

**Board of Supervisors Meeting**  
**September 13, 2021**

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, September 13, 2021, at 7:00 P.M.

**Roll call** was taken, and present were supervisors Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr., Craig Kologie, Zoning Officer, and Kimberly Venzie, Solicitor.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda; No public comment was received.

**Minutes:**

**Motion:** Mr. Daniel made the motion to approve the August 9, 2021, meeting minutes and Mr. Beam made the second. Motion carried 3-0.

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

<b>• <u>Operating Accounts:</u></b>	
Victory Bank General Fund- Money Market @ .20%	605,633.25
Victory Bank General Fund- Checking @ .10%	<u>2,029.65</u>
Total Operating Funds:	\$ 607,662.90
<b>• <u>Designated Accounts:</u></b>	
Victory Bank – ARP Funds @ .20%	115,877.71
Victory Bank - State Fund @ .20%	497.92
Victory CD 5- WNT Emergency Fund –matures 10/2/22 @ .95%	137,257.25
Victory CD 2 – Truck Fund –matures 2/21/22 @ .80%	125,000.00
Trumark CD - Glenmoore Fire Co –matures 11/30/21 @ .65%	42,958.02
Trumark CD - Elverson-Honey Brook EMS –matures 11/30/21 @ .65%	33,477.93
Trumark CD - Twin Valley FD –matures 11/30/21 @ .65%	33,477.93
Trumark - Savings - @ .02%	5.00
PLGIT - FIRE/EMS - Prime MM @ .04%	232.34
PLGIT - Act 209 - Prime MM @ .04%	1,999.50
PLGIT General Fund - MM @ .04%	38,985.19
PLGIT Recreation - MM @ .04%	<u>302.76</u>
Total Designated Funds:	\$ 530,071.55
<b>• <u>Investment Accounts:</u></b>	
PLGIT CD 1 - Prime MM @ .04%	265,117.08
PLGIT CD 3 - Prime MM @ .04%	30,909.65
Trumark CD 1 @ .25% matures 1/28/2022	100,001.37
Trumark CD 2 @ .40% matures 7/30/2022	200,004.38
Trumark CD 3 @ .70% matures 1/28/2024	100,003.83
Victory Bank CD @2.00% matures 12/19/21	250,000.00
Victory Bank CD 3 @ .80% matures 2/21/2022	125,000.00
Victory Bank CD 4 @ .95% matures 10/2/2022	162,160.81
Victory Bank CD 6 @ .50% matures 10/29/2021	249,704.00
Victory Bank CD 7 @ .60% matures 4/29/2022	<u>249,704.00</u>

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Total Investment Funds:	\$1,732,605.12
• <b><u>Escrow Accounts:</u></b>	\$ 8,660.14
• <b><u>Total Funds under management:</u></b>	\$ 2,878,999.71

**AUDIENCE:**

- Frank Gillen – inquired about the status of resident of accessory building at Creek Road. Mr. Kologie will provide a letter regarding the relative living in the building.
- Laura Whitt-Winyard and Jennifer Fisher – concerns about traffic on Bollinger Road and danger to pedestrians and cyclists. Supervisors will consider requested reduced speed limit and additional signage along with contacting the State Police for assistance.
- Simon Thorpe – inquiry about RV storage on property close to PA Turnpike. Mr. Kologie advised that this may not be permissible for the zoning district.

**Engineering:**

- Martin Paving has completed work on Barneston Road without any change orders.

**Zoning Report:**

- Kennel at 247 Lippitt Road will be cited in District Court.
- 309 Killian Road has not responded to written notice and will be cited.
- Follow up is continuing on work that commenced without permits and inspections.
- Castle Valley personnel now have visible identification badges.

**Solicitor's Report:**

- The resolution for the American Recovery Plan funds can wait until final ruling on distributions.
- Discussed the need to update the ordinance regarding exterior lighting.

**Planning Commission:**

- Reviewed the Sewage Facilities Planning Module for 11 Fairview Road.
- Rachael Griffith presented the Landscapes 3 Technical Assistance plan that is available for updating Township Natural Resource Protection ordinances.

**Roads:**

- Road mowing was completed by David Mast.  
**Motion:** Mr. Beam made the motion to add salary approval for David Mast to the agenda and was seconded by Mr. Daniel. Motion carried 3-0.  
**Motion:** Mr. Elston made the motion to pay David Mast \$23.00 per hour for assistance with road work and was seconded by Mr. Daniel. Motion carried 3-0.
- Fallen tree on Germany Hollow Road was removed on September 1.

**Parks and Recreation:**

- Park and Recreation meeting was held on September 2 to discuss Community Day 2022, resurfacing benches, new benches, paving the walking path and a license agreement.

**Historic:** No report**EMS:** No report

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**NEW BUSINESS:**

1. Community Day 2022 – scheduled for September 17, 2022
2. Chester County Landscapes 3 – a map of projected changes will be requested.
3. Parking lot line painting – Mr. Daniel presented a plan for the township parking lot.
4. Road paving– the completion forms for Martin Paving for the repairs on Bollinger Road in the amount of \$34,968.85 were presented.

**Motion:** Mr. Elston made the motion to sign the completion forms for the Barneston Road repairs, in the amount of \$34,968.85 to Martin Paving, and was seconded by Mr. Daniel. Motion carried 3-0.

5. CCATO Resolution – A letter will be drafted to support House Bill 1293 which covers methods of insurance companies' compensation to Emergency Medical Service providers.
6. Hammell-O'Donnell Business Park proposed sale – Discussed the new buyer's proposal and possible issues with lighting, stormwater, and traffic concerns.
7. Turnpike NPDES permit – presented for signatures since it was reviewed by the Planning Commission.
8. PSATS 2021 Trustees- reviewed candidates.
9. Request for traffic study – a letter will be sent to PennDot requesting a speed study of Creek Road between Bollinger and Lewis Mill Roads.
10. Bollinger Road traffic – discussed during audience.
11. Salary approval for David Mast – discussed under roads.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund	\$72,356.68
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**ADJOURNMENT:** With no further business to discuss, adjournment took place at 9:35 P.M. with Mr. Daniel making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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