

Annual reorganization Meeting

Chairman Elston opened the Reorganization meeting at 7:00 P.M. on Monday, January 6, 2020.

Present were Gary C. Elston, Nelson Beam and Frank Daniel, Jr.

Mr. Elston appointed Nelson Beam as temporary chairman and Mr. Beam called for nominations for Chairman. Mr. Daniel nominated Mr. Elston as Chairman, which was seconded by Mr. Beam. The voted carried unanimously and Mr. Elston resumed his duties as chairman.

Mr. Elston nominated Mr. Beam as vice chairman, Mr. Daniel made the second. Vote carried unanimously.

The following nominations took place:

- Secretary/Treasurer.....Deborah M. Kolpak (Beam/Daniel – Vote 3-0)
- Road Master.....Nelson R. Beam (Daniel/Elston – Vote 3-0)
- Solicitor..... Buckley, LLP (Elston/Daniel – Vote 3-0)
Kristin S. Camp
- Zoning Officer..... Craig Kologie (Beam/Daniel – Vote 3-0)
- Asst. Zoning Officer..... Ed Mullock
Castle Valley Consultants (Daniel/Beam- Vote 3-0)
- Vacancy Board.....David Kolpak (Beam/Daniel – Vote 3-0)
- EMS.....H. Barclay Hargreaves (Daniel/Beam – Vote 3-0)
- Bank..... Victory Bank, Trumark, PLGIT
(Daniel/Beam – Vote 3-0)
- Engineer..... Castle Valley Consulting (Beam/Daniel – Vote 3-0)
Gary Weaver
- Planning Commission Sec’y..... Christine Raines (Beam/Daniel – Vote 3-0)
- Right to Know Officer..... Deborah M. Kolpak (Daniel/Beam – vote 3-0)
- Deputy Tax collector..... Susan L. Ward (Beam/Daniel – Vote 3-0)

The above nominations were voted on by a motion made by Mr. Beam and seconded by Mr. Daniel. Motion carried 3-0

- The business hours will remain Monday, Tuesday and Wednesday from 9:00 A.M. to 2:00 P.M.
- Supervisors Meetings the second Monday of each month at 7:00 P.M.
- All previous adopted ordinances and Resolutions readopted in 2020

Motion made by Mr. Daniel, seconded by Mr. Beam vote carried unanimously on all 3 items.

Mr. Elston – Head of Building Maintenance	(Beam/Daniel – Vote carried unanimously)
Mr. Daniel – Head of Park & Recreational	(Beam/Elston – Vote carried unanimously)
Mr. Beam – Roadmaster	(Elston/Daniel – vote carried unanimously)

The Treasurer’s Bond will be increased to \$1,000,000.00 for 2020 for a cost of \$1,426.00. Motion made by Mr. Beam, seconded by Mr. Daniel – Vote 3-0.

All 3 supervisors and the secretary will attend the 2020 PSATS convention in May. Motion was made to pay all expenses, not to exceed 28 hours for each attendee not including travel time, outside of a public meeting. Chairman Elston made the motion, seconded by Mr. Daniel – Vote 3-0

Mileage rate for 2020 is \$.575

Appointments:

Planning Commission:

James Coffman – 2024 (Daniel/Beam – Vote 3-0)

It was noted that Mr. Dane Moyers – 2022 was not on the list of members that should be added.

Zoning Hearing Board:

Stephen B. Cooper – Reappointed 2024 (Beam/Daniel – Vote 3-0)

Park & Recreation:

Frank V. Daniel, Jr. – Reappointed (Beam/Elston Motion carried unanimously)

Michael Spirito, Frank Lilley and Kathleen O’Neill Reappointed (Beam/Daniel – Vote 3-0)

The term will be checked as they aren’t sure if it is a 4 or 6 year term.

Susan Ward is resigning from the Park and Recreation Board.

