

**Board of Supervisors Meeting**  
**March 9, 2020**

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, March 9, 2020 at 7:00 P.M.

**Roll call** was taken, and present were supervisors Gary C. Elston, Nelson R. Beam, and Frank V. Daniel, Jr. via Facetime. Others present were Kimberly Venzie, standing in for Kristin Camp, Solicitor, and Craig Kologie, Zoning Officer.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda; No public comment was received.

**Minutes:**

**Motion:** Mr. Beam made the motion to approve the February 10, 2020 meeting minutes with corrections and Mr. Daniel made the second. Motion carried 3-0.

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

<b>• <u>Operating Accounts:</u></b>	
General Fund- Victory Bank Money Market @ 1.80%	284,608.05
General Fund-Victory Bank Checking @ 1.39%	<u>4,809.23</u>
Total Operating Funds:	\$ 289,417.28
<b>• <u>Designated Accounts:</u></b>	
FIRE/EMS - PLGIT Prime MM @ 1.73%	17,885.65
State Fund – Victory Bank @ 1.78%	1,271.32
Act 209 - PLGIT Prime MM @ 1.73%	1,991.02
Glenmoore Fire Co – Trumark CD - matures 11/30/20 @ 2.10%	41,966.59
Elverson-Honey Brook EMS – Trumark CD - matures 11/30/20 @ 2.10%	32,705.25
Twin Valley FD – Trumark CD - matures 11/30/20 @ 2.10%	32,705.25
PLGIT-New Truck @ 1.73%	87,871.84
WNT Emergency Fund - PLGIT CD- matures 9/29/20 @ 2.05%	134,500.00
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 1.73%	262,233.25
Recreation - PLGIT MM @ 1.73%	<u>301.49</u>
Total Designated Funds:	\$ 613,436.66
<b>• <u>Investment Accounts:</u></b>	
CD - PLGIT CD 1 - matures 4/8/20 @ 2.65%	243,000.00
MM -PLGIT Prime @ 1.73%	13,988.67
CD - PLGIT CD 2 - matures 4/29/20 @ 2.61%	243,000.00
MM - PLGIT Prime MM @ 1.73%	14,015.31
CD - PLGIT CD 3- matures 10/16/20 @ 1.92%	490,000.00
MM - PLGIT Prime MM @ 1.73%	30,777.12
CD - PLGIT CD 4 & 5 - matures 4/2/20 @ 2.75%	314,169.61

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Victory Bank CD @2.00% matures 12/19/21	<u>250,000.00</u>
Total Investment Funds:	\$1,598,950.71

- **Escrow Accounts:** \$ 8,623.55
- **Total Funds under management:** \$ 2,410,428.20

#### **AUDIENCE:**

- **Susan Murray** – presented updated information on the October 2017 petition requesting a township resolution regarding gerrymandering. The petition had signatures of 140 Township residents opposing gerrymandering and asking for fair redistricting. Ms. Murray introduced Patricia Rooney, who represents Fair Districts PA. Ms. Rooney asked the Board of Supervisors to consider adopting the resolution and referred to PA House Bills 22 and 23 that were co-sponsored by Rep. Tim Hennessey. Mr. Elston asked for this to be on the agenda for the April meeting.
- **John Kauffman** – Inquired about the zoning amendment for an Amish school in the township and Ms. Venzie advised that the proposed ordinance had been sent to the Chester County Planning Commission (CCPC). CCPC had suggested that this be treated as a Special Exception that would require a Zoning Hearing. Ms. Venzie and Ms. Camp feel that the ordinance is acceptable as drafted and it will be advertised on March 23 and March 30 to be considered for adoption at the April meeting.

#### **REPORTS:**

**Engineering:** The monthly report will be on file in the township office.

- Bid specs are ready for the 2020 township road repairs.
  - **Motion:** Mr. Beam made the motion to advertise for bids for the 2020 township road repairs and was seconded by Mr. Elston. Motion carried 3-0.
- Yoder Road culvert repair will cost approximately \$85,000.00 and will need a separate bid presentation.
- The turnpike bridge on Bulltown Road needs a NPDES permit and Mr. Kologie will complete the requested township information.
- Special exception request for a kennel on Killian Road – property owner has requested an extension. This will be discussed at the March Planning Commission meeting and the April Board of Supervisors meeting. Ms. Venzie stated that either she or Ms. Camp should attend the Zoning Hearing to represent the township and address a few inconsistencies in the application such as noise, number of animals, waste collection, etc.

**Zoning Report:** The monthly report will be on file in the township office.

- Complaints are being investigated and a citation is being issued for the violation at 1032 N. Manor Road.

#### **Solicitor's Report:**

- Ms. Venzie discussed the request for a 90-day extension for Michael Kerr's DigEntGrp subdivision.

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**Motion:** Mr. Elston made the motion to grant a 90-day extension to Michael Kerr until 6/8/2020 for the subdivision plan and was seconded by Mr. Beam. Motion carried 3-0.

- BVSPCA contract – A newsletter article is needed regarding the cost per animal to township.

**Planning Commission:** No meeting in February.

**Roads:**

- Lammey Road repair – repair was completed, and quotes are needed for the macadam repair.
- Road Flagger Training – Rick King, David Gardner, and James Miller attended training on February 26.
- York Broom Rake – discussed the exchange of this equipment for topsoil from Mr. Beam. A corrected letter will be provided authorizing the exchange at the April meeting.
- Cul-de-sacs – will review them and determine where cleaning is needed for 2020.
- Langoma Avenue – “No parking” signs have been replaced. Reviewed a letter to residents explaining the “no parking” recommendation.

**Parks and Recreation:**

- No meeting attendees at February 13 meeting. Next meeting will be held in April.
- Community Day decision tabled until April meeting.

**Historic:**

- St. Mary’s of Providence has declined placement on the National Historic Register
- March 16 – Program on the King Ranch in Chester County to be held at St. Mary’s of Providence Chapel
- Completed two Saturday work sessions and will return to monthly meetings in March

**EMS:**

- Discussed Coronavirus and the response from Chester County.
- Funding for weather stations has been secured and one will be installed at Twin Valley Elementary Center. Mr. Hargreaves suggested that one could be installed at the Township building and explained that it is monitored remotely though there will also be a monitor in the office.
- Meeting scheduled with Hollywood Casino in mid-April regarding funding for EMS services within their service area.

**NEW BUSINESS:**

- Cell phones: New phones for all supervisors have been received through AT&T First Net program.
- Reimbursement – Mr. Daniel’s November 2019 repayment of 2018 wages included taxes that he has requested to be refunded. After discussion it was decided to refund the tax.  
**Motion:** Mr. Elston made the motion to refund \$256.74 to Mr. Daniel for the federal, state, and local tax that he repaid in November 2019 and was seconded by Mr. Beam. Motion carried 2-0 with Mr. Daniel abstaining.

- PSATS Reimbursement – Discussed what will be reimbursed for attending the annual conference. This includes registration fees, mileage and actual itemized expenses. The IRS code

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for 2019 states \$55.00 per day and the GSA code has amounts for individual locations. Ms. Venzie referred to the Second-Class Township Code that states that only working supervisors can be paid an hourly rate to attend the convention. This is under advisement and will be discussed at the April meeting.

- Castle Valley Contract – The 2020 contract was presented for review.  
**Motion:** Mr. Beam made the motion to sign the 2020 Castle Valley Consultant’s contract and was seconded by Mr. Daniel. Motion carried 3-0.
- AED – Ms. Kolpak presented quotes for an AED for the township building that include a cabinet and installation.  
**Motion:** Mr. Beam made the motion to approve the purchase of an AED for the township building from Biddle Fire Protection in the amount of \$1125.00 and Mr. Elston seconded the motion. Motion carried 3-0.
- Correspondence: None

**Meeting adjourned at for an Executive Session to discuss personnel issues at 8:50 PM and resumed at 9:10 PM.**

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel.

Motion carried 3-0.

General Fund	\$37,097.05
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**ADJOURNMENT:** With no further business to discuss, adjournment took place at 9:17 P.M. with Mr. Daniel making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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