

Board of Supervisors Minutes – January 3, 2023

Annual Reorganization Meeting

Chairman Elston opened the Reorganization meeting at 7:00 P.M. on Monday, January 3, 2023.

Present were Gary C. Elston, Nelson Beam, Frank Daniel, Jr., and Kristin Camp, Solicitor.

Mr. Elston appointed Nelson Beam as temporary chairperson and Mr. Beam called for nominations for Chairman. Mr. Beam nominated Mr. Elston as Chairman, which was seconded by Mr. Daniel. The vote was carried unanimously, and Mr. Elston resumed his duties as chair.

Mr. Elston nominated Mr. Beam as vice chairperson, Mr. Daniel made the second. Vote carried unanimously.

The following nominations took place:

- Secretary/Treasurer..... Deborah M Kolpak (Beam/Daniel – Vote 3-0)
- Road Master..... Nelson R. Beam (Elston/Daniel – Vote 3-0)
- Solicitor..... Buckley, LLP (Beam/Daniel – Vote 3-0)
Kristin S. Camp
- Engineer..... Castle Valley Consulting (Beam/Daniel – Vote 3-0)
Gary Weaver
- Zoning Officer..... Craig Kologie
Castle Valley Consultants (Beam/Daniel– Vote 3-0)
- Vacancy Board..... David Kolpak (Beam/Daniel – Vote 3-0)
- EMC..... H. Barclay Hargreaves (Beam/Daniel – Vote 3-0)
- Bank..... Truist, PLGIT, Victory Bank, Trumark, 1st Resource
(Beam/Daniel – Vote 3-0)
- Planning Commission Sec’y. Lisa Gardner (Beam/Daniel – Vote 3-0)
- Right to Know Officer..... Deborah M. Kolpak (Beam/Daniel– Vote 3-0)
- Deputy Tax Collector..... Susan L. Ward (Beam/Daniel – Vote 3-0)

The business hours will be Monday, Tuesday, and Wednesday from 9:00 A.M. to 3:00 P.M.
(Beam/Daniel – Vote 3-0)

The Supervisor Meetings will remain the second Monday of each month at 7:00 P.M.
(Beam/Daniel) - Vote 3-0)

All previously adopted Ordinances and Resolutions are readopted for 2023.

Motion: Mr. Beam made the motion to adopt Resolution 2023-1 which establishes a schedule of fees that are assessed by the Township and seconded by Mr. Daniel. (Vote 3—0)

January 3, 2023

Mr. Elston will head building maintenance, Mr. Daniel will head parks and recreation, and Mr. Beam will be the Roadmaster. (Beam/Daniel - Vote 3-0.)

The Treasurer's Bond will be \$2,000,000.00 for 2022. (Beam/Daniel - Vote 3-0)

Mr. Beam, Mr. Elston, Mr. Daniel, and Ms. Kolpak will attend the 2023 PSATS Convention in April.

Motion: Mr. Beam made the motion to pay all expenses outside of a public meeting and seconded by Mr. Daniel. (Vote 3-0)

Appointments:

- Planning Commission:
 Dane Moyer (12/31/25)
 Robert Baskin (12/31/25)
 Curtis Lammey (4-year appointment-12/31/26) (Daniel/Beam – Vote 3-0)
 Daniel Collmann (4-year appointment-12/31/26) (Daniel/Beam – Vote 3-0)
 Nelson Beam (4-year appointment-12/31/26) (Daniel/Elston – Vote 3-0)
 James Coffman (12/31/23)
 Daniel Dierksheide (4-year appointment-12/31/26) (Daniel/Beam – Vote 3-0)
- Zoning Hearing Board:
 Shawn Blickley (12/31/24)
 Edward Ward (12/31/23)
 Evan Pellegrino (3-year appointment-12/31/25) (Beam/Elston – Vote 3-0)
- Historic Commission:
 Susan Ward (3-year appointment-12/31/25) (Daniel/Beam– Vote 3-0)
 Kathleen Duncan (12/31/24)
 Caryl Ann Cooper (12/31/23)
 Michele Algier (12/31/23)
 Robert Farrell 12/31/24)
 Tom Curry (12/31/24)
 Barbara Yamarick (12/31/24)
 David Yamarick (12/31/24)
 Kevin McDermott (3-year appointment-12/31/25) (Daniel/Beam – Vote 3-0)
 Henrik Burger (3-year appointment-12/31/25) (Daniel/Beam – Vote 3-0)
 Jessica Burger (3-year appointment-12/31/25) (Daniel/Beam – Vote 3-0)
 Rob Brown (3-year appointment-12/31/25) (Daniel/Beam – Vote 3-0)
- Park and Recreation Board:
 Frank V. Daniel Jr – Reappoint as committee chair (Beam/Elston – Vote 3-0)
 Michael Spirito (12/31/23)

January 3, 2023

Frank Lilley (12/31/23)
Kathleen O’Neill (12/31/23)

Parks and Recreation

No change in rental fees for 2023.

