

Board of Supervisors Meeting
July 12, 2021

Opening: Chairman Elston opened the regular scheduled meeting on Monday, July 12, 2021, at 7:00 P.M.

Roll call was taken, and present were supervisors Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr., Craig Kologie, Zoning Officer, and Kimberly Venzie, Solicitor.

Public Comment: Chairman Elston called for public comment on tonight's agenda; No public comment was received.

Minutes:

Motion: Mr. Beam made the motion to approve the June 14, 2021, meeting minutes with corrections and Mr. Daniel made the second. Motion carried 3-0.
The Conditional Use Hearing minutes of May 10 and June 14, 2021 were reviewed though the official minutes were recorded by a court reporter.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

• <u>Operating Accounts:</u>	
Victory Bank General Fund- Money Market @ .20%	734,284.04
Victory Bank General Fund- Checking @ .10%	<u>(2,038.67)</u>
Total Operating Funds:	\$ 732,245.37
• <u>Designated Accounts:</u>	
Victory Bank - State Fund @ .20%	86,975.00
Victory CD 5- WNT Emergency Fund –matures 10/2/22 @ .95%	137,257.25
Victory CD 2 – Truck Fund –matures 2/21/22 @ .80%	125,000.00
Trumark CD - Glenmoore Fire Co –matures 11/30/21 @ .65%	42,934.39
Trumark CD - Elverson-Honey Brook EMS –matures 11/30/21 @ .65%	33,459.51
Trumark CD - Twin Valley FD –matures 11/30/21 @ .65%	33,459.51
Trumark - Savings - @ .02%	5.00
PLGIT - FIRE/EMS - Prime MM @ .04%	6,133.32
PLGIT - Act 209 - Prime MM @ .04%	1,999.36
PLGIT General Fund - MM @ .04%	438,969.44
PLGIT Recreation - MM @ .04%	<u>302.74</u>
Total Designated Funds:	\$ 906,495.52
• <u>Investment Accounts:</u>	
PLGIT CD 1 - Prime MM @ .04%	265,098.80
PLGIT CD 3 - Prime MM @ .04%	30,907.52
Victory Bank CD @2.00% matures 12/19/21	250,000.00
Victory Bank CD 3 @ .80% matures 2/21/2022	125,000.00
Victory Bank CD 4 @ .95% matures 10/2/2022	162,160.81
Victory Bank CD 6 @ .50% matures 10/29/2021	249,704.00
Victory Bank CD 7 @ .60% matures 4/29/2022	<u>249,704.00</u>
Total Investment Funds:	\$1,332,575.13

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- **Escrow Accounts:** \$ 8,659.56
- **Total Funds under management:** \$ 2,979,975.58

AUDIENCE:

- Frