

**Board of Supervisors Meeting**  
**June 14, 2021**

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, June 14, 2021 at 7:00 P.M.

**Roll call** was taken, and present were supervisors Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr., Craig Kologie, Zoning Officer, and Kimberly Venzie, Solicitor.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda; No public comment was received.

**Minutes:**

**Motion:** Mr. Daniel made the motion to approve the April 26, 2021 meeting minutes and Mr. Beam made the second. Motion carried 3-0.

**Motion:** Mr. Beam made the motion to approve the May 10, 2021 meeting minutes and Mr. Daniel made the second. Motion carried 3-0.

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

<b>• <u>Operating Accounts:</u></b>	
Victory Bank General Fund- Money Market @ .20%	559,599.33
Victory Bank General Fund- Checking @ .10%	<u>568.29</u>
Total Operating Funds:	\$ 560,167.62
<b>• <u>Designated Accounts:</u></b>	
Victory Bank - State Fund @ .20%	86,960.71
Victory CD 5- WNT Emergency Fund –matures 10/2/22 @ .95%	137,257.25
Victory CD 2 – Truck Fund –matures 2/21/22 @ .80%	125,000.00
Trumark CD - Glenmoore Fire Co –matures 11/30/21 @ .65%	42,865.08
Trumark CD - Elverson-Honey Brook EMS –matures 11/30/21 @ .65%	33,405.49
Trumark CD - Twin Valley FD –matures 11/30/21 @ .65%	33,405.49
Trumark - Savings - @ .02%	5.00
PLGIT - FIRE/EMS - Prime MM @ .04%	14,121.63
PLGIT - Act 209 - Prime MM @ .04%	1,999.29
PLGIT General Fund - MM @ .04%	438,954.98
PLGIT Recreation - MM @ .04%	<u>302.73</u>
Total Designated Funds:	\$ 914,277.65
<b>• <u>Investment Accounts:</u></b>	
PLGIT CD 1 - Prime MM @ .04%	265,090.07
PLGIT CD 3 - Prime MM @ .04%	30,906.50
Victory Bank CD @2.00% matures 12/19/21	250,000.00
Victory Bank CD 3 @ .80% matures 2/21/2022	125,000.00
Victory Bank CD 4 @ .95% matures 10/2/2022	162,160.81
Victory Bank CD 6 @ .50% matures 10/29/2021	249,704.00
Victory Bank CD 7 @ .60% matures 4/29/2022	<u>249,704.00</u>
Total Investment Funds:	\$1,332,565.38

June 14, 2021

- **Escrow Accounts:** \$ 8,659.27
- **Total Funds under management:** \$ 2,815,669.92

**AUDIENCE:**

- Joanne Turner – inquired about the Chester County Conservation District meeting regarding the property at 26 New Road and her concerns. Mr. Kologie explained that all issues are being addressed and another meeting is scheduled within 4 weeks. Debris will be moved after stabilization.
- Frank Gillen – Reviewed history of his property at 26 New Road and his improvements.

**Engineering:**

- 11 Fairview Road – work is continuing on the subdivision process.
- Bulltown Road Bridge – work should begin in late September and Yoder Road is included in the plan.

**Zoning Report:**

- 26 New Road – work is continuing to meet Conservation District parameters and other issues have been resolved.
- Permits – 6 homes are under construction.
- Complaints – reported kennel operation on Lippitt Road is being investigated. Mr. Kologie will check on issues on Barneston and Killian Roads.

**Solicitor's Report:**

**Planning Commission:**

- Recommended approval for a property lot line change on Lammey Road.

**Roads:**

- Street sweeping was completed on May 26.
- Road mowing has been done by an operator from Honey Brook Township.
- Mr. Beam asked Ms. Venzie to draft a letter to residents regarding dead trees on their property that could cause harm to residents.
- Road paving will begin on Bollinger and Wyebrook Roads on June 21.

**Parks and Recreation:**

- Mulching has been completed.
- Pets prohibited signs have been placed on the basketball and tennis courts.
- Hydrant was replaced at the pavilion and a motion light was installed.
- Playground mulch and volleyball court sand will be ordered.

