

Board of Supervisors Meeting
July 10, 2023

Opening: Chairman Elston opened the regular scheduled meeting on Monday, July 10, 2023, at 7:00 P.M. at the West Nantmeal Township Building.

Roll call was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr, Craig Kologie, Zoning Officer, and Kristin Camp, Solicitor.

Public Comment: Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

Minutes:

Motion: Mr. Daniel made the motion to approve the June 12, 2023, meeting minutes and Mr. Beam made the second. Motion carried 3-0.

Treasurer's Report:

The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

Victory Bank General Fund- Money Market @ 5.01%	1,034,250.18
Victory Bank General Fund- Checking @ 4.65%	<u>9,962.69</u>
Total Operating Funds:	\$1,044,212.87

- **Designated Accounts:**

Victory Bank – ARP Funds @ 5.01%	156,175.99
Victory Bank - State Fund @ 5.01%	91,886.35
Victory Bank – Community Day @ 5.01%	2,293.34
Victory CD 2 – Truck Fund –matures 8/21/23 @.40%	126,507.47
Trumark CD - Elverson-Honey Brook EMS –matures 1/7/24 @ 2.96%	34,052.66
Trumark CD - Twin Valley FD –matures 12/30/23 @ 2.96%	34,043.19
Trumark - Savings - @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 7/18/23 @4.94%	139,896.03
PLGIT - FIRE/EMS - Prime MM @ 5.21%	6,117.83
PLGIT - Act 209 - Prime MM @ 5.21%	2,084.24
PLGIT General Fund - Prime @ 5.21%	5.42
PLGIT General Fund - Class@ 4.91 %	191.83
PLGIT Recreation - MM @ 5.21%	<u>315.58</u>
Total Designated Funds:	\$ 593,576.14

- **Investment Accounts:**

PLGIT CD 1 Term @ 5.33% matures 11/15/23	205,958.13
PLGIT CD 1 Class @ 4.83%	.06
PLGIT CD 2 Prime @4.74%	126,644.99
PLGIT CD 3 Prime @ 5.21%	322.75
PLGIT CD 3 Term @ 5.37% matures 12/1/23	132,634.75
PLGIT CD 4 @ 4.98% matures 10/31/23	202,913.15
PLGIT CD Term @ 5.66% matures 3/1/24	210,564.10
PLGIT CD Term @ 5.14% matures10/18/23	165,278.33

July 10, 2023

Trumark CD 1 @ 2.00% matures 9/1/23	101,581.97
Trumark CD 2 @ 2.00% matures 9/1/23	203,475.93
Trumark CD 4 @ .70% matures 3/18/2023	100,875.39
Trumark CD 3 @ .70% matures 1/28/2024	101,173.10
Victory Bank-Investment MM @ 5.01%	265,710.48
Victory Bank CD 3 @ .40% matures 8/21/2023	<u>126,507.47</u>
Total Investment Funds:	\$1,943,640.60

- **Escrow Accounts:** \$ 21,255.53
- **Total Funds under management:** \$ 3,602,685.14

AUDIENCE:

- Kathy Duncan and Rob Brown – discussed concerns regarding the rules, fees, and penalties in West Nantmeal. Presented a letter and changes that would affect permit fees especially when work is completed without permission. Ms. Camp did advise that procedures must be followed, and fines are permitted within the Township Zoning Ordinance.
- David G Stoltzfus – Airbnb rental camper was removed from his property. Inquired about the process of building a cabin on the property to use as a long-term rental for an employee.
- Karen Gorgonzola and Colleen Barndt, Honey Brook Library – discussed the expansion and renovation of the library to better serve the community and requested a one-time additional donation to assist with the plans for the interior of the building.

Engineering:

- 626 Bulltown Road – Planning Commission recommended approval of the plans.
- Fidelity Contracting – revised plan submitted on July 7.
- Fairview Road Subdivision – conditional use application is being amended.
- Yoder Road culvert – will be ready for the August meeting.

Zoning Report:

- Property maintenance issues are being addressed.
- Property at Reeder and Killian Roads will be sent a notice of violation as the timber harvest occurred without a permit and the road and drainage area need to be repaired.

Solicitor's Report:

- Goodfellow Road – logging trail was vacated in 1931 and “No Outlet” signs may be placed on the road. Google needs to be contacted to remove the road from their system.
- Short-term rentals – Would need to be defined with allowable locations, licensing, parking, etc. Currently, they are not permitted in the Township as per the Zoning Ordinance

Planning Commission:

- 626 Bulltown Road -reviewed the plans with 2 waivers and recommended approval.

Roads:

- Mowing is continuing along with park maintenance.
- Pumpkin Hill paving is scheduled for August.
- Turnpike Commission has repaired Yoder Road near Bulltown Road.

Parks and Recreation:

July 10, 2023

- Movie Night in the Park changed to July 21 due to pending inclement weather on June 23.
- Community Day – Master plan has been updated with monthly meetings for continuity.
- Bollinger Road parking plan was reviewed.

Historic:

- Cemetery Tour will be held on October 7 in conjunction with Wallace Township Historical Commission.
- Aiding with securing Lewis Mill as a Historic site.

EMS: No report

OLD BUSINESS:

1. Short term rentals – Discussed under solicitor report.
2. Property Maintenance Code – discussed updating and will be on the August agenda.
3. LED Sign – sign repairs are extensive with the interior wiring melted. Waiting for parts and additional service.

NEW BUSINESS:

4. Honey Brook Library – Updated during audience.
5. Natural Lands grant – the Township was awarded a grant of \$11,500.00 for the walking trail extension.

Motion: Mr. Beam made a motion to approve of Mr. Elston signing the Natural Lands grant in the amount of \$11,500.00 for the park walking trail extension and was seconded by Mr. Daniel. Motion carried 3-0.

6. Budget overview – reviewed the 2023 income and expenses through June.
7. Comcast Franchise renewal – Ms. Camp advised that this was an informational notice with the actual renewal occurring in 2026.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund

\$77,134.77

ADJOURNMENT: With no further business to discuss, adjournment took place at 8:35 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0.

Respectfully submitted,

Deborah M. Kolpak, Secretary

July 10, 2023