2024	100,469.53
Victory Bank CD 7 @ .60% matures 4/29/2022	249,704.00
Victory Bank CD 4 @ .95% matures 10/2/2022	162,160.81
Victory Bank CD 6 @ .30% matures 10/29/2022	250,953.13

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Victory Bank CD 1 @.45% matures 12/23/2022	258,813.43
Victory Bank CD 3 @ .40% matures 8/21/2023	<u>126,507.47</u>
Total Investment Funds:	\$1,879,338.74

- **Escrow Accounts:** \$ 14,270.26
- **Total Funds under management:** \$ 3,141,990.78

AUDIENCE: Tom Currie, West Nantmeal Historical Commission – explained the digitalization of the Historical Commission’s records and the need to hire an intern for assistance. The intern would be paid by the township and the Historical Commission will reimburse the Township. The Board gave their approval to the request.

Engineering:

- Wyebrook Farm Land Development and Fairview Road Sub-division - plans are in process and preliminary approval has been requested.
- Hammell-O’Donnell Business Park – potential buyer has ceased contact.
- Stormwater – DEP stormwater model ordinance must be adopted by September 30, 2022 after it is tailored to each municipality. This will involve changing the existing Township stormwater ordinance and will be addressed monthly until adoption.

Zoning Report:

- Permits are being issued and older ones are being issued completion certificates.

Solicitor’s Report: No report

Planning Commission:

- Wyebrook Farm – approved six waivers and gave a recommendation of final preliminary approval of the Land Development Plan conditional of completed conditions.
- Fairview Road Sub-Division – approved the waver regarding the length of the cul-de-sac. Recommended approval of the preliminary plans with the incorporation of an earthen berm.
- Reviewed the revisions to the Township sign ordinance and recommended approval.

Roads:

- 2022 Road work – Tentative dates of June 13-15 for the repairs on Lippitt and Germany Hollow Roads.

Parks and Recreation:

- Soccer fields will be rolled to help level the ground. The soccer club will be asked for future assistance with the process.
- Community Day – meeting will be scheduled in the next 3-4 weeks and will proceed with the date of September 24.

Historic: No report

EMS:

- The Hazard Mitigation Plan for the township will be on the June agenda for further discussion and possible approval.

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NEW BUSINESS:

1. Wyebrook Farm – requested preliminary/final plan approval for their Land Development Plan with the inclusion of seven waivers.
Motion: Mr. Daniel made the motion to grant preliminary/final plan approval, subject to certain conditions of the Wyebrook Farm Land Development Plan and was seconded by Mr. Beam. Motion carried 3-0.
2. Fairview Road Sub-division – requested preliminary plan approval for their Sub-Division Plan.
Motion: Mr. Beam made the motion to grant preliminary plan approval, subject to certain conditions, of the Fairview Road Sub-Division Plan and was seconded by Mr. Daniel. Motion carried 3-0.
3. Agricultural Security Area (ASA) application – discussed the application for parcels 23-3-3 and 23-3-8, owned by Samuel and Barbara Townsend, to be included in the ASA.
Motion: Mr. Beam made the motion to accept the application for parcels 23-3-3 and 23-3-8, owned by Samuel and Barbara Townsend, to be included in the ASA and was seconded by Mr. Daniel. Motion carried 3-0.
4. Sign Ordinance – Hearing for Sign Ordinance 1-2022 was opened at 7:50 PM by Ms. Venzie. Four exhibits were provided: B-1- Proof of publication in the Daily Local News on April 25, 2022 and May 2, 2022; B-2 -Email dated April 12, 2022 to the Daily Local News and the Chester County Law Library; B-3 - Chester County Planning Commission Review letter dated March 24, 2022; B-4 - West Nantmeal Township Planning Commission minutes of April 18, 2022.
Motion: Mr. Beam made the motion adopt Ordinance 1-2022 which amends certain sections of the existing sign ordinance and seconded by Mr. Daniel. Motion carried 3-0. Hearing was closed at 7:52 PM by Ms. Venzie.
5. Animal Control Ordinance – Hearing for Animal Control Ordinance 2-2022 was opened at 7:52 PM by Ms. Venzie. Two exhibits were provided: B-1- Proof of publication in the Daily Local News on May 2, 2022; B-2 -Email dated April 12, 2022 to the Daily Local News and the Chester County Law Library.
Motion: Mr. Daniel made the motion adopt Ordinance 2-2022 which allows for the collection of fees when animals are retrieved by BVSPCA and provides certain regulations for animals and was seconded by Mr. Beam. Motion carried 3-0. Hearing was closed at 8:05 PM by Ms. Venzie.
6. Bollinger Road Bridge – Repointing was completed on one side and Mr. Sylvester quoted a price of \$8,000.00 to repoint the other side as it is also deteriorating.
7. Resolution 2022-3 – PSATS America250PA – celebrates the 250th birthday of the United States.
Motion: Mr. Beam made the motion to adopt Resolution 2022-3 which celebrates the 250th birthday of the United States and seconded by Mr. Daniel. Motion carried 3-0.
8. Road line striping – Guidemark, Inc proposal of \$7720.00 for a single yellow line on Bollinger Road, Wyebrook Road, and Isabella Road between New and Chestnut Tree Roads.
Motion: Mr. Beam made the motion Guidemark, Inc proposal of \$7720.00 for a single yellow line on Bollinger Road, Wyebrook Road, and Isabella Road between New and Chestnut Tree Roads and seconded by Mr. Daniel. Motion carried 3-0.

OTHER BUSINESS: None

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BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund

\$18,575.74

ADJOURNMENT: With no further business to discuss, adjournment took place at 8:45 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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