

**Board of Supervisors Meeting**  
**December 10, 2018**

**Roll call** was taken and present were supervisors Gary C. Elston, Nelson R. Beam and Frank V. Daniel Jr. Others present were Danielle Stoltzfus, Building Code Official, Bob Flinchbaugh, Engineer, Kimberly Venzie standing in for Kristin Camp, Solicitor, and James Cochran, Assistant Road Manager.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda; No public comment was received.

**Minutes:**

**Motion:** Mr. Beam made the motion to approve the November 12, 2018 meeting minutes with corrections and Mr. Elston made the second. Motion carried 3-0.

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

<b>• <u>Operating Accounts:</u></b>	
General Fund- Victory Bank Money Market @ 2.00%	671,669.26
General Fund-Victory Bank Checking @ 1.54%	<u>5,830.95</u>
Total Operating Funds:	\$ 677,500.21
<b>• <u>Designated Accounts:</u></b>	
FIRE/EMS - PLGIT Prime MM @ 2.32%	17,657.12
State Fund – Victory Bank @ 2.00%	46,039.38
Act 209 - PLGIT Prime MM @ 2.32%	1,936.00
Glenmoore Fire Co – Trumark CD - matures 12/1/19 @ 2.37%	40,830.97
Elverson-Honey Brook EMS – Trumark CD - matures 12/1/19 @ 2.37%	31,820.25
Twin Valley FD – Trumark CD - matures 12/1/19 @ 2.37%	31,820.25
WNT Emergency Fund - PLGIT CD- matures 4/1/19 @ 2.65%	133,286.00
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 2.32%	253,376.06
Recreation - PLGIT MM @ 2.32%	<u>293.17</u>
Total Designated Funds:	\$ 557,064.20
<b>• <u>Investment Accounts:</u></b>	
CD - PLGIT CD 1 - matures 4/9/19 @ 2.30%	244,000.00
MM - PLGIT Prime @ 2.32%	7,409.99
CD - PLGIT CD 2 - matures 4/15/19 @ 2.55%	246,000.00
MM - PLGIT Prime MM @ 2.32%	7,653.02
MM – PLGIT Class @1.98%	78.96
CD - PLGIT CD 3- matures 10/17/19 @ 2.85%	486,000.00
MM - PLGIT Prime MM @ 2.32%	20,844.32
MM – PLGIT Class @1.98%	157.91
CD - First Resource Bank - matures 3/10/19 @ 1.094%	246,044.54
CD - First Resource Cedars CD - matures 3/7/19 @ 1%	62,512.44
Clearing - First Resource Bank	<u>1.99</u>

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Total Investment Funds:	\$1,320,703.17
• <b><u>Escrow Accounts:</u></b>	\$ 8,385.37
• <b><u>Total Funds under management:</u></b>	\$ 2,555,267.58

### **PUBLIC HEARING:**

- Ms. Venzie opened Public Hearing #1 on Resolution 2018-5 regarding three parcels to be included in the existing Agricultural Security Area (ASA). She presented exhibits: Notice to adjacent property owners; October 22, 2018 correspondence to Craig Arbaugh, parcel 23-4-16.1; October 23, 2018 correspondence to Susan Springsteen, parcel 23-6-14.1 and 23-6-14.1A; Evidence of posting on properties; November 14, 2018 correspondence to West Nantmeal Planning Commission and Chester County Planning Commission; Proof of Publication in the Daily Local News on November 30, 2018; and Correspondence from the Chester County Planning Commission recommending these properties to be included in the ASA. Questions from the audience were answered by Ms. Venzie pertaining to the requirements to be included in the ASA.

**Motion:** Mr. Beam made the motion to adopt Resolution 2018-5 to authorize the proposed additions of parcels 23-4-16.1, 23-6-14.1, and 23-6-14.1A to the existing West Nantmeal Township Agricultural Security Area (ASA) and was seconded by Mr. Daniel. Motion carried 3-0.

- Ms. Venzie opened Public Hearing #2 on Ordinance 3-2018 to Regulate the Use of Consumer Fireworks, Providing for the Granting of Permits for the Use of Display Fireworks, Prescribing Safeguards concerning Same, Prohibiting the Use of Display Fireworks without Obtaining a Permit and Prescribing Penalties for Violations. Three exhibits were presented: Proof of publication in the Daily Local News on November 30, 2018; December 4, 2018 letter to the Chester County Law Library; December 4, 2018 letter to the Daily Local News

**Motion:** Mr. Beam made the motion to adopt Ordinance 3-2018 to Regulate the Use of Consumer Fireworks, Providing for the Granting of Permits for the Use of Display Fireworks, Prescribing Safeguards concerning Same, Prohibiting the Use of Display Fireworks without Obtaining a Permit and Prescribing Penalties for Violations and was seconded by Mr. Daniel. Motion carried 3-0.

