

Board of Supervisors Meeting
February 12, 2018

Roll call was taken and present were supervisors Gary C. Elston, Nelson R. Beam and Frank V. Daniel, Jr. Others present were Danielle Stoltzfus and Nick Cirilli, Yerkes Associates, Bryan Kulakowsky, Engineer, Kim Venzie, standing in for Kristin Camp, solicitor, and James Cochran, Assistant Road Manager.

Public Comment: Chairman Elston called for public comment on tonight's agenda; No public comment was received.

Minutes:

Motion: Mr. Beam made the motion to approve the January 2, 2018 Reorganization minutes as written and Mr. Daniel made the second. Motion carried 3-0.

Motion: Mr. Daniel made the motion to approve the January 2, 2018 meeting minutes as written and Mr. Beam made the second. Motion carried 3-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

General Fund – BB&T Money Market @ .35%	217,105.17
General Fund- Victory Bank Money Market @ 1.09%	535,832.62
General Fund- BB&T Checking @ .05%	748.88
General Fund-Victory Bank Checking @ .75%	500.73
Payroll Account @ 0%	<u>2,979.70</u>
Total Operating Funds:	\$ 757,167.10

- **Designated Accounts:**

FIRE/EMS - PLGIT Prime MM @ 1.27%	18,311.00
FIRE/EMS - PLGIT Checking @ 1.01%	1,897.82
State Fund – BB&T Checking @ 0%	1,512.30
Act 209 - PLGIT Prime MM @ 1.27%	1,904.32
Glenmoore Fire Co – Trumark CD @ 1.292% - matures 10/30/18	40,391.95
Elverson-Honey Brook EMS – Trumark CD @ 1.292% - matures 10/30/18	31,478.10
Twin Valley FD – Trumark CD @ 1.292% - matures 10/30/18	31,478.10
West Nantmeal Truck – Trumark CD @ 1.292% - matures 10/30/18	49,462.14
WNT Emergency Fund - PLGIT CD@ 1.65% - matures 10/2/18	131,122.54
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 1.11%	544.31
Recreation - PLGIT MM @ 1.01%	<u>288.30</u>
Total Designated Funds:	\$ 308,395.88

- **Investment Accounts:**

CD - PLGIT CD @ 1.65% - matures 4/9/18	248,000.00
MM - PLGIT Prime @ 1.27%	1,823.69
CD - PLGIT CD @ 1.65% - matures 10/11/18	245,000.00

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MM - PLGIT Prime MM @ 1.27%	4,650.74
CD - PLGIT CD @ 1.65% - matures 10/11/18	490,000.00
MM - PLGIT Prime MM @ 1.27%	9,301.46
CD - First Resource Bank @ 1.094% - matures 3/10/19	246,044.54
CD - First Resource Cedars CD @ 1% - matures 3/7/19	61,998.21
Clearing - First Resource Bank	<u>1.98</u>
Total Investment Funds:	\$1,306,820.62
• <u>Escrow Accounts:</u>	\$ 8,283.67
• <u>Total Funds under management:</u>	\$ 2,380,667.27

AUDIENCE:

Corporal Pennington, Embreeville State Police: Gave a report on state police events in the township. Mr. Elston stated his concerns on traffic issues on township roads and thanked the Pennsylvania State Police for their continued presence in the township.

REPORTS:

Engineering: Mr. Kulakowsky gave the monthly report and it will be on file in the township office.

- **2018 Road Work:** The bids will be opened on March 5 and awarded at the meeting on March 12, 2018. A pre bid meeting will be held at the township building on February 21, 2018 at 10 AM.
- **Bollinger Road Bridge:** Mr. Kulakowsky stated that the repair work would need to go out on bid.
Motion: Mr. Elston made a motion for Mr. Kulakowsky to prepare a bid package for the Bollinger Road Bridge repair and was seconded by Mr. Daniel. Motion carried 3-0.

Zoning Report: Ms. Stoltzfus gave the monthly report and it will be on file in the township office.

- Presented pictures of the exterior of 265 Lammey Rd. Samuel Stoltzfus, property owner, also reviewed the pictures. Mr. Stoltzfus agreed to have the property cleaned up by April 4, 2018 (45 days).

Solicitor's Report:

- Ms. Venzie opened the Public Hearing at 8:09 PM regarding Ordinance 2018-1 establishing rules and regulations for township land, parks and recreation areas situated upon lands owned by West Nantmeal Township. She presented three exhibits: Proof of Publication in the Daily Local News on January 29, 2018, January 5, 2018 letter to the Chester County Law Library, and correspondence to the Daily Local News on January 5, 2018.

Motion: Mr. Daniel made the motion to adopt Ordinance 2018-1 establishing rules and regulations for township land, parks and recreation areas situated upon lands owned by West Nantmeal Township was seconded by Mr. Beam. Motion carried 3-0.

Public hearing was closed at 8:19 PM.

- Discussed the development of a resale certificate. Ms. Venzie and Ms. Camp will review the existing ordinance 110 and amend it to have it comply with the new law.

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Motion: Mr. Beam made the motion to move forward with the development of a resale certificate and was seconded by Mr. Daniel. Motion carried 3-0.

Planning Commission: No meeting in January

Roads:

- Many occurrences of snow events through January without incident.
- New signs will be installed for the Bollinger Road Bridge on February 13, 2018.
- Will request 175 tons of salt for 2018-1019 through costars program.

Parks and Recreation:

- The committee has regretfully accepted the resignation of David Mast. A replacement will be secured for the committee.
- Community Day will be held on September 29, 2018 with the same anticipated budget as 2017 and volunteers will be needed.
- New benches (4 sets) will be purchased for the softball fields for this year.

Historic: Susan Ward gave this report during public audience.

- St. Mary's of Providence has been accepted to the Pennsylvania Historical Registry and they are now working on acceptance to the National Historical Registry.
- \$6,637.00 was the profit from the 5K/10K race in September, 2017 and has been used for continued repairs of the township stone walls. The costs for the World War II memorial and dedication were offset by donations.
- Continuing interviews with the most recent being William Potts chauffeur's son.
- June 28 will be the town tour based on Innovation and Industry in the township and will begin and end at Wyebrook Farm.
- Next meeting February 24, 2018 and will focus on the feasibility study for Isabella Furnace.

EMS:

- Working on the Emergency Operations Plan (EOP) which is a cloud based program
- Meeting on February 21, 2018 at Elverson Borough Hall regarding scheduled Rte. 23 repairs.

NEW BUSINESS:

- Discussed the purchase of a Tiger Boom Mower for the township.
Motion: Mr. Elston made the motion to purchase a Tiger Boom Turner RBF-2C-80 Mower and was seconded by Mr. Daniel. Motion carried 3-0.
- Personnel manual is being updated.
- A uniform time sheet for accounting purpose was presented and will now be used exclusively.
- Natural Lands letter of support for Piccoli Acquisition was reviewed.
- A request will be made to the Brandywine Valley SPCA to notify the township of incidents before they dispatch personnel.
- Discussion of regulation on distributed antenna systems was tabled until the March meeting.
- Reviewed submitted applications for snow plow operator.
Motion: Mr. Beam made the motion to hire Douglas Yoder as a snow plow operator contingent upon a completed successful interview and was seconded by Mr. Daniel. Motion carried 3-0.

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OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0

General Fund	\$63,593.02
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ADJOURNMENT: With no further business to discuss, adjournment took place at 9:50 P.M. with Mr. Elston making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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