

**Board of Supervisors Meeting**  
**July 9, 2018**

**Roll call** was taken and present were supervisors Gary C. Elston, Nelson R. Beam, and Frank V. Daniel, Jr. Others present were Kim Hoopes, standing in for Danielle Stoltzfus, Building Code Official, Bryan Kulakowsky, Engineer, Kimberly Venzie, standing in for Kristin Camp, Solicitor, and James Cochran, Assistant Road Manager.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda; No public comment was received.

**Minutes:**

**Motion:** Mr. Daniel made the motion to approve the June 11, 2018 meeting minutes and Mr. Beam made the second. Motion carried 3-0.

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

<b>• <u>Operating Accounts:</u></b>	
General Fund- Victory Bank Money Market @ 1.80%	567,720.89
General Fund-Victory Bank Checking @ 1.39%	<u>5,128.71</u>
Total Operating Funds:	\$ 572,849.60
<b>• <u>Designated Accounts:</u></b>	
FIRE/EMS - PLGIT Prime MM @ 2.06%	24,422.52
State Fund – Victory Bank @ 1.80%	95,053.46
Act 209 - PLGIT Prime MM @ 2.06%	1,918.32
Glenmoore Fire Co – Trumark CD - matures 10/30/18 @ 1.292%	40,651.46
Elverson-Honey Brook EMS – Trumark CD - matures 10/30/18 @ 1.292%	31,680.35
Twin Valley FD – Trumark CD - matures 10/30/18 @ 1.292%	31,680.35
West Nantmeal Truck – Trumark CD - matures 10/30/18 @ 1.292%	49,779.91
WNT Emergency Fund - PLGIT CD- matures 10/2/18 @ 1.65%	131,122.63
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 1.96%	251,161.85
Recreation - PLGIT MM @ 1.24%	<u>290.48</u>
Total Designated Funds:	\$ 657,766.33
<b>• <u>Investment Accounts:</u></b>	
CD - PLGIT CD - matures 4/9/19 @ 1.65%	244,000.00
MM - PLGIT Prime @ 1.27%	7,342.36
CD - PLGIT CD - matures 10/11/18 @ 1.65%	245,000.00
MM - PLGIT Prime MM @ 1.27%	4,684.92
CD - PLGIT CD - matures 10/11/18 @ 1.65%	490,000.00
MM - PLGIT Prime MM @ 1.27%	9,369.79
CD - First Resource Bank - matures 3/10/19 @ 1.094%	246,044.54
CD - First Resource Cedars CD - matures 3/7/19 @ 1%	62,252.25
Clearing - First Resource Bank	<u>1.99</u>

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Total Investment Funds:	\$1,308,695.85
• <b><u>Escrow Accounts:</u></b>	\$ 8,324.51
• <b><u>Total Funds under management:</u></b>	\$ 2,547,636.29

### **AUDIENCE:**

- Walt Chappelle, Barbara DeCoursey, Hope Bensinger, Dawn Malone, Michelle McGinn expressed concerns regarding 265 Lammey Rd. The residents would like rental rules and regulations as they are concerned about property values, affected ground water and soil, noise and debris. Mr. Elston explained that the township doesn't have control over tenants and steps were being taken to clean up the property. The zoning officer and DEP would be visiting the site.

### **REPORTS:**

**Engineering:** Mr. Kulakowsky gave the monthly report and it will be on file in the township office.

- 101 Hedge Rd: Project is complete.
- Cupola Industrial Park: Project has been delayed due to a spring in the construction site.
- Bollinger Rd. Bridge: Still waiting for a second bid for the repair project. The Board of Supervisors authorized Mr. Kulakowsky to prepare a bid package for the repair.
- Hammell-O'Donnell Business Park: Resolution 3-2018 was presented for Plan Revision for New Land Development.

**Motion:** Mr. Beam made a motion to approve Resolution 3-2018 for the Plan Revision for New Land Development for the Hammell-O'Donnell Business Park and was seconded by Mr. Daniel. Motion carried 3-0.

**Zoning Report:** Mr. Hoopes gave the monthly report and it will be on file in the township office.

- Property maintenance issues were discussed. Notice of Violation letters have been issued for several properties.
- 823 N Manor Rd: Demolition has not yet been scheduled.

### **Solicitor's Report:**

- Ms. Venzie opened the Public Hearing at 8:08 PM regarding Ordinance 2018-2 adopting Property Maintenance Regulations, and Policies and Procedures Related to Use and Occupancy Certificates, in Order to Protect the Health, Safety and Welfare of Residents of West Nantmeal Township. She presented three exhibits: Proof of Publication in the Daily Local News on June 29, 2018, June 28, 2018 letter to the Chester County Law Library, and correspondence to the Daily Local News on June 28, 2018.

**Motion:** Mr. Beam made the motion to adopt Ordinance 2017-3 adopting Property Maintenance Regulations, and Policies and Procedures Related to Use and Occupancy Certificates, in Order to Protect the Health, Safety and Welfare of Residents of West Nantmeal Township and was seconded by Mr. Daniel. Motion carried 3-0.

The Public Hearing was closed at 8:25 PM.

- Brandywine Valley SPCA: Contract is still under review regarding liability insurance.

**Planning Commission:** No meeting in June

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**Roads:**

- Pothole repairs have been completed.
- The township park has been weeded and volleyball courts have been edged and additional sand will be installed. Walking path will remain unpaved
- Lee King will be contacted regarding removal of dead trees on Beam Road.
- Weekly work plans will be submitted with scheduled plan for the following week.

**Parks and Recreation:**

- Community Day plans were discussed with confirmed music and vendors. The next meeting will be on July 12.

**Historic:** No report

**EMS:** No report

**NEW BUSINESS:**

- BB Design has provided the first draft of the new website.
- General Code - Ms. Kolpak will contact General Code regarding beginning the process to codify township ordinances.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Daniel made the motion to pay the bills and was seconded by Mr. Beam. Motion carried 3-0

General Fund	\$41,538.79
Fire/EMS Account	\$ 9,531.00

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 9:20 P.M. with Mr. Daniel making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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