Historic Commission:

Susan L. Ward, Elizabeth Marks and Peg Stapleford were all reappointed to 2023. (Beam/Daniel – Vote 3-0)

2020 Compensation:

Across the board a .50 increase in wages were given

New wages are as follows:

Secretary/Treasurer.....\$28.25 per Hour/\$95 for meeting

Equipment Operator.....	\$25.00
Planning Commission Secretary.....	\$25.50
Road Forman Rick King.....	\$25.00
David Gardner.....	\$22.00
James Miller.....	\$23.00
Snow removal.....	\$29.50 (4 hour minimum if called at night)
Road master*	
Building Maintenance*	
Community Day*	
Park and Recreation Maintenance*	

Motion for wages made by Mr. Beam, seconded by Mr. Daniel Vote 3-0.

*The wages are set by Auditors. Community Day has not been confirmed and Permit Fee is complete and as of today there are no definite projects set for 2020 to describe.

With Reorganization completed by 7:30 P.M. Chairman Elston opened the regular meeting.

Roll call was taken and present were, Mr. Elston, Mr. Beam and Mr. Daniel. Also present was Craig Kologie.

After the Pledge of Allegiance Chairman Elston called for any comments on tonight’s agenda. Since there weren’t any comments he proceeded with the meeting.

The draft copy of the minutes from the December 30, 2019 meeting were approved as written on a motion made by Mr. Beam, seconded by Mr. Daniel. Motion carried.

Treasurer’s Report: Draft copy not complete so not reviewed.

Our solicitor Kristin Camp called as she couldn’t be in person this evening.

New Business:

John Kauffman brought in a sketch plan for the Farm Related School to be built on leased land of one acre on Reeder Rd. Chairman Elston inquired about the parking and handicapped entrances. The outhouses were discussed and where the holding tanks should be located. Mr. Kologie reviewed Stormwater requirements and suggested that they start the DEP requirements as soon as possible. Mr. Kologie said he would be more than glad to help them with this process. Mr. Kauffman didn’t have a copy of the draft ordinance that adds Farm Related Schools to our Agricultural Preservation District so copies were made for him. The soonest that this ordinance could be adopted would be in April. The board encouraged Mr. Kauffman to attend the January 27th Planning Commission meeting and to try and have a more comprehensive plan to bring to that meeting.

David G. Stoltzfus, Wyebrook Rd. Mr. Stoltzfus has purchased 40 acres behind his home and wants to timber some of the land to use as grazing for his animals. The problem is that Mr. Stoltzfus has to cross a ROW that is owned by the county. A deed research would have to be done to see how this ROW is

owned and recorded. Ms. Camp suggested that he contact Mr. David Stauffer at Parks and Facilities in West Chester and gave him the number to call. Mr. Stoltzfus also will need a permit from PennDOT for a Right of Way permit to enter off Creek Road, a Timber Harvest Plan and an E&S plan.

Reports:

Engineering:

Mr. Kologie gave a verbal report. The information on the culvert for Yoder Rd will be ready by the February meeting.

Chairman Elston said he had the contract for 2020 and will have it signed and returned. He realizes this is Castle Valley's first year and everyone is getting adjusted but Chairman Elston would like to see more attention given to some of the lingering projects. He also would like to see the process kept as simple as possible and streamlined for the customer. Mr. Kologie agreed and went on to discuss the Permit Fee Schedule and the changes that have been made to make the process easier. On a separate issue everyone agrees that the Zoning Hearing and Conditional Use fees need to be increased which can be discussed at the February meeting.

Motion: Mr. Beam made the motion to approve and adopt the Permit Fee Schedule, seconded by Mr. Elston the vote carried unanimously.

Planning Commission:

Minutes were reviewed from their reorganization meeting held in December.

Roads: Mr. Beam gave the report. A tentative date of January 14th was selected to review the roads that should be selected for paving in 2020.

Parks and Recreations: Mr. Daniel will get with Rick King regarding the stump removal in the park.

Historical Commission: Susan Ward gave the report. The commission decided to separate the fund raising 5/10 K race from the Community Day. They are also waiting to hear from Chicago regarding the efforts to get St. Mary's of Providence on the National Historic Register.

With no further business to discuss adjournment took place at 8:38 P.M. on a motion made by Mr. Beam, seconded by Mr. Elston. Motion carried unanimously.

Respectfully submitted,

Susan L. Ward