

Board of Supervisors Minutes – January 7, 2019

Annual Reorganization Meeting

Chairman Elston opened the Reorganization meeting at 7:00 P.M. on Monday, January 7, 2019.

Present were Gary C. Elston, Nelson Beam and Frank Daniel, Jr.

Mr. Elston appointed Nelson Beam as temporary chairman and Mr. Beam called for nominations for Chairman. Mr. Daniel nominated Mr. Elston as Chairman, which was seconded by Mr. Beam. The vote was carried unanimously and Mr. Elston resumed his duties as chairman.

Mr. Elston nominated Mr. Beam as vice chairman, Mr. Daniel made the second. Vote carried unanimously.

The following nominations took place:

- Secretary/Treasurer..... Deborah M Kolpak (Beam/Daniel – Vote 3-0)
- Road Master..... Nelson R. Beam (Elston/Daniel – Vote 3-0)
- Solicitor..... Buckley, LLP (Daniel/Beam – Vote 3-0)
Kristin S. Camp
- Zoning Officer..... Craig Kologie
- Asst. Zoning Officer..... Ed Mullock
Castle Valley Consultants (Elston/Beam – Vote 3-0)
- Vacancy Board..... David Kolpak (Elston/Daniel – Vote 3-0)
- EMC..... H. Barclay Hargreaves (Elston/Beam – Vote 3-0)
- Bank..... BB&T, PLGIT, Victory Bank, Trumark, First Resource
(Daniel/Beam – Vote 3-0)
- Engineer..... Castle Valley Consulting (Beam/Daniel – Vote 3-0)
Gary Weaver
- Planning Commission Sec’y.. Christine Raines (Beam/Daniel – Vote 3-0)
- Right to Know Officer..... Deborah M. Kolpak (Daniel/Beam – Vote 3-0)
- Deputy Tax Collector..... Susan L. Ward (Daniel/Beam – Vote 3-0)

The above nominations were voted on by a motion by Mr. Beam and seconded by Mr. Daniel. Motion carried 3-0.

The business hours will remain Monday, Tuesday and Wednesday from 9:00 A.M. to 2:00 P.M. (Daniel/Beam – Vote 3-0)

Mr. Elston will head building maintenance and Mr. Daniel will head parks and recreation. (Beam/Daniel - Vote 3-0.)

January 7, 2019

The Supervisor Meetings will remain the second Monday of each month at 7:00 P.M.
(Elston/Beam - Vote 3-0)

The Treasurer’s Bond will remain the same for 2019 at \$200,000.
(Daniel/Beam - Vote 3-0)

All three supervisors and the secretary will attend the 2019 PSATS Convention in April. Mr. Daniel made the motion to pay all expenses outside of a public meeting and was seconded by Mr. Beam. Motion carried 3-0.

Appointments:

• Planning Commission:

- Curtis Lammey (4 year appointment – 2023) (Beam/Daniel – Vote 3-0)
- Daniel Collmann (4 year appointment – 2023) (Beam/Daniel – Vote 3-0)
- Nelson Beam (4 year appointment – 2023) (Daniel/Elston – Vote 3-0)
- Frank V. Daniel Jr. (4 year appointment – 2023) (Beam/Elston – Vote 3-0)
- Daniel Dierksheide (4 year appointment – 2023) (Beam/Daniel – Vote 3-0)

• Zoning Hearing Board:

No new appointments

• Historic Commission:

- Carol Haag (3 year appointment – 2022) (Beam/Daniel – Vote 3-0)
- Kathleen Duncan (3 year appointment – 2022) (Beam/Daniel – Vote 3-0)

• Park and Recreation Board:

- Michael Spirito (5 year appointment – 2024) (Beam/Daniel – Vote 3-0)
- Frank Lilley (5 year appointment – 2024) (Beam/Daniel – Vote 3-0)
- Kathleen O’Neill (5 year appointment – 2024) (Beam/Daniel – Vote 3-0)

Parks and Recreation

No change in rental fees for 2019.

Compensation for 2019:

Secretary/Treasurer..... \$27.75 per hour/\$95 per meeting
Paid 2019 holidays will include: New Year’s Day, Memorial Day, 4th of July,

January 7, 2019

Labor Day, and Christmas	
Road Master.....	\$28.00 per hour
Board of Supervisors.....	\$28.00 per hour
Equipment Operator.....	\$24.50 per hour
P.C. Secretary.....	\$24.85 per hour with 2 hour minimum
Building, Park & Road Maintenance.....	\$18.00 – \$26.00 per hour
Snow Removal.....	\$29.00 per hour

The motion to approve the 2019 compensation was made by Mr. Daniel and seconded by Mr. Beam. Vote carried 3-0.