Public Hearings were closed by Ms. Venzie at 7:38 PM

### **AUDIENCE:**

- **Mariana Collins regarding Wyebrook Farm** – Ms. Collins presented a proposal for planned parking and addressing DEP requirements. Mr. Flinchbaugh explained that further permits will be required to proceed on proposed project plans. Ms. Collins expressed concerns regarding zoning changes required to allow more employees.

### **REPORTS:**

**Engineering:** Mr. Flinchbaugh gave the monthly report and it will be on file in the township office.

- **Bollinger Road Bridge** – Repairs are completed for the necessary repair work and he provided a change order for \$6,437.50 for additional repointing of stone masonry that was necessary to complete the project. Total payment to Bill Anskis Company for the project is now \$47,025.90 and Cedarville Engineering recommended payment.

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- Hammell-O'Donnell Business Park: Resubmission of land development plan is required and will need to be presented to the Planning Commission for preliminary approval. Further certification from Aqua PA and Public Utility Commission approval are also needed.

**Zoning Report:** Ms. Stoltzfus gave the monthly report and it will be on file in the township office.

- 277 Killian Road: An inspection is necessary prior to the court hearing.
- 1026 N Manor Road: Some remediation has been completed with the exception of an unregistered vehicle that remains on the property. The property owner has not responded to the Conservation District regarding a manure management plan and has not responded to Ms. Stoltzfus. Citation was issued at District Court.
- 2989 Creek Road: Met with the property owners regarding a violation in renting a cottage on the property. The prior zoning variance has become null and void and the present owners wish to apply for a new zoning variance.
- Sunoco Pipeline: Requested to close the permits for pipeline work in the township. Chester County Conservation District, Department of Environmental Protection and PennDot need to agree with the completed work before the permits may be closed. Mr. Elston asked that Ms. Stoltzfus provide a list of hours for this project. It was also decided that the permits will not be closed until all open invoices are paid in full. Yoder and Hedge Roads still need repairs to the road. A restoration inspection must also be completed by Cedarville Engineering.

**Solicitor's Report:**

- Public hearings were completed prior to addressing the audience.

**Planning Commission:**

- Agricultural Security Area (ASA) additions: reviewed the proposed addition of parcels 23-4-16.1, 23-6-14.1, and 23-6-14.1A and recommended inclusion in the existing township ASA.

**Roads:**

- Mr. Beam provided information on calibrating the salt spreader to improve efficiency.
- Drains have been cleaned and road equipment has been prepared for winter months.
- A quote was received from E.M. Kutz for the installation of plow lights at a cost of \$1064.10 and on spot chains, \$209.00 for each side, for the township truck.
  - **Motion:** Mr. Elston made the motion to have E.M. Kutz install new plow lights and on spot chains for the township truck and was seconded by Mr. Daniel. Motion carried 3-0.
- A 2019 Ford F550 XL 4 wheel truck with plow and salt spreader attachments has been ordered from Sunbury Ford with delivery expected in March, 2019.

**Parks and Recreation:**

- Still negotiating with the company who provided the gazebo regarding necessary roof repairs.
- Next meeting will be early 2019.

**Historic:** No report

**EMS:** No report

**NEW BUSINESS:**

- DigEntGrp: Mr. Michael Kerr submitted a 90 Day extension for his subdivision and planning module timeline which begins December 11, 2018.

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**Motion:** Mr. Beam made the motion to approve the 90 day extension and planning module and was seconded by Mr. Daniel. Motion carried 3-0.

- **Heating/Cooling Maintenance:** will check with other providers for service agreement.
- **Twin Valley Fire Department:** Mr. Elston presented the 2019 contract for review.

**Motion:** Mr. Daniel made the motion to approve the 2019 Twin Valley Fire Department contract was seconded by Mr. Beam. Motion carried 3-0.

- **2019 Budget:** Reviewed proposed income and expenses and will be advertised for viewing in the Daily Local News with approval at the December 26, 2018 meeting.

**Motion:** Mr. Daniel made the motion to approve advertising the proposed 2019 budget was seconded by Mr. Beam. Motion carried 3-0.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund	\$87,959.16
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**The Board of Supervisors went into Executive Session at 9:55 PM and resumed the meeting at 10:30 PM.**

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 10:35 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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