

Board of Supervisors Meeting  
May 31, 2017

**Opening:** Chairman Elston opened the meeting on Wednesday, May 31, 2017 at 7:55 A.M.

**Roll Call:** In attendance were supervisors, Gary C. Elston, Nelson R. Beam and Frank V. Daniel Jr. Also present was Nick Cirilli, Yerkes Associates.

- Mr. Elston stated that the purpose of this meeting was to discuss the unauthorized work efforts and related reports that were invoiced by Yerkes Associates on March 31, 2017 and April 30, 2017. Mr. Cirilli stated that he had made a mistake in going forward with the report without written approval from the Board of Supervisors. Mr. Cirilli said that he had reviewed the report and felt that it was good for West Nantmeal Township and that Sunoco would pay the invoices.
- Mr. Daniel commented that the Yerkes work effort was not approved by the Board of Supervisors prior to commencement of the work. Mr. Daniel stated that review of the invoices showed that portions of the work were public issues but that there were significant work efforts relating to individual property owners that are private matters between Yerkes Associates and the parcel owner that should not be paid by the township. Mr. Daniel stated that if the township submitted the invoice for payment to Sunoco as presented, it would be inappropriate as it gives the appearance that West Nantmeal Township authorized the effort.
- Mr. Elston agreed with Mr. Daniel and Mr. Beam. He said that since some of the information from the report reflected public concerns, a partial payment of the invoices should be authorized. Mr. Elston asked Mr. Cirilli about Yerkes Associates sending the invoices directly to Sunoco for reimbursement. Mr. Cirilli stated that he had been advised through email from Ivana Wolf, Sunoco representative, that Sunoco would not pay Yerkes directly for the invoices that were issued to West Nantmeal Township. Mr. Daniel expressed his concern that there isn't any assurance that Sunoco will reimburse the township for submitted invoices. Mr. Elston offered a payment of \$6,651.44 which is one third of the invoice total of \$19,954.31 and suggested submitting the balance to Sunoco for reimbursement. Mr. Cirilli added that initial training costs were also included in the invoices and Mr. Beam noted that these costs were included in the payment of \$6,651.44.

**Motion:** Mr. Daniel made the motion to pay Yerkes Associates \$6651.44 which is one third of the invoice total of \$19,954.44 and would cover the township's interpretation of the public issues that were presented. This was seconded by Mr. Beam. Motion carried 3-0.

**Motion:** Mr. Beam made a motion to submit an invoice to Sunoco for \$10,000.00 which includes the base amount of \$6,651.44 and an additional \$3,348.56 for payroll expenses, all with the understanding that the township will reimburse Yerkes Associates only if Sunoco pays the invoice. Mr. Elston seconded the motion. Motion carried 2-1 with Mr. Daniel opposing.

**Adjournment:** With no further business to discuss, adjournment took place at 8:45 A.M. with Mr. Elston making the motion and seconded by Mr. Beam. Motion carried 3-0.

Respectfully submitted,

Deborah M. Kolpak, Secretary

