

**Board of Supervisors Meeting**  
**March 12, 2018**

**Roll call** was taken and present were supervisors Gary C. Elston, Nelson R. Beam, and Frank V. Daniel, Jr. via Facetime. Others present were Danielle Stoltzfus, Building Code Official, Bryan Kulakowsky, Engineer, Kimberly Venzie, standing in for Kristin Camp, Solicitor, and James Cochran, Assistant Road Manager.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda; No public comment was received.

**Minutes:**

**Motion:** Mr. Daniel made the motion to approve the February 12, 2018 meeting minutes as written and Mr. Beam made the second. Motion carried 3-0.

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

<b>• <u>Operating Accounts:</u></b>	
General Fund – BB&T Money Market @ .35%	217,163.47
General Fund- Victory Bank Money Market @ 1.09%	545,287.62
General Fund- BB&T Checking @ .05%	748.99
General Fund-Victory Bank Checking @ .75%	17,653.11
Payroll Account @ 0%	<u>989.42</u>
Total Operating Funds:	\$ 781,842.61
<b>• <u>Designated Accounts:</u></b>	
FIRE/EMS - PLGIT Prime MM @ 1.27%	18,331.74
FIRE/EMS - PLGIT Checking @ 1.01%	1,899.53
State Fund – BB&T Checking @ 0%	1,512.30
Act 209 - PLGIT Prime MM @ 1.27%	1,906.48
Glenmoore Fire Co – Trumark CD @ 1.292% - matures 10/30/18	40,391.95
Elverson-Honey Brook EMS – Trumark CD @ 1.292% - matures 10/30/18	31,478.10
Twin Valley FD – Trumark CD @ 1.292% - matures 10/30/18	31,478.10
West Nantmeal Truck – Trumark CD @ 1.292% - matures 10/30/18	49,462.14
WNT Emergency Fund - PLGIT CD@ 1.65% - matures 10/2/18	131,122.55
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 1.11%	544.93
Recreation - PLGIT MM @ 1.01%	<u>288.63</u>
Total Designated Funds:	\$ 308,421.45
<b>• <u>Investment Accounts:</u></b>	
CD - PLGIT CD @ 1.65% - matures 4/9/18	248,000.00
MM - PLGIT Prime @ 1.27%	1,825.76
CD - PLGIT CD @ 1.65% - matures 10/11/18	245,000.00
MM - PLGIT Prime MM @ 1.27%	4,656.01
CD - PLGIT CD @ 1.65% - matures 10/11/18	490,000.00

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MM - PLGIT Prime MM @ 1.27%	9,312.00
CD - First Resource Bank @ 1.094% - matures 3/10/19	246,044.54
CD - First Resource Cedars CD @ 1% - matures 3/7/19	62,045.55
Clearing - First Resource Bank	1.98
Total Investment Funds:	<u>\$1,306,885.84</u>
• <b><u>Escrow Accounts:</u></b>	\$ 8,288.73
• <b><u>Total Funds under management:</u></b>	\$ 2,405,438.63

**AUDIENCE:**

Reverend Symonds had an inquiry regarding nuisance issues and was advised to contact the Pennsylvania State Police

**REPORTS:**

**Engineering:** Mr. Kulakowsky gave the monthly report and it will be on file in the township office.

- **2018 Road Work:** The bids were opened on March 5 and the lowest bid was submitted by Di Rocco Brothers, Inc. at \$112,112.34. References have been checked.  
**Motion:** Mr. Beam made a motion to accept the bid from Di Rocco Brothers, Inc. for the township road repair at a total bid price of \$112,112.34 and was seconded by Mr. Daniel. Motion carried 3-0.

**Zoning Report:** Ms. Stoltzfus gave the monthly report and it will be on file in the township office.

- Certified letters will be sent to property owners regarding approaching deadlines to perform necessary repairs.

**Solicitor's Report:**

- Discussed the Property Maintenance Code and advised that there is a need to justify the inspection points and they will be added to the Property Maintenance ordinance.
- Christopher Blosenski property has not been transferred. Agreements will be filed after the transfer is complete.
- Discussed wireless communications distributed antenna systems (DAS) mini cell towers and where they may be placed. Ms. Venzie will check on current legislation and its impact on these towers.
- Employee personnel manual was discussed. Mr. Daniel will review the manual and potential changes with Ms. Venzie.
- A sewage management ordinance needs to be in place within three years.

**Planning Commission:** No meeting in February.

**Roads:**

- A temporary repair was made on Lammey Road and will need further repair.
- Signs were installed for the Bollinger Road Bridge.
- Discussed purchasing an additional truck to assist with snow removal.

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**Parks and Recreation:**

- Bids are being secured to replace park benches.
- Seeking another member for the Parks and Recreation Committee and volunteers to help with Community Day.
- Twin Valley and Glenmoore Fire Departments have been notified of Community Day on September 29, 2018.
- Next meeting will be late April or early May.

**Historic:**

- Application was submitted for the Keystone Preservation Grant.
- Historic Commission representatives are requested to attend the April 9, 2018 meeting.

**EMS:** No report

**NEW BUSINESS:**

- Mr. Michael Kerr submitted a 90 Day extension for his subdivision and planning module timeline begins March 13, 2018.  
**Motion:** Mr. Beam made the motion to approve the 90 day extension and planning module and was seconded by Mr. Daniel. Motion carried 3-0.
- Township website needs to be updated. Present website host, BB Design, will submit a proposal and we will talk to other vendors and townships about websites.
- Brandywine Valley SPCA (BVSPCA) has submitted another invoice for animal removal. Clarification of their fees needs to be requested.
- Electric suppliers need to be researched in an effort to reduce high costs by Constellation Energy.
- Discussed secondary contacts if more snow plow equipment is needed in an emergency. It was decided that Randy Lammey and Don Johnson of Honey Brook Township could be resources.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0

General Fund	\$60,252.49
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**ADJOURNMENT:** With no further business to discuss, adjournment took place at 9:55 P.M. with Mr. Elston making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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