

**Board of Supervisors Meeting**  
**April 10, 2023**

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, April 10, 2023, at 7:00 P.M. at the West Nantmeal Township Building.

**Roll call** was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr, Craig Kologie, Zoning Officer, and Kimberly Venzie, Solicitor.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

**Minutes:**

**Motion:** Mr. Beam made the motion to approve the March 13, 2023, meeting minutes and Mr. Daniel made the second. Motion carried 3-0.

**Treasurer's Report:** Reviewed the Township auditor's report for 2022 and their recommendations. 2023 Supervisor Wages set by the auditors are: Roadmaster - \$20.00 per hour not to exceed 20 hours per month: Part-Time Parks Director - \$17.00 per hour not to exceed 80 hours in 2023.

The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

Victory Bank General Fund- Money Market @ 4.58%	902,557.99
Victory Bank General Fund- Checking @ 3.45%	<u>2,931.90</u>
Total Operating Funds:	\$ 905,489.89
  
- **Designated Accounts:**

Victory Bank – ARP Funds @ 4.58%	154,323.82
Victory Bank - State Fund @ 4.58%	544.75
Victory Bank – Community Day @4.58%	2,266.15
Victory CD 2 – Truck Fund –matures 8/21/23 @.40%	126,507.47
Trumark CD - Glenmoore Fire Co –matures 6/8/23 @ 1.687%	43,341.89
Trumark CD - Glenmoore Fire Co –matures 3/18/23 @ .65%	10,069.65
Trumark CD - Elverson-Honey Brook EMS –matures 1/7/24 @ 2.96%	33,795.91
Trumark CD - Twin Valley FD –matures 12/30/23 @ 2.96%	33,805.31
Trumark - Savings - @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 7/18/23 @4.94%	139,896.03
PLGIT - FIRE/EMS - Prime MM @ 4.79%	5,791.23
PLGIT - Act 209 - Prime MM @ 4.79%	2,057.98
PLGIT General Fund - MM @ 4.79%	5,184.76
PLGIT Recreation - MM @ 4.79%	<u>310.60</u>
Total Designated Funds:	\$ 557,901.76
  
- **Investment Accounts:**

PLGIT CD 1 Term @ 3.63% matures 5/12/23	200,591.78
PLGIT CD 2 Prime @4.74%	126,644.99
PLGIT CD 3 Class @ 4.35%	318.69
PLGIT CD 3 Term @ 5.37% matures 12/1/23	132,634.75
PLGIT CD 4 @4.98% matures 10/31/23	202,913.15

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PLGIT CD 5 @ 2.49% matures 5/31/23	200,000.00
PLGIT CD 4 Term @ 5.14% matures 10/18/23	165,278.33
Trumark CD 1 @ 2.00% matures 9/1/23	101,087.13
Trumark CD 2 @ 2.00% matures 9/1/23	202,484.73
Trumark CD 4 @ .70% matures 3/18/2023	100,553.29
Trumark CD 3 @ .70% matures 1/28/2024	100,999.15
Victory Bank-Investment MM @4.52%	262,559.29
Victory Bank CD 3 @ .40% matures 8/21/2023	<u>126,507.47</u>
Total Investment Funds:	\$1,922,572.75

- **Escrow Accounts:** \$ 16,506.03
- **Total Funds under management:** \$ 3,402,471.43

### **AUDIENCE:**

#### **Engineering:**

- Road bid is online for Pumpkin Hill Road repair and estimated at \$95,500.00.
- Two lot subdivision plans for 626 Bulltown Road will be reviewed.
- Fidelity Contracting has submitted a Land Development plan for yard expansion.
- Yoder Road culvert guiderail design is in process.
- Will discuss Yoder Road repair with Turnpike Commission and sight obstruction due to guiderail.

#### **Zoning Report:**

- Killian Road property maintenance issue has improved and will continue to monitor the progress.
- Reviewed other issues and the need to update the property maintenance ordinance.

#### **Solicitor's Report:**

- No report

#### **Planning Commission:**

- No meeting in March

#### **Roads:**

- Work is continuing on ditch maintenance and monitoring roads.
- Road salt –Decision was made to order the remainder of our salt contract (42 tons) in July.

#### **Parks and Recreation:**

- Movie Night in the Park is planned for June 23. Kolb Dairy ice cream will be on site for purchase and popcorn will be supplied. The movie will be chosen in April.  
**Motion:** Mr. Beam made the motion to approve spending an amount not to exceed \$1500.00 for movie night and was seconded by Mr. Elston. Motion carried 3-0.
- Community Day – K-9's are confirmed; model airplane group has been contacted.
- The Committee voted to increase the use of the fields to \$200.00 per season.  
**Motion:** Mr. Elston made a motion to amend the April 10, 2023 agenda to consider an appointee to the Park and Recreation committee and was seconded by Mr. Daniel. Motion carried 3-0.
- New appointee to the Park and Recreation committee

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**Motion:** Mr. Daniel made a motion to appoint Marita Scheibe to the Park and Recreation committee and was seconded by Mr. Beam. Motion carried 3-0.

**Historic:**

- No report

**EMS:**

- Provide PA State Police press report on Isabella Road incident which involved six hours of support. Requested reimbursement of \$183.00 for refreshments purchased for first responders.
 

**Motion:** Mr. Elston made the motion to reimburse Barclay Hargreaves \$183.00 for first responder refreshments on April 3, 2023 and was seconded by Mr. Beam. Motion carried 3-0.
- Work continuing with Twin Valley School District and the Twin Valley Fire Department on including the pipeline annex into Emergency Operating Procedures.

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. Tax Credit Ordinance for Qualifying Volunteers – Discussed options for the tax credit and agreed on 100% of municipal real estate tax and \$500.00 of Earned Income Tax (EIT).
 

**Motion:** Mr. Daniel made the motion to authorize Kim Venzie to advertise the Tax Credit Ordinance for Qualifying Volunteers for approval at the June 12, 2023 meeting and was seconded by Mr. Beam. Motion carried 3-0.
2. County tax exonerations – reviewed proposed exonerations for unpaid taxes for mobile homes.
 

**Motion:** Mr. Beam made the motion to approve the Chester County tax exonerations for parcels 2305 0000050T and 2307 0001300T and was seconded by Mr. Daniel. Motion carried 3-0.
3. Updating Comprehensive Plan and Open Space, Recreation & Environmental Resources Plans – plans need to be updated and may be combined into one document. Will investigate fall grants to assist with the cost.
4. Diesel mower purchase – Discussed the purchase of a replacement mower while there is availability, and our present mower has trade in value.
 

**Motion:** Mr. Daniel made the motion to purchase a 2022 John Deere Z997R Diesel NA mower at a cost of \$23,597.29 minus \$10,850.00 for the trade in of our current mower with a final cost of \$12,747.29 and to pay the invoice outside of a meeting. Motion carried 3-0.
5. Bollinger Road parking lot – Mr. Kologie will investigate options for expansion to adjacent fields.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Daniel made the motion to pay the bills and was seconded by Mr. Elston. Motion carried 3-0.

General Fund

\$45,522.02

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 8:50 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Elston. Motion carried 3-0.

Respectfully submitted,

Deborah M. Kolpak, Secretary  
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