Compensation for 2023:

- Secretary/Treasurer..... \$29.75 per hour/\$95 per meeting
Paid 2023 holidays will include: New Year’s Day, Memorial Day, 4th of July,
Labor Day, and Christmas
- Road Foreman..... \$26.00 per hour
- Equipment Operator..... \$26.00 per hour
- P.C. Secretary..... \$27.50 per hour with 2 hour minimum
- Building, Park & Road Maintenance..... \$19.00 – \$26.00 per hour
- Snow Removal..... \$32.00 per hour

Motion: Mr. Daniel made the motion to approve the 2023 compensation with an increase of \$1.00 per hour and seconded by Mr. Beam. Vote carried 3-0.

Mileage was set at .655 as per the 2023 IRS rate per mile.

Reorganization was completed at 7:25 P.M.

Monthly Supervisor Meeting

Roll call was taken, and present were supervisors Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr and Kristin Camp, Solicitor.

Public Comment: Chairman Elston called for public comment on tonight’s agenda which was posted on the Township website and on the building door. No public comment was received.

Minutes:

Motion: Mr. Daniel made the motion to approve the December 28, 2022 minutes as written and Mr. Beam made the second. Motion carried 3-0.

Treasurer’s Report: The Treasurer’s Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**
Victory Bank General Fund- Money Market @ 4.01% 917,500.10

January 3, 2023

Victory Bank General Fund- Checking @ 3.45%	<u>10,680.82</u>
Total Operating Funds:	\$ 928,180.92
• <u>Designated Accounts:</u>	
Victory Bank – ARP Funds @ 4.01%	152,661.71
Victory Bank - State Fund @ 4.00%	538.88
Victory Bank – Community Day @4.01%	2,241.74
Victory CD 2 – Truck Fund –matures 8/21/23 @.40%	126,507.47
Trumark CD - Glenmoore Fire Co –matures 6/8/23 @ 1.687%	43,265.78
Trumark CD - Glenmoore Fire Co –matures 3/18/23 @ .65%	10,035.06
Trumark CD - Elverson-Honey Brook EMS –matures 1/7/24 @ 2.96%	33,717.79
Trumark CD - Twin Valley FD –matures 1/7/24 @ 2.96%	33,717.79
Trumark - Savings - @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 7/18/23 @4.94%	139,896.03
PLGIT - FIRE/EMS - Prime MM @ 4.32%	5,437.16
PLGIT - Act 209- Prime MM @ 4.32%	2,034.38
PLGIT General Fund - MM @ 4.32%	5,078.98
PLGIT Recreation - MM @ 4.32%	<u>308.03</u>
Total Designated Funds:	\$ 555,447.01
• <u>Investment Accounts:</u>	
Victory Bank – Investment MM @ 4.01%	259,731.46
PLGIT CD 1 Term @ 3.63% matures 5/12/23	200,591.78
PLGIT CD 3 Term @ 3.43 matures 2/10/23	130,452.65
PLGIT CD 4 @2.17% matures 2/1/23	200,000.00
PLGIT CD 5 @ 2.49% matures 5/31/23	200,000.00
PLGIT CD 4 Term @ 5.14% matures10/18/23	165,278.33
Trumark CD 1 @ 2.00% matures 9/1/23	100,583.79
Trumark CD 2 @ 2.00% matures 9/1/23	201,476.52
Trumark CD 4 @ .70% matures 3/18/2023	100,376.83
Trumark CD 3 @ .70% matures 1/28/2024	100,821.66
Victory Bank CD 3 @ .40% matures 8/21/2023	<u>126,507.47</u>
Total Investment Funds:	\$1,785,820.49
• <u>Escrow Accounts:</u>	\$ 15,118.20
• <u>Total Funds under management:</u>	\$ 3,284,566.62

AUDIENCE:

- Jeff Dill and Scott Simpson, Wyebrook Farm – Discussed issues with DEP and the intent to expand to have events at the farm. Ms. Camp stated that the use must first be determined to grant approvals for events and that the Township would assist in the process.

January 3, 2023

REPORTS:

Engineering: No report

Zoning Report: No report

Solicitor's Report:

- Discussed amending the Property Maintenance Ordinance to allow for enforcement of violations.
- Will provide a sample ordinance for Act 172 which grants an earned income and real estate tax credit to qualifying emergency services volunteers.

Planning Commission:

- Reviewed revised plans for 11 Fairview Road.
- Plans were presented for a landscaping and nursery business at 129 Church Road.

Roads:

- Trees were removed from roads December 23-24 which fell due to high winds.
- Ford F550 was repaired and is ready for winter events.

Parks and Recreation:

- Meeting on January 19 to discuss planning for 2023 events.

Historic: No report

EMS: No report

NEW BUSINESS:

- Wyebrook Farm update – discussed during audience.

OTHER BUSINESS: None

BILLS: None

ADJOURNMENT: With no further business to discuss, adjournment took place at 8:20 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

January 3, 2023