

Board of Supervisors Meeting
December 11, 2017

Opening: Chairman Elston opened the regular scheduled meeting on Monday, December 11, 2017 at 7:00 P.M.

Roll Call: Roll call was taken and present were supervisors, Gary C. Elston, Nelson R. Beam and Frank V. Daniel. Others present were James Cochran, standing in for Robert Sautner, Road Manager, Danielle Stoltzfus, Zoning Officer, Bryan Kulakowsky, Engineer, and Kristin Camp, Solicitor.

Public Comment: Chairman Elston called for public comment on tonight's agenda; no public comment was received.

Minutes: Several corrections were requested for the November 13, 2017 minutes. The corrected minutes will be presented at the December 26, 2017 meeting.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

General Fund – BB&T Money Market @ .35%	737,981.77
General Fund- Victory Bank Money Market @ 1.09%	500.15
General Fund- BB&T Checking @ .05%	4,499.29
General Fund-Victory Bank Checking @ .75%	500.09
Payroll Account @ 0%	<u>3,189.09</u>
Total Operating Funds:	\$ 746,670.39

- **Designated Accounts:**

PLGIT FIRE/EMS Prime @ 1.1%	18,269.49
PLGIT FIRE/EMS Checking @ 1.1%	630.90
State Fund- Money Market	0
State Fund – BB&T Checking @ 0%	1,512.30
Act 209 - PLGIT @ 1.1%	1,900.00
Glenmoore Fire Co CD – Trumark @ 1.292% - 10/30/18	40,302.00
Elverson-Honey Brook EMS CD – Trumark @ 1.292% - 10/30/18	31,408.00
Twin Valley FD CD – Trumark @ 1.292% - 10/30/18	31,408.00
West Nantmeal Truck CD – Trumark @ 1.292% - 10/30/18	49,352.00
PLGIT-WNT Emergency Fund @ 1.65% 10/2/18	131,122.52
Trumark Savings @ .20%	5.00
PLGIT Regular @ 1.1%	543.07
PLGIT Recreation @ 1.1%	<u>287.65</u>
Total Designated Funds:	\$ 306,740.93

- **Investment Accounts:**

PLGIT – 6 month CD @ 1.65% - 4/9/18	248,000.00
PLGIT Prime – Money Market @ 1.1%	1,819.56
PLGIT – 12 month CD @ 1.65% - 10/11/18	245,000.00
PLGIT Prime – Money Market @ 1.1%	4,640.19
PLGIT – 12 month CD @ 1.65% - 10/11/18	490,000.00

PLGIT Prime – Money Market @ 1.1%	9,280.38
First Resource Bank CD @ 1.094% - 3/10/19	246,044.54
First Resource Cedars CD @ 1% - 3/7/19	61,842.91
First Resource Bank Clearing	<u>1.98</u>
Total Investment Funds:	\$1,306,629.56
• <u>Escrow Accounts:</u>	\$ 8,273.54
• <u>Total Funds under management:</u>	\$ 2,368,314.42

AUDIENCE:

Randy Lammey Jr: Presented a request for the township to analyze and reconsider the engineering fees for his stormwater review. Mr. Elston asked Mr. Kulakowsky to address the concern and respond by the end of the week to Mr. Lammey and the Board of Supervisors.

REPORTS:

Engineering: Mr. Kulakowsky gave the monthly report and it will be on file in the township office.

- **Bollinger Road Bridge** – Work is limited to the period of November 1 through February 28 due to trout restocking and the bog turtle hibernation period. Margaret Sherman, PennDot Consultant, has notified the township and Cedarville that weight limit signs must be posted for the bridge. The bridge may be rated for a higher capacity after being repaired.
- **2018 Road Program** – Presented an estimate of cost of \$314,893.75 for the paving of Bollinger and Isabella Roads and repairing Killian Road. This estimate will reviewed again at the January meeting and Mr. Kulakowsky will prepare a bid package if approved.

Zoning Report: Danielle Stoltzfus, gave the monthly report and it will be on file in the township office.

- Confirmed that deer fencing at the Hammell-O'Donnell properties is considered agricultural.
- Gave a report on a property located on Lammey Road in response to complaints by neighbors. A letter will be sent to the homeowner addressing the violations.

Solicitor's Report:

- Discussed House Bill 1620 regarding cell towers located within the township right of way. Ms. Camp will bring an example to the January meeting.
- Ms. Camp will edit the Park ordinance as per the Parks and Recreation Committees recommendation. The ordinance will be advertised and ready for approval at the December 26, 2017 meeting.

Planning Commission:

- No meeting in November

Roads:

- Snow management went well during the first winter event with Craig Stoltzfus providing assistance. David Mast will be a secondary assistant when needed.

- Mr. Daniel, Mr. Beam, and Mr. Cochran toured the park to determine where repairs and/or maintenance were needed.
- Lee King will be removing several trees including stump grinding on December 26, 2017 at an estimated cost of \$2200.00.
- Mr. Beam and Mr. Cochran have been meeting weekly to prioritize necessary work.

Parks and Recreation:

- November 21 meeting discussed the Park ordinance and Community Day. The Committee decided that if there is an annual event it should include a 5K/10K Race along with another event such as a car show or music event.

Meeting adjourned for a break at 8:25 PM and resumed at 8:55 PM.

Historic: No report.

EMS: No report.

NEW BUSINESS:

- Mr. Michael Kerr submitted a 90 Day extension for his subdivision and planning module timeline begins December 12, 2017.

Motion: Mr. Beam made the motion to approve the 90 day extension and planning module and was seconded by Mr. Daniel. Motion carried 3-0.

- Proclamation regarding West Nantmeal Township recognizing the week of January 21-27, 2018 as School Choice Week was tabled until the January meeting.
- Mr. Beam discussed ways to encourage part-time applicants with a CDL license for township snow removal.
- Old insulation was removed and new insulation was installed by Weaver Weatherization.
- 2018 budget was reviewed and will be revised for approval at the December 26, 2017 meeting.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0

General Fund	\$24,916.56
Payroll	\$5,917.36

ADJOURNMENT: With no further business to discuss, adjournment took place at 10:05 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary