

Board of Supervisors Meeting **September 11, 2023**

Opening: Chairman Elston opened the regular scheduled meeting on Monday, September 11, 2023, at 7:00 P.M. at the West Nantmeal Township Building. A moment of silence commenced to honor those who lost their lives on September 11, 2001.

Roll call was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr, Craig Kologie, Zoning Officer, and Kristin Camp, Solicitor via phone.

Public Comment: Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

Minutes:

Motion: Mr. Daniel made the motion to approve the August 14, 2023, meeting minutes and Mr. Beam made the second. Motion carried 3-0.

Treasurer's Report:

The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

Victory Bank General Fund- Money Market @ 5.35%	1,075,591.77
Victory Bank General Fund- Checking @ 4.89%	<u>5,882.17</u>
Total Operating Funds:	\$1,081,473.94

- **Designated Accounts:**

Victory Bank – ARP Funds @ 5.35%	157,521.37
Victory Bank - State Fund @ 5.35%	92,261.85
Victory Bank – Community Day @ 5.35%	2,313.10
Victory CD 2 – Truck Fund –matures 2/22/24 @5.0%	127,268.61
Trumark CD - Elverson-Honey Brook EMS –matures 1/7/24 @ 2.96%	34,304.59
Trumark CD - Twin Valley FD –matures 12/30/23 @ 2.96%	34,295.06
Trumark - Savings - @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 7/17/24@5.89%	144,970.31
PLGIT - FIRE/EMS - Prime MM @ 5.48%	1,032.94
PLGIT - Act 209 - Prime MM @ 5.48%	2,103.32
PLGIT General Fund - Prime @ 5.48%	296.03
PLGIT General Fund - Class@ 5.12 %	.01
PLGIT Recreation - MM @ 5.48%	<u>10,717.95</u>
Total Designated Funds:	\$ 607,091.35

- **Investment Accounts:**

PLGIT CD 1 Term @ 5.33% matures 11/15/23	205,958.13
PLGIT CD 2 Prime @4.74%	126,644.99
PLGIT CD 3 Prime @ 5.48%	325.71
PLGIT CD 3 Term @ 5.37% matures 12/1/23	132,634.75
PLGIT CD 4 @ 4.98% matures 10/31/23	202,913.15
PLGIT CD Term @ 5.66% matures 3/1/24	210,564.10
PLGIT CD Term @ 5.14% matures 10/18/23	165,278.33

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Trumark CD 1 @ 2.00% matures 9/1/23	102,084.77
Trumark CD 2 @ 2.00% matures 9/1/23	204,483.06
Trumark CD 4 @ .70% matures 3/18/2023	102,049.39
Trumark CD 3 @ .70% matures 1/28/2024	101,349.29
Victory Bank-Investment MM @ 5.01%	267,999.45
Victory Bank CD 3 @ 5.0% matures 2/22/24	<u>127,268.61</u>
Total Investment Funds:	\$1,949,553.73

- **Escrow Accounts:** \$ 21,450.09
- **Total Funds under management:** \$ 3,659,569.11

AUDIENCE: None

Engineering:

- Pumpkin Hill Road paving will begin on October 2. Notices will be placed in mailboxes.
- Liquid fuels report will be approved this week.

Zoning Report:

- Zoning Hearing Appeal was filed on September 11 for Fidelity Contracting. The appeal is for a variance for the fence around the storage area which is required by zoning.
- 415 Chestnut Tree Road – silt sock was placed on site to control erosion during construction.
- 155 Wyebrook Road – updated plans received on September 11. Permit will be issued this week.
- Ms. Camp reviewed the need to issue a penalty when necessary for beginning work without a permit. The present fee schedule allows for the permit fee to be doubled if this occurs.

Solicitor's Report:

- 626 Bulltown Road - driveway easement is being created for the new subdivision.
- 169 Isabella Road – Liquor Control Board (LCB) is reviewing the application for a license.

Planning Commission:

- 11 Fairview Road – Adam Brower, E.B. Walsh, presented updated plans for the subdivision which reduces the lots from 18 to 7. A Conditional Use hearing will be required.
- Hammell-O'Donnell Business Park, 181 Column Drive – Sean O'Donnell discussed the location of the emergency access road. Plans will be reviewed at the September meeting.

Roads:

- North Manor Road and Creek Road – concerns about this dangerous intersection, especially for the Amish community. Flashing yellow lights and rumble strips are possible options. Don Centofante, PennDot, has responded and will be contacted by Ms. Kolpak.

Parks and Recreation:

- Community Day – monthly planning is ongoing for the September 23 event.
- Walking trail extension – 3 contractor bids have been received for review. Award will be made at the October meeting with the prospect of the project beginning this fall.

Historic:

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- Cemetery Tour will be held on October 7 in conjunction with Wallace Township Historical Commission.

EMS:

- Continuing work on the pipeline annex plan.
- Emergency response to the cloudy creek water on Creek Road was effective and the source was located at a township residence on Isabella Road.
- A meeting is scheduled for September 21 at 5:30 PM to review the emergency response for Chestnut Tree Road.
- Information on the search for the missing convict will be provided as it is received.

OLD BUSINESS:

1. Short term rentals –will review ordinance from other municipalities and discuss again in October.
2. Property Maintenance Code – would assist in addressing uninhabitable structures and will be reviewed in November.
3. Comprehensive Plan- Chester County Planning Commission grant was submitted on September 7. Mr. Kologie stated that it is a policy update and will address some dated items.

NEW BUSINESS:

4. Fidelity Contracting – 90- day extension - A 90-day extension of the Land Development Plan was requested.
Motion: Mr. Beam made a motion to approve a 90-day extension for the Fidelity Contracting Land Development Plan which will expire on December 11, 2023 and was seconded by Mr. Daniel. Motion carried 3-0.
5. Victory Bank signature cards – required for the CD's that were rolled over for a new term.
Motion: Mr. Beam made a motion to sign the Victory Bank signature cards for the rollover CD's and was seconded by Mr. Daniel. Motion carried 3-0.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund	\$34,591.19
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ADJOURNMENT: With no further business to discuss, adjournment took place at 8:30 P.M. with Mr. Daniel making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0.

Respectfully submitted,

Deborah M. Kolpak, Secretary

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