

Board of Supervisors Meeting
March 14, 2022

Opening: Chairman Elston opened the regular scheduled meeting on Monday, March 14, 2022, at 7:00 P.M. at the West Nantmeal Township Building.

Roll call was taken, and present were supervisors: Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr. via Facetime, Kristin Camp, Solicitor, and Craig Kologie, Zoning Officer.

Public Comment: Chairman Elston called for public comment on tonight's agenda which was available at the meeting and posted on the Township Building and website; No public comment was received.

Minutes:

Motion: Mr. Beam made the motion to approve the February 14, 2022, meeting minutes and Mr. Daniel made the second. Motion carried 3-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

• <u>Operating Accounts:</u>	
Victory Bank General Fund- Money Market @ .20%	688,299.50
Victory Bank General Fund- Checking @ .10%	<u>5,099.92</u>
Total Operating Funds:	\$ 693,329.42
• <u>Designated Accounts:</u>	
Victory Bank – ARP Funds @ .20%	115,992.69
Victory Bank - State Fund @ .20%	40,704.73
Victory CD 5- WNT Emergency Fund –matures 10/2/22 @ .95%	137,257.25
Victory CD 2 – Truck Fund –matures 8/21/23 @ .40%	126,507.47
Trumark CD - Glenmoore Fire Co –matures 11/30/22 @ .50%	43,069.24
Trumark CD - Elverson-Honey Brook EMS –matures 11/30/22 @ .50%	33,564.61
Trumark CD - Twin Valley FD –matures 11/30/22 @ .50%	33,564.61
Trumark - Savings - @ .02%	5.00
PLGIT - FIRE/EMS - Prime MM @ .04%	1,801.84
PLGIT - Act 209 - Prime MM @ .04%	1,999.91
PLGIT General Fund - MM @ .04%	4,937.65
PLGIT Recreation - MM @ .04%	<u>302.82</u>
Total Designated Funds:	\$ 539,707.82
• <u>Investment Accounts:</u>	
PLGIT CD 1 @ .45% matures 8/15/22	200,000.00
PLGIT CD 1 - Prime MM @ .04%	4.33
PLGIT CD 3 @ .71 matures 8/15/22	130,000.00
PLGIT CD 3 - Prime MM @ .04%	.56
Trumark CD 1 @ .25% matures 1/28/2022	100,105.81
Trumark CD 2 @ .40% matures 7/30/2022	200,339.14
Trumark CD 3 @ .70% matures 1/28/2024	100,296.80
Victory Bank CD 1 @ .45% matures 12/23/22	258,813.43
Victory Bank CD 3 @ .80% matures 2/21/2022	126,507.47
Victory Bank CD 4 @ .95% matures 10/2/2022	162,160.81

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Victory Bank CD 6 @ .30% matures 10/29/2022	250,953.13
Victory Bank CD 7 @ .60% matures 4/29/2022	<u>249,704.00</u>
Total Investment Funds:	\$1,778,885.48

- **Escrow Accounts:** \$ 14,262.40
- **Total Funds under management:** \$ 3,026,185.12

AUDIENCE:

- Kathleen Duncan and Caryl Ann Cooper – Historical Commission update.

Engineering:

- Wyebrook Farm Land Development and Fairview Road Sub-division - plans are in process and may attend the next Planning Commission meeting.
- Hammell-O'Donnell Business Park – potential buyer for this parcel has been in contact with Ms. Camp and Mr. Kologie.

Zoning Report:

- Zoning complaints – letters have been issued with continued follow up.

Solicitor's Report:

- Discussed proposed animal control and sign ordinances.

Planning Commission: No meeting in February

Roads:

- 2022 Road work – Mr. Kologie provided an estimate of \$273,000.00 for the overlay repairs on Lippitt and Germany Hollow Roads. Bids will be awarded at the April meeting.
Motion: Mr. Beam made the motion to advertise for bids for the road repairs to Lippitt and Germany Hollow Roads and was seconded by Mr. Daniel. Motion carried 3-0.
- PA Turnpike – Mr. Kologie stated that work is delayed and will take longer than expected. He contacted the project manager regarding additional truck traffic on Yoder Road.

Parks and Recreation:

- No confirmed new member recommendations.
- Playground mulch was delivered and will be installed. Volleyball nets, post pads, and tennis court nets are being ordered. Walking path edging is slated for dry weather in April or May.

Historic:

- Stone Wall Restoration – Based on funds received from three township residents, restoration work will resume in the next few weeks.
- Gave updates on West Nantmeal Township information found at the Chester County Historic Center archives.
- Approval given for the Historical Commission to use the room on the second floor for meetings and storage.

EMS: No report

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NEW BUSINESS:

1. Proposed sign ordinance – Discussed distance between sign postings. Ms. Camp will revise proposed ordinance for the April meeting.
2. Proposed animal control ordinance – Ms. Camp will revise for the April meeting.
3. Auditor confirmation letters – letters signed by Mr. Elston will be mailed to 5 residents to confirm paid real estate tax amounts as part of the township audit.
4. Bollinger Road Bridge – repointing estimates were reviewed. Written cost confirmation will be requested for the April meeting.
5. Fairview Road Subdivision Plan – Resolution 2022-2 pertaining to the sewage module.
Motion: Mr. Beam made the motion to pass Resolution 2022-2 for the Fairview Road Subdivision Plan Sewage Facilities Planning Module and was seconded by Mr. Elston. Motion carried 3-0.
6. Supervisor emails – will initiate the process of securing individual emails through PenTeleData.
7. Job Descriptions – Road Master and Community Day Director
Motion: Mr. Beam made the motion to approve the job descriptions and send to the auditors for consideration and was seconded by Mr. Daniel. Motion carried 3-0.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund

\$35,987.33

ADJOURNMENT: With no further business to discuss, adjournment took place at 8:20 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Elston. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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