

**Board of Supervisors Meeting**  
**December 12, 2022**

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, December 12, 2022, at 7:00 P.M. at the West Nantmeal Township Building.

**Roll call** was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr. via FaceTime, Craig Kologie, Zoning Officer, and Kimberly Venzie, Solicitor.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

**Minutes:**

**Motion:** Mr. Daniel made the motion to approve the November 14, 2022, meeting minutes and Mr. Beam made the second. Motion carried 3-0.

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

Victory Bank General Fund- Money Market @ 3.93%	937,196.69
Victory Bank General Fund- Checking @ 3.45%	<u>5,343.93</u>
Total Operating Funds:	\$ 942,540.62
  
- **Designated Accounts:**

Victory Bank – ARP Funds @ 3.93%	152,153.29
Victory Bank - State Fund @ 3.93%	537.09
Victory Bank – Community Day @3.93%	2,234.27
Victory CD 2 – Truck Fund –matures 8/21/23 @.40%	126,507.47
Trumark CD - Glenmoore Fire Co –matures 11/30/22 @ .50%	43,265.78
Trumark CD - Glenmoore Fire Co –matures 3/18/23 @ .65%	10,035.06
Trumark CD - Elverson-Honey Brook EMS –matures 11/30/22 @ .50%	33,717.79
Trumark CD - Twin Valley FD –matures 11/30/22 @ .50%	33,717.79
Trumark - Savings - @ .02%	6.21
PLGIT Term CD 5- WNT Emergency Fund –matures 7/18/23 @4.94%	139,896.03
PLGIT - FIRE/EMS - Prime MM @ 3.87%	5,235.03
PLGIT - Act 209 - Prime MM @ 3.87%	2,026.95
PLGIT General Fund - MM @ 3.87%	5,060.37
PLGIT Recreation - MM @ 3.87%	<u>306.91</u>
Total Designated Funds:	\$ 554,700.04
  
- **Investment Accounts:**

PLGIT CD 1 Term @ 3.63% matures 5/12/23	200,591.78
PLGIT CD 3 Term @ 3.43 matures 2/10/23	130,452.65
PLGIT CD 4 @2.17% matures 2/1/23	200,000.00
PLGIT CD 5 @ 2.49% matures 5/31/23	200,000.00
PLGIT CD 4 Term @ 5.14% matures10/18/23	165,278.33
Trumark CD 1 @ 2.00% matures 9/1/23	100,583.79
Trumark CD 2 @ 2.00% matures 9/1/23	201,476.52
Trumark CD 4 @ .70% matures 3/18/2023	100,376.83

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Trumark CD 3 @ .70% matures 1/28/2024	100,821.66
Victory Bank CD 1 @ .45% matures 12/23/2022	258,813.43
Victory Bank CD 3 @ .40% matures 8/21/2023	<u>126,507.47</u>
Total Investment Funds:	\$1,784,902.46

- **Escrow Accounts:** \$ 14,455.29
- **Total Funds under management:** \$ 3,296,598.41

**AUDIENCE:** Karen Gorgonzola and Nancy Johnson, Honey Brook Community Library; Tim McEwen, Zook Stormwater.

**Engineering:**

- 129 Church Road – Land Development plans for a garden center/landscape business were received and will be reviewed by the Planning Commission at the December meeting.
- 11 Fairview Road Sub-division–Plans have been revised for fewer lots and will be reviewed by the Planning Commission at the December meeting.
- Yoder Road culvert – working on design

**Zoning Report:**

- Property maintenance issues – Several complaints have been received and enforcement letters have been issued.

**Solicitor's Report:**

- No report

**Planning Commission:**

- Lisa Gardner was installed as secretary.
- 626 Bulltown Road plan was reviewed.

**Roads:**

- Winter preparation – Equipment has been serviced and salt is in storage for snow events. Concern was raised regarding PennDot maintenance of state roads with their limited personnel.

**Parks and Recreation:**

- Meeting will be held on January 19 at 7 PM.
- Discussed trees available for the Township Park through the Keystone 10 million trees grant.

**Historic:** No report

**EMS:**

- Barclay Hargreaves discussed recent opportunities including a safety and security training with Twin Valley School District, faith-based security and resilience training, and a Struble Lake dam exercise.

**Ordinance 5-2022 Hearing**

- Hearing for Ordinance 4-2022 Repealing the Stormwater Management Ordinance of West Nantmeal Township, which was adopted on November 11, 2013 as Ordinance No. 117 and adopting in its place the Chester County Act 167 Stormwater Management Ordinance, as

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amended for West Nantmeal Township was opened at 8:12 PM by Ms. Venzie. Two exhibits were provided: B-1- Proof of publication in the Daily Local News on December 1, 2022; B-2 - Email dated November 15, 2022 to the Daily Local News and the Chester County Law Library regarding the proposed amendment.

**Motion:** Mr. Beam made the motion adopt Ordinance 5-2022 Repealing the Stormwater Management Ordinance of West Nantmeal Township, which was adopted on November 11, 2013 as Ordinance No. 117 and adopting in its place the Chester County Act 167 Stormwater Management Ordinance as amended for West Nantmeal Township and was seconded by Mr. Daniel. Motion carried 3-0.

Hearing was closed at 8:15 PM by Ms. Venzie

**NEW BUSINESS:**

- 2023 Budget overview – Discussed the projected income and expenses for the 2023 budget. Budget has been advertised and will be adopted at the December 28, 2022 meeting.
- Schedule of Fees – Mr. Kologie presented the proposed schedule for review. Mr. Kologie will make suggested adjustments. The schedule will be adopted at the January meeting.
- Michael Kerr, DigEntGrp LLC – Mr. Kerr requested a six-month extension for his plans.
 

**Motion:** Mr. Beam made the motion to grant Mr. Kerr a one-year extension to December 11, 2023 for his subdivision plan and was seconded by Mr. Elston. Motion carried 3-0.
- Melvin Zook Stormwater Plan – Tim McEwen presented an amended Stormwater Plan to allow the stormwater disbursement into the field to alleviate the burden of loss of tillable land. Mr. Kologie agreed to the proposed adjustment to the plan.

Executive session was called at 8:38 PM to discuss potential litigation and was closed at 9:05 PM.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Elston made the motion to pay the bills and was seconded by Mr. Beam. Motion carried 3-0.

General Fund	\$33,152.48
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**ADJOURNMENT:** With no further business to discuss, adjournment took place at 9:30 P.M. with Mr. Daniel making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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