Mileage was set at .58 as per the 2019 IRS rate per mile

Reorganization was completed at 7:15 P.M.

Monthly Supervisor Meeting

Roll call was taken and present were supervisors Gary C. Elston, Nelson R. Beam and Frank V. Daniel, Jr. Others present were Craig Kologie, Castle Valley Consultants, and James Cochran, Road Maintenance.

Public Comment: Chairman Elston called for public comment on tonight’s agenda; No public comment was received.

Minutes:

Motion: Mr. Daniel made the motion to approve the December 26, 2018 minutes as written and Mr. Beam made the second. Motion carried 3-0.

Treasurer’s Report: The Treasurer’s Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

General Fund- Victory Bank Money Market @ 2.00%	558,713.19
General Fund-Victory Bank Checking @ 1.54%	74,392.65
Total Operating Funds:	\$ 633,105.84

- **Designated Accounts:**

FIRE/EMS - PLGIT Prime MM @ 2.41%	18,732.43
State Fund – Victory Bank @ 2.00%	46,834.79
Act 209 - PLGIT Prime MM @ 2.41%	1,939.97
Glenmoore Fire Co – Trumark CD - matures 12/1/19 @ 2.37%	40,830.97
Elverson-Honey Brook EMS – Trumark CD - matures 12/1/19 @ 2.37%	31,820.25
Twin Valley FD – Trumark CD - matures 12/1/19 @ 2.37%	31,820.25
WNT Emergency Fund - PLGIT CD- matures 4/1/19 @ 2.65%	133,286.00

January 7, 2019

WNT Emergency Fund Class @2.08%	35.79
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 2.41%	255,620.28
Recreation - PLGIT MM @ 2.41%	<u>293.77</u>
Total Designated Funds:	\$ 561,219.50
• <u>Investment Accounts:</u>	
CD - PLGIT CD 1 - matures 4/9/19 @ 2.30%	244,000.00
MM - PLGIT Prime @ 2.41%	7,425.19
CD - PLGIT CD 2 - matures 4/15/19 @ 2.55%	246,000.00
MM - PLGIT Prime MM @ 2.41%	7,747.81
MM – PLGIT Class @1.98%	.02
CD - PLGIT CD 3- matures 10/17/19 @ 2.85%	486,000.00
MM - PLGIT Prime MM @ 2.41%	21,045.25
MM – PLGIT Class @1.98%	.04
CD - First Resource Bank - matures 3/10/19 @ 1.094%	246,044.54
CD - First Resource Cedars CD - matures 3/7/19 @ 1%	62,512.44
Clearing - First Resource Bank	<u>1.99</u>
Total Investment Funds:	\$1,320,777.28
• <u>Escrow Accounts:</u>	\$ 6,679.70
• <u>Total Funds under management:</u>	\$ 2,521,782.32

REPORTS:**Engineering:** No report**Zoning Report:** No report**Solicitor's Report:** No report**Planning Commission:**

- December meeting included reorganization. For 2019 Robert Baskin will remain as chairman and Jaime Coffman as vice chairman.
- 2019 meetings will remain as the 4th Monday of the month with the following exceptions: May 20th, and December 16th

Roads:

- Truck will go to EM Kutz for installation of lights and chains.
- James Cochran, Anthony Johnson, and Nelson Beam will attend Flagger certification training in Warwick Township on January 16.
- Mr. Beam will schedule a meeting with Mr. Kologie to review road repairs for 2019. Scheduled repairs include Lippitt Road, Wyebrook Road, Bollinger Road from the bridge to Woods Road, and Isabella Road between Woods and New Roads.

Parks and Recreation: Meeting will be scheduled within the next 30 days.

January 7, 2019

Historic: No report.

EMS:

- Barclay Hargreaves presented information on the 2019 Elected Officials Workshop on February 2 which is presented by the Chester County Department of Emergency Services.
- Mr. Hargreaves has taken further training on Pipeline Emergency Preparedness as there are several pipelines in West Nantmeal Township.

NEW BUSINESS:

- Granted approval for French Creek Village Home Owner Association to meet at the Township Building on February 7 for an Emergency Services presentation by Barclay Hargreaves.
- Reviewed the requirements for use of the Township Building for events other than normally scheduled meetings. A policy will be developed and presented at the February 11 meeting. Ms. Camp will review the proposed policy.
- 175 tons will be requested for the 2019-2020 salt contract.
- Suppliers will be contacted for the HVAC contract.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Elston made the motion to pay the bills and was seconded by Mr. Beam. Motion carried 3-0

General Fund	\$859.53
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ADJOURNMENT: With no further business to discuss, adjournment took place at 9:20 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Elston. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

January 7, 2019