

Board of Supervisors Meeting
October 10, 2022

Opening: Chairman Elston opened the regular scheduled meeting on Monday, October 10, 2022, at 7:00 P.M. at the West Nantmeal Township Building.

Roll call was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr., Craig Kologie, Zoning Officer, and Kimberly Venzie, Solicitor.

Public Comment: Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

Minutes:

Motion: Mr. Daniel made the motion to approve the September 12, 2022, meeting minutes and Mr. Beam made the second. Motion carried 3-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

• <u>Operating Accounts:</u>	
Victory Bank General Fund- Money Market @ 2.20%	627,683.69
Victory Bank General Fund- Checking @ 1.78%	<u>267.09</u>
Total Operating Funds:	\$ 627,950.78
• <u>Designated Accounts:</u>	
Victory Bank – ARP Funds @ 2.21%	151,365.37
Victory Bank - State Fund @ 2.21%	534.31
Victory CD 5- WNT Emergency Fund –matures 10/2/22 @ .95%	137,257.25
Victory CD 2 – Truck Fund –matures 8/21/23 @.40%	126,507.47
Trumark CD - Glenmoore Fire Co –matures 11/30/22 @ .50%	43,175.96
Trumark CD - Glenmoore Fire Co –matures 3/18/23 @ .65%	10,018.67
Trumark CD - Elverson-Honey Brook EMS –matures 11/30/22 @ .50%	33,647.78
Trumark CD - Twin Valley FD –matures 11/30/22 @ .50%	33,647.78
Trumark - Savings - @ .02%	6.21
PLGIT - FIRE/EMS - Prime MM @ 2.27%	4,405.26
PLGIT - Act 209 - Prime MM @ 2.61%	2,015.14
PLGIT General Fund - MM @ 2.61%	5,007.08
PLGIT Recreation - MM @ 2.61%	<u>305.12</u>
Total Designated Funds:	\$ 547,893.40
• <u>Investment Accounts:</u>	
PLGIT CD 1 Term @ 3.63% matures 5/12/23	200,591.78
PLGIT CD 3 Term @ 3.43 matures 2/10/23	130,452.65
PLGIT CD 4 @2.17% matures 2/1/23	200,000.00
PLGIT CD 5 @ 2.49% matures 5/31/23	200,000.00
Trumark CD 1 @ .25% matures 7/29/2022	100,229.50
Trumark CD 2 @ .40% matures 7/30/2022	200,735.89
Trumark CD 4 @ .70% matures 3/18/2023	100,200.67
Trumark CD 3 @ .70% matures 1/28/2024	100,644.48
Victory Bank CD 4 @ .95% matures 10/2/2022	162,160.81

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Victory Bank CD 6 @ .30% matures 10/29/2022	250,953.13
Victory Bank CD 1 @.45% matures 12/23/2022	258,813.43
Victory Bank CD 3 @ .40% matures 8/21/2023	<u>126,507.47</u>
Total Investment Funds:	\$2,031,289.81

- **Escrow Accounts:** \$ 14,371.03
- **Total Funds under management:** \$ 3,221,505.02

AUDIENCE: Richard Burkholder – Fidelity Contracting: discussed reasons for zoning change request for parcel 23-5-76.2, 807 N. Manor Road.

Ordinance 4-2022 Hearing

- Hearing for Ordinance 4-2022 to authorize the Township to Amend the West Nantmeal Township Zoning Map to rezone Parcel 23-5-76.2 from R-2 Rural Residential to C-1 Village Commercial was opened at 7:15 PM by Ms. Venzie. Six exhibits were provided: B-1- Proof of publication in the Daily Local News on September 19, 2022 and September 26, 2022; B-2 -Email dated September 6, 2022 to the Daily Local News and the Chester County Law Library; B-3 – Letter dated September 6, 2022 to the property owner advising of hearing date; B-4 – Affidavit of Posting Property on September 14, 2022; B-5 – Township Planning Commission minutes from July 25, 2022; B-6 – Chester County Planning Commission review letter dated September 13, 2022.

Motion: Mr. Beam made the motion adopt Ordinance 4-2022 to authorize the Township to Amend the West Nantmeal Township Zoning Map to rezone Parcel 23-5-76.2 from R-2 Rural Residential to C-1 Village Commercial and was seconded by Mr. Daniel. Motion carried 3-0.

Hearing was closed at 7:25 PM by Ms. Venzie.

Engineering:

- Fairview Road Sub-division – waiting for resubmission of plans due to DEP comments.
- Wyebrook Farm, Land Development –Waiting for DEP response to the Sewage Facilities Planning Module.

Zoning Report:

- Code Enforcement – Violations are being investigated.

Solicitor’s Report:

- Amended Tax Collection Law –Resolution will be required and will be on the November agenda.

Planning Commission: No meeting

Roads:

- Mr. Elston met with Rep. Tim Hennessey and a Penndot representative on September 27 to discuss the condition of state roads within the Township.

Parks and Recreation:

- Community Day – September 24 went well with good responses from attendees. Set the date of fourth Saturday of September for an annual event. 2023 event will be held on September 23, 2023

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- Crushers Softball has requested assistance with the purchase of new shed for the ballfield supplies.

Historic: No report

EMS: No report

NEW BUSINESS:

- Township Lease Agreement – Discussed guidelines that were presented by Mr. Elston.
Motion: Mr. Elston made the motion to have Buckley Brion prepare a Lease Agreement bid package that includes guideline and requirements and Mr. Daniel seconded. Motion carried 2-0 with Mr. Beam abstaining.
- Yoder Road culvert – Mr. Kologie is preparing documents for repairs and bid package.
- Stormwater Maintenance Ordinance – Confirmed the option that requires township authorized inspections of the stormwater systems. Ms. Venzie will move forward with required ordinance.
- 2023 Budget overview – Discussed the projected income and expenses for the 2023 budget.
- Schedule of Fees – Mr. Kologie is still reviewing the document.
- I-compass (diligent) proposal – discussed the program and it may be too expensive. Will look at other available programs.
- 94 New Road Stormwater Maintenance Agreement
Motion: Mr. Daniel made a motion to approve the Stormwater Maintenance Agreement for 94 New Road, Parcel 23-4-40.1H and was seconded by Mr. Beam. Motion carried 3-0.
- Tax Collector Convention
Motion: Mr. Elston made the motion to approve Ms. Kolpak to attend the Tax Collector convention on October 21-22 and was seconded by Mr. Beam. Motion carried 3-0.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund

\$44,572.61

ADJOURNMENT: With no further business to discuss, adjournment took place at 9:47 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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