

Board of Supervisors Minutes – January 3, 2022

Annual Reorganization Meeting

Chairman Elston opened the Reorganization meeting at 7:00 P.M. via Zoom on Monday, January 3, 2022.

Present were Gary C. Elston, Nelson Beam, Frank Daniel, Jr., Craig Kologie, Zoning Officer, and Kristin Camp, Solicitor.

Mr. Elston appointed Nelson Beam as temporary chairman and Mr. Beam called for nominations for Chairman. Mr. Daniel nominated Mr. Elston as Chairman, which was seconded by Mr. Beam. The vote was carried unanimously, and Mr. Elston resumed his duties as chairman.

Mr. Elston nominated Mr. Beam as vice chairman, Mr. Daniel made the second. Vote carried unanimously.

The following nominations took place:

- Secretary/Treasurer..... Deborah M Kolpak (Beam/Daniel – Vote 3-0)
- Road Master..... Nelson R. Beam (Beam/Daniel – Vote 3-0)
- Solicitor..... Buckley, LLP (Beam/Beam – Vote 3-0)
Kristin S. Camp
- Engineer..... Castle Valley Consulting (Beam/Daniel – Vote 3-0)
Gary Weaver
- Zoning Officer..... Craig Kologie
- Asst. Zoning Officer..... Ed Mullock
Castle Valley Consultants (Daniel/Beam– Vote 3-0)

Motion: Mr. Daniel made the motion to continue with Castle Valley Consultants for 2022 and was seconded by Mr. Beam. Motion carried 3-0.

- Vacancy Board..... David Kolpak (Beam/Daniel – Vote 3-0)
- EMC..... H. Barclay Hargreaves (Beam/Daniel – Vote 3-0)
- Bank..... Truist, PLGIT, Victory Bank, Trumark
(Beam/Daniel – Vote 3-0)
- Planning Commission Sec’y. Christine Raines (Beam/Daniel – Vote 3-0)
- Right to Know Officer..... Deborah M. Kolpak (Beam/Daniel– Vote 3-0)
- Deputy Tax Collector..... Susan L. Ward (Beam/Daniel – Vote 3-0)

The business hours will be Monday, Tuesday, and Wednesday from 9:00 A.M. to 4:00 P.M. (Daniel/Beam – Vote 3-0)

The Supervisor Meetings will remain the second Monday of each month at 7:00 P.M. (Daniel/Beam) - Vote 3-0)

January 3, 2022

All previously adopted Ordinances and Resolutions are readopted for 2021. (Beam/Daniel – Vote 3–0)

Mr. Elston will head building maintenance, Mr. Daniel will head parks and recreation, and Mr. Beam will be the Roadmaster. (Beam/Daniel - Vote 3-0.)

The Treasurer’s Bond will be \$1,000,000.00 for 2021. (Beam/Daniel - Vote 3-0)

Mr. Beam, Mr. Elston, Mr. Daniel, and the secretary will attend the 2022 PSATS Convention in April. Mr. Beam made the motion to pay all expenses outside of a public meeting and was seconded by Mr. Daniel. Motion carried 3-0.

Appointments:

- Planning Commission:

Dane Moyer (4-year appointment - 2026)	(Daniel/Beam – Vote3-0)
Robert Baskin (4-year appointment - 2026)	(Beam/Daniel – Vote 3-0)
Curtis Lammey (2023)	
Daniel Collmann (2023)	
Nelson Beam (2023)	
James Coffman (2024)	
Frank V. Daniel Jr. (2023)	
Daniel Dierksheide (2023)	

- Zoning Hearing Board:

Shawn Blickley (3-year appointment - 2025)	(Daniel/Beam – Vote3-0)
Edward Ward (2024)	
Evan Pellegrino (2023)	

- Historic Commission:

