

**Board of Supervisors Meeting**  
**October 14, 2019**

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, October 14, 2019 at 7:05 P.M.

**Roll call** was taken and present were supervisors Gary C. Elston, and Nelson R. Beam. Others present were Kim Venzie, standing in for Kristin Camp, Solicitor, and Richard King, Maintenance.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda; No public comment was received.

**Minutes:**

**Motion:** Mr. Elston made the motion to approve the September 9, 2019 meeting minutes and Mr. Beam made the second. Motion carried 2-0.

**Motion:** Mr. Beam made the motion to approve the September 30, 2019 meeting minutes and Mr. Elston made the second. Motion carried 2-0.

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

|   |                 |
|---|-----------------|
| General Fund- Victory Bank Money Market @ 2.13% | 666,447.83      |
| General Fund-Victory Bank Checking @ 1.73%      | <u>4,062.67</u> |
| Total Operating Funds:                          | \$ 670,510.50   |

- **Designated Accounts:**

|   |               |
|---|---------------|
| FIRE/EMS - PLGIT Prime MM @ 2.29%                               | 16,587.31     |
| State Fund – Victory Bank @ 2.13%                               | 59,055.51     |
| Act 209 - PLGIT Prime MM @ 2.29%                                | 1,975.75      |
| Glenmoore Fire Co – Trumark CD - matures 12/1/19 @ 2.37%        | 41,726.85     |
| Elverson-Honey Brook EMS – Trumark CD - matures 12/1/19 @ 2.37% | 32,518.42     |
| Twin Valley FD – Trumark CD - matures 12/1/19 @ 2.37%           | 32,518.42     |
| PLGIT-New Truck @ 2.29%   | 50,869.46     |
| WNT Emergency Fund - PLGIT CD- matures 4/1/19 @ 2.65%           | 135,080.46    |
| Savings -Trumark @ .20%   | 5.00          |
| Regular - PLGIT MM@ 2.22%                                       | 259,843.14    |
| Recreation - PLGIT MM @ 2.29%                                   | <u>299.18</u> |
| Total Designated Funds:   | \$ 630,479.50 |

- **Investment Accounts:**

|   |            |
|---|------------|
| CD - PLGIT CD 1 - matures 4/8/20 @ 2.65%  | 243,000.00 |
| MM -PLGIT Prime @ 2.29%                   | 13,881.36  |
| CD - PLGIT CD 2 - matures 4/29/20 @ 2.61% | 243,000.00 |
| MM - PLGIT Prime MM @ 2.29%               | 13,907.80  |
| CD - PLGIT CD 3- matures 10/17/19 @ 2.85% | 486,000.00 |

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|   |                   |
|---|-------------------|
| MM - PLGIT Prime MM @ 2.29%                   | 21,433.49         |
| CD - PLGIT CD 4 & 5 - matures 4/2/20 @ 2.75%  | <u>314,169.61</u> |
| Total Investment Funds:                       | \$1,335,392.26    |
| • <b><u>Escrow Accounts:</u></b>              | \$ 8,557.42       |
| • <b><u>Total Funds under management:</u></b> | \$ 2,644,939.68   |

**AUDIENCE:**

- **Nancy McClatchey and Elizabeth Marks** – Gave an update on recent activities of the Historical Commission including a trip on October 9 to the Harriet Tubman museum. This was a follow up to the well-attended summer presentation on the Underground Railroad. Ms. Marks expressed gratitude for the Board of Supervisors support of Community Day.

**REPORTS:**

**Engineering:** The monthly report will be on file in the township office.

**Zoning Report:** The monthly report will be on file in the township office.

**Solicitor's Report:**

- **Amish School Inquiry** – Ms. Venzie is waiting to hear of possible properties for consideration.

**Planning Commission:**

- **Ordinance 3-2019** - Reviewed and recommended approval.
- **Ordinance 4-2019** – Reviewed and recommended approval.
- **Berks County Comprehensive Plan 2030** – Reviewed without comment
- **Emerson Farms** – Reviewed letter from Chester County Planning Commission.
- Mr. Beam advised that the Planning Commission would like to have background information when reviewing a proposed ordinance.

**Roads:**

- **Road paving** –Bollinger Rd resurfacing began on today and the needed repairs are significantly less than were anticipated.
- **Road update**–Mr. King will install a “No Through Traffic” sign at the entrance to the Sweetwater Road. Three new tires were installed on the dump truck. Mr. King has contacted individuals for snow removal assistance.
- **Yoder Road** –Mr. Elston asked Mr. Kologie has done the research to calculate the volume and size and if a DEP permit is required.
- **PennDot Winter Services Agreement** - Ms. Venzie received a new agreement and it was notated that the road description seemed to be incorrect. She will contact PennDot for clarification.

**Parks and Recreation:**

- **Stop signs** –Stop signs were placed at the park exits on Bollinger and Manor Roads.
- **Community Day:** Vendor revenue was \$290.00 and expenses to date were \$2994.31.

**Historic:** Report given during audience

**EMS:** No report

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**NEW BUSINESS:**

**Ms. Venzie opened the Public Hearing at 7:25 PM regarding Ordinance 3-2019 Amending the West Nantmeal Township Zoning Ordinance of 2010 by Amending Section 611 to Allow Porches to be attached to Manufactured Homes and to Establish Appropriate Area and Bulk Requirements for Existing Manufactured Home Parks within West Nantmeal Township.**

Presented were the following exhibits:

Exhibit 1 – Proof of Publication in the Daily Local News on September 23 and 30, 2019

Exhibit 2 – Correspondence dated September 19 2019 from Kristin Camp to the Chester County Law Library

Exhibit 3 – Correspondence dated September 19, 2019 from Kristin Camp to the Daily Local News.

Exhibit 4 – Correspondence dated September 22, 2019 from the Chester County Planning Commission.

Ms. Venzie asked for public comment and none was received.

**Motion:** Mr. Beam made the motion to adopt Ordinance 3-2019 Amending the West Nantmeal Township Zoning Ordinance of 2010 by Amending Section 611 to Allow Porches to be attached to Manufactured Homes and to Establish Appropriate Area and Bulk Requirements for Existing Manufactured Home Parks within West Nantmeal Township and was seconded by Mr. Elston. Motion passed 2-0.

**Public Hearing was closed at 7:40 PM.**

- Ordinance 4-2019 – This Ordinance will amend the Township stormwater ordinance to comply with state mandated definition of High Tunnel structures.
  - Motion:** Mr. Elston made the motion to for Ms. Venzie to advertise Ordinance 4-2019 and was seconded by Mr. Beam. Motion carried 2-0.
- Road Paving– Bollinger Road resurfacing had a significant reduction in cost and Mr. Beam suggested that Dan Malloy Paving would be able to perform repairs on Isabella Road as their equipment was already on-site. The approved Bollinger Road repair bid was in the amount of \$193,696 and the new proposed amount that includes Isabella Road will be \$207,776.
  - Motion:** Mr. Elston made the motion to use the savings from the Bollinger Road repair to include paving Isabella Road at a total cost of \$207,776 and was seconded by Mr. Beam. Motion carried 2-0.
- Mr. Elston met with Robert Kennedy from PennDot, Rep Tim Hennessey and Michael Spirito regarding issues with state roads within the Township and included Chestnut Tree, Bulltown Road, and Creek Road. Mr. Elston was advised that these issues would be addressed this fall but stated that his meeting with PennDot on April 11, 2019 did not produce any results.
- Garage addition - Work is almost completed and the electrician is scheduled to install outlets and the garage door opener. Storage bins have been relocated in the parking lot.
- Mr. Elston discussed a corrected motion to approve Frank Daniel’s work on the updated permit fee analysis.

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**Motion:** Mr. Elston made the motion to approve Frank Daniel for up to 10 hours for 2019 to compile necessary data and to complete the permit and fee analysis and was seconded by Mr. Beam. Motion carried 2-0.

- **Correspondence:** None

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Elston made the motion to pay the bills and was seconded by Mr. Beam. Motion carried 2-0.

|              |             |
|--------------|-------------|
| General Fund | \$53,779.90 |
|--------------|-------------|

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 8:27 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Elston. Motion carried 2-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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