**Historic:** No report

**EMS:** No report

**NEW BUSINESS:**

- Ms. Venzie opened the hearing for Ordinance 1-2021 which amends the West Nantmeal Township Zoning Ordinance of 2010 by Amending the Use Provisions of Sections 402, 405 and 406 to Remove Kennels and Animal Shelters as a Use Allowed by Special Exception in the R-1

June 14, 2021

District and to Allow Kennels and Animal shelters in the C-1 and I-1 Zoning Districts: to amend Matrix Chart 4 and 5 to Add Utility and Dimensional Requirements for Kennels and Animal Shelters in the C-1 and I-1 zoning Districts; and to Amend Section 731 Which Adopts Regulations for Kennels and Animal Shelters. Three exhibits were provided:

- B-1 – Proof of publication in the Daily Local News on May 20, 2021 and May 27, 2021.
- B-2 – Email dated May 17, 2021 from Kimberly P. Venzie, Esquire to the Daily Local News and the Chester County Law Library providing proposed ordinance for public inspection.
- B-3 – Recommendation letter dated May 13, 2021 from the Chester County Planning Commission

Ms. Venzie asked for comments from the audience and none were received. The hearing was closed at 8:14 PM.

**Motion:** Mr. Beam made the motion to adopt Ordinance 1-2021 and was seconded by Mr. Daniel. Motion carried 3-0.

- Ms. Venzie opened the hearing for Ordinance 2-2021 at 8:17 PM to Approve, Adopt and Enact an Ordinance Codification for the Township of West Nantmeal, County of Chester, Commonwealth of Pennsylvania; to Provide for the Repeal of Certain Legislation Not Included Therein; to Save From Repeal Certain Other Legislation Not Included Therein; and to Provide Penalties for Tampering with the Code. Six exhibits were provided:
  - B-1 – Proof of publication in the Daily Local news on May 26, 2021 and June 2, 2021.
  - B-2 – Email dated May 21, 2021 from Kimberly P. Venzie, Esquire to the Daily Local News and the Chester County Law Library providing the proposed ordinance for public inspection.
  - B-3 – Letter dated April 13, 2021 from Kimberly P. Venzie, Esquire to the Chester County Planning Commission, and including the West Nantmeal Township Planning Commission and the Board of Supervisors, enclosing the proposed ordinance to adopt and enact the codification.
  - B-4 – Review letter dated May 10, 2021 from the Chester County Planning Commission
  - B-5 – Letter dated May 21, 2021 from Kimberly P. Venzie, Esquire to the Chester County Planning Commission, and including the West Nantmeal Township Planning Commission and the Board of Supervisors, enclosing the proposed ordinance to adopt and enact the codification (revised to reflect the new definition of family).
  - B-6 – Final review letter dated June 8, 2021 from the Chester County Planning Commission recommending adoption of the codification.

Ms. Venzie asked for comments from the audience, and none were received. The hearing was closed at 8:24 PM.

**Motion:** Mr. Daniel made the motion to adopt Ordinance 2-2021 and was seconded by Mr. Beam. Motion carried 3-0.

- 220 Bollinger Road – property owner has requested an application for a limited distillery license with the Pennsylvania Liquor Control Board.

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**Motion:** Mr. Daniel made the motion to authorize Buckley Brion to intervene in the application process and was seconded by Mr. Beam. Motion carried 3-0.

- DigEntGrp – request for a six-month extension for the subdivision plan.

**Motion:** Mr. Beam made the motion to approve a six-month extension to Michael Kerr, DigEntGrp, and was seconded by Mr. Elston. Motion carried 3-0.

- CCATO Resolution 2021-1 – “Recommending that the Pennsylvania General Assembly Adopt Legislation to Permit the Use of Virtual Meeting Platforms for Public Meetings Held by Municipalities”

**Motion:** Mr. Beam made the motion to approve Resolution 2021-1 and was seconded by Mr. Daniel. Motion carried 3-0.

- CPA Proposal – Reviewed a proposal from Cynthia Quinn which will be tabled until July meeting.
- American Rescue Plan – discussed the parameters and options for the funds.
- Stormwater Agreements – tabled until July meeting.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund	\$36,210.28
Fire/EMS Fund	\$26,331.00

**Executive Session was called at 9:05 PM to discuss personnel issues and was closed at 9:30 PM.**

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 9:30 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

June 14, 2021