

Board of Supervisors Meeting **August 12, 2019**

Opening: Chairman Elston opened the regular scheduled meeting on Monday, August 12, 2019 at 7:00 P.M.

Roll call was taken and present were supervisors Gary C. Elston, and Nelson R. Beam, and Frank V. Daniel Jr. Others present were Craig Kologie, Zoning and Engineering Official, and Kristin Camp, Solicitor.

Public Comment: Chairman Elston called for public comment on tonight's agenda; No public comment was received.

Minutes:

Motion: Mr. Daniel made the motion to approve the July 8, 2019 meeting minutes and Mr. Beam made the second. Motion carried 3-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

General Fund- Victory Bank Money Market @ 2.25%	669,055.41
General Fund-Victory Bank Checking @ 1.83%	<u>3,319.30</u>
Total Operating Funds:	\$ 672,374.71
- **Designated Accounts:**

FIRE/EMS - PLGIT Prime MM @ 2.38%	24,719.83
State Fund – Victory Bank @ 2.25%	142,590.37
Act 209 - PLGIT Prime MM @ 2.38%	1,968.32
Glenmoore Fire Co – Trumark CD - matures 12/1/19 @ 2.37%	41,478.14
Elverson-Honey Brook EMS – Trumark CD - matures 12/1/19 @ 2.37%	32,324.60
Twin Valley FD – Trumark CD - matures 12/1/19 @ 2.37%	32,324.60
PLGIT-New Truck @ 2.38%	50,678.11
WNT Emergency Fund - PLGIT CD- matures 4/1/19 @ 2.65%	133,286.00
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 2.44%	258,865.73
Recreation - PLGIT MM @ 2.44%	<u>298.05</u>
Total Designated Funds:	\$ 718,538.75
- **Investment Accounts:**

CD - PLGIT CD 1 - matures 4/8/20 @ 2.65%	243,000.00
MM -PLGIT Prime @ 2.38%	13,829.14
CD - PLGIT CD 2 - matures 4/29/20 @ 2.61%	243,000.00
MM - PLGIT Prime MM @ 2.38%	13,855.49
CD - PLGIT CD 3- matures 10/17/19 @ 2.85%	486,000.00
MM - PLGIT Prime MM @ 2.38%	21,352.86
CD - PLGIT CD 4 & 5 - matures 4/2/20 @ 2.75%	<u>314,169.61</u>

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Total Investment Funds:	\$1,335,207.10
• <u>Escrow Accounts:</u>	\$ 8,525.23
• <u>Total Funds under management:</u>	\$ 2,734,645.79

AUDIENCE:

- **Douglas Dykhouse** – Asked about the progression of the zoning change that was discussed at the July meeting. Ms. Camp stated that the Manufactured Home Park (MHP) zoning needs to be amended so the same rules apply to all MHP residents. Ms. Camp explained the process can take time as it must go through the Board of Supervisors, Planning Commission, Chester County Planning Commission, advertised for adoption, and back to the Board of Supervisors. Mr. Dykhouse stated that this is a hazardous condition in the present condition. Mr. Elston asked if adding two feet to the landing would work as an interim solution until the zoning is amended and Mr. Dykhouse agreed to this temporary adjustment.
- **Noah Levine, Constituent Advocate for U.S. Representative Chrissy Houlahan** – gave a report on issues handled by their office such as Social Security, veteran's affairs, immigration, and many others.

REPORTS:

Engineering: Mr. Kologie gave the monthly report and it will be on file in the township office.

- **Township Garage Addition:** Work is almost completed and the second payment has been requested.

Zoning Report:

- **277 Killian Road** –Hearing is scheduled for August 20 for property code violations.
- **2989 Creek Road** – Zoning hearing was held on July 29 and the request was denied by the Zoning Hearing Board.
- **Complaints** - Property complaints are being followed up. Mr. Kologie stated that the weed ordinance needs to be amended to allow for proper enforcement.

Solicitor's Report:

- **Communication amplification systems ordinance** – Ordinance was tabled.
- **Property Maintenance Tree Ordinance** – Ms. Camp presented the ordinance which amends Ordinance 2-2018. This ordinance would protect the township when trimming trees for the health, safety, and welfare of residents.
Motion: Mr. Daniel made the motion for Ms. Camp to advertise the ordinance which "requires property owners to remove diseased or dangerous trees that obstruct the use of public roads and to authorize the township to remove the same if the property owner fails to do so" and amends Ordinance 2-2018. Mr. Beam made the second. Motion carried 3-0.
- **Hammell-O'Donnell Business Park** – Ms. Camp presented a request for a six month extension.
Motion: Mr. Beam made the motion to grant Hammell-O'Donnell a six month extension until February 12, 2020 on their sub-division plan and was seconded by Mr. Daniel. Motion carried 3-0.

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- Amish School Inquiry – Although the property owner withdrew the request, Ms. Camp stated that the Honey Brook Township ordinance can be used as an example. This use must be secondary to agricultural use of the property and needs to be addressed for the future.

Planning Commission:

- 560 Yoder Rd - Samuel Stoltzfus inquired about ordinances that apply to this property and the requirements for a home occupation.
- Fairview Rd – Presented preliminary plans to sub-divide into 21 one acre parcels with 40% of the property as open space.
- Douglas Dykhouse: Asked if there was any progress on his zoning permit request.

Roads:

- Road bids - Charlestown Paving completed base repairs on Lippitt, Reeder, and Wyebrook Roads and Dan Malloy paving will be paving Bollinger Rd next month.
- New Truck – Pricing will be available on August 14 for the 2020 models which will allow for the extended body and will accommodate a tool box.

Parks and Recreation:

- Park maintenance –Mulching is underway and the ballfields will be cleaned up. Several trees are slated to be removed. Kevin McClatchy will complete the wall in front of the pavilion. Mr. Daniel would like to update the sign in front of the tennis courts which faces N. Manor Rd.
- Picnic Tables -Two tables have been received from Global Industrial and are installed in the pavilion.
- Community Day: Planning is continuing and Mr. Daniel is looking into the possibility of having antique cars at the event. Mr. Elston asked if an invitation could be extended to the Western Chester County Chamber of Commerce to attend and advertise the event.
- Next meeting will be August 22 at 7 PM.

Historic:

- Ms. Ward provided a report of activities and events. The board did affirm the decision to not have a lending library at the township park.

EMS: No report

NEW BUSINESS:

- Permit Fee schedule - Tabled until a work session is scheduled to allow adequate time to review.
- Bike the Brandywine – Event planners asked that a letter of approval be sent to PennDot.
Motion: Mr. Beam made the motion to provide a letter to PennDot acknowledging that the township agreed to allow the Bike the Brandywine event to use roads within the township and was seconded by Mr. Daniel. Motion carried 2-0 with Mr. Elston abstaining as he voiced his concerns for the safety of the participants on state roads.
- Correspondence: None
- David Gardner has completed his 90 day probationary period and Mr. Beam will perform his review.

OTHER BUSINESS: None

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BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel.

Motion carried 3-0.

General Fund	\$76,163.45
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State Liquid Fuels Fund	\$83,834.35
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ADJOURNMENT: With no further business to discuss, adjournment took place at 9:30 P.M. with Mr. Daniel making the motion to adjourn and seconded by Mr. Elston. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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