Susan Ward (2023)	
Kathleen Duncan (3-year appointment - 2025)	(Beam/Daniel – Vote 3-0)
Elizabeth Marks (2023)	
Peg Stapleford (2023)	
Caryl Ann Cooper	
Michele Algier	
Robert Farrell (3-year appointment - 2025)	(Daniel/Beam – Vote 3-0)
Tom Curry (3-year appointment - 2025)	(Daniel/Beam – Vote 3-0)
Barbara Yamarick (3-year appointment - 2025)	(Daniel/Beam – Vote 3-0)
David Yamarick (3-year appointment - 2025)	(Daniel/Beam – Vote 3-0)

January 3, 2022

- Park and Recreation Board:
 Frank V. Daniel Jr – Reappoint as committee chair (Beam/Elston – Vote 3-0)
 Michael Spirito (2024)
 Frank Lilley (2024)
 Kathleen O’Neill (2024)

Parks and Recreation

No change in rental fees for 2022.

Compensation for 2022:

Secretary/Treasurer.....	\$28.75 per hour/\$95 per meeting
Paid 2022 holidays will include: New Year’s Day, Memorial Day, 4 th of July, Labor Day, and Christmas	
Road Foreman.....	\$25.00 per hour
Equipment Operator.....	\$25.00 per hour
P.C. Secretary.....	\$26.50 per hour with 2 hour minimum
Building, Park & Road Maintenance.....	\$18.00 – \$26.00 per hour
Snow Removal.....	\$31.00 per hour

The motion to approve the 2021 compensation with an increase of \$.50 per hour was made by Mr. Daniel and seconded by Mr. Beam. Vote carried 3-0.

Mileage was set at .585 as per the 2021 IRS rate per mile

Reorganization was completed at 7:28 P.M.

Monthly Supervisor Meeting

Roll call was taken, and present were supervisors Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr and Craig Kologie, Zoning Officer were present via Zoom.

Public Comment: Chairman Elston called for public comment on tonight’s agenda which was posted on the Township website and on the building door. No public comment was received.

Minutes:

Motion: Mr. Beam made the motion to approve the December 29, 2021 minutes as written and Mr. Daniel made the second. Motion carried 3-0.

January 3, 2022

Treasurer's Report: The Treasurer's Report will be reviewed at the February 14, 2022 meeting.

REPORTS:

Engineering:

- Wyebrook Farm Land Development plan and 11 Fairview Road Subdivision are under review and will be on the January Planning Commission agenda

Zoning Report:

- Compliance issues are being addressed.
- 247 Lippitt Road – waiting for a zoning application requesting a dog kennel
- 273 Killian Road – owner requested additional time to clean up property; 2nd hearing in January.
- Melvin Zook Zoning Hearing request was withdrawn as it is not necessary with the Township zoning regulations. Mr. Kologie will review fees that were incurred.

Solicitor's Report: No report

Planning Commission:

- Dane Moyer discussed the need for an updated lighting ordinance. Mr. Kologie will prepare a draft ordinance for the January Planning Commission meeting.

Roads:

- Michael VanScoyk completed necessary repairs on the dump truck for winter storm preparation.
- Mr. Kologie will prepare a cost analysis for road work on Lippitt Road for 2022 road bids.

Parks and Recreation:

- A Parks and Recreation meeting will be held in the next 30-45 days to review the park legal license, committee member nominations, and to begin planning for Community Day.

Historic: No report.

EMS: No report

NEW BUSINESS:

- CPA appointment
Motion: Mr. Beam made the motion to appoint Barbacane Thornton Company to perform the 2021 Township audit and was seconded by Mr. Daniel. Motion carried 3-0.
- Funds transfer from Victory Bank to PLGIT
Motion: Mr. Elston made the motion for Ms. Kolpak to transfer \$400,000.00 from Victory Bank to PLGIT and was seconded by Mr. Daniel. Motion carried 3-0.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

January 3, 2022

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0

General Fund

\$100.33

ADJOURNMENT: With no further business to discuss, adjournment took place at 8:05 P.M. with Mr. Daniel making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

January 3, 2022