

Board of Supervisors Meeting  
August 14, 2017

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, August 14, 2017 at 7:00 P.M.

**Roll Call:** Roll call was taken and present were supervisors, Gary C. Elston, Nelson R. Beam and Frank V. Daniel. Others present were Robert Sautner, Road Manager, Nick Cirilli standing in for Danielle Stoltzfus, Zoning Officer, Bryan Kulakowsky, Engineer, and Kristin Camp, Solicitor.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda; no public comment was received.

**Minutes:**

**Motion:** Mr. Beam made the motion to approve the July 10, 2017 minutes as written, Mr. Daniel made the second. Motion carried 3-0

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

General Fund – Money Market	1,992,032.46
General Fund- Checking	<u>4,325.71</u>
Total Operating Funds:	\$ 1,996,358.17
- **Designated Accounts:**

General Fund- EMS	41,134.06
State Fund- Money Market	175,228.49
State Fund – Checking	4,270.42
Act 209	1,895.90
Glenmoore Fire Co	40,295.09
PLGIT Regular	540.95
PLGIT Recreation	<u>286.81</u>
Total Designated Funds:	\$ 263,651.72
- **Investment Accounts:**

First Resource Bank	246,044.54
First Resource Cedars	61,635.89
First Resource Bank Clearing	<u>1.98</u>
Total Investment Funds:	\$ 307,682.41
- **Escrow Accounts:**

	\$7123.00
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- **Total Funds under management:**

	\$2,574,815.30
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**AUDIENCE:**

**Carol Haag – Historical Commission:** St. Mary's of Providence main house has passed the state hurdle as a designated historic site and members of the Historic Commission will assist with the open house on August 20. Isabella Furnace was approved for a grant but was denied a second grant. Medals have been purchased for the 5K/10K and almost \$5000.00 has been received in sponsorship donations.

**Corporal David Shearn – PA State Police:** Discussed July statistics for West Nantmeal Township. The Board of Supervisors expressed their appreciation for the police presence in the township.

**REPORTS:**

**Engineering:**

- Cedarville will review stormwater waiver requests when submitted.
- Vernon Weaver still has an open permit as his plan did not pass stormwater with the Conservation District last year.
- Sunoco pipeline crossings that were scheduled for 7/19-7/21 will begin 8/15/17.
- Hammell-O'Donnell request for public water will require a written response. Will need to know the area of franchise extension needed by Aqua PA. Ms. Kolpak and Mr. Kulakowsky will draft a response.
- Regarding Michael Kerr plan Mr. Kulakowsky has corresponded with John Venezia. DEP has asked Cedarville the status of the plan. Granted extension expires 9/11/17.
- Wyebrooke Farm has submitted a Sewage Facilities Planning Module to DEP which was prepared by Evans Mill. Mr. Kulakowsky will contact Evans Mill to correct errors in report. Ms. Camp will send a letter to Mr. Carlson stating that primary use must be agriculture for the farm and parking needs a Land Development plan.

**Zoning Report:** Nick Cirilli, standing in for Danielle Stoltzfus, gave the monthly report and it will be on file in the township office.

- The solicitor advised to set a time frame for relocating the fence at 220 Bollinger Rd from the Right of Way as it is a site obstruction.
- 823 N Manor Rd needs a physical inspection.
- Mr. Elston stated that a resident would be filing a complaint regarding a township property and it will need to be investigated.

**Solicitor's Report:**

- Hammell O'Donnell Business Park has requested an extension until August 13, 2018 for their plan.  
**Motion:** Mr. Elston made the motion to accept the extension of the Hammell O'Donnell Business Park plan until August 13, 2018 and was seconded by Mr. Beam. Motion carried 3-0.
- Inter-municipal sewer agreement to amend the 537 plan has been revised and we are waiting for a response from Hammell-O'Donnell. The authority would own the system and secure escrow, etc. Approval is expected in either September or October.
- Ms. Camp will revise the proposed financial investment policy for the September meeting.

**Planning Commission:**

- No meeting in July.

**Roads:**

- Tree trimming on township roads has been completed and the park area will be completed by the end of August.

- Mower and grass cutter have been repaired. Mr. Sautner will arrange to test a John Deere diesel mower.
- Road paving is underway and should be completed by August 18

**Recreation:**

- Dobson flagpole memorial has been repaired by Eric McGinn.
- Web/Facebook page will be established for Community Day information.
- Barclay Hargreaves will send a letter to residents for the 5K/10K road closing.

**Historic:** Report was given by commission member, Ms. Haag, during the public comments.

**EMS:** Mr. Hargreaves is continuing to work on Community Day public safety and parking arrangements.

**NEW BUSINESS:**

- New Zoning Solicitor was recommended by the Zoning Commission for appointment by the Board of Supervisors. Ms. Kolpak will ask the chairman to provide resume of new solicitor.
- Bollinger Rd. bridge over Perkins Run needs to be repaired as advised by Raudenbush Engineering. Ms. Camp will check if this is a county bridge.
- Mr. Hargreaves will attend Coordinated Response Exercise (CORE) training.
- Financial options and recommendations were presented and it was decided to use PLGIT, Trumark, Citadel, and Fulton Bank as they meet the needs of the township.

**EXECUTIVE SESSION:** The Board went into an executive session at 9:31 PM and adjourned at 9:55 PM.

**OTHER BUSINESS:**

- Ad will be placed in Lancaster Farming for a part-time employee with a CDL license for winter maintenance. Salary will be \$27.00 per hour.
- 6 month review for Ms. Kolpak resulted in a salary increase from \$26.00 to \$27.00 per hour and increase meeting rate from \$75.00 to \$80.00 effective 8/1/17. One week’s vacation for 2017.

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Elston. Motion carried 3-0

General Fund	\$44,308.06
Payroll	\$7,931.95

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 10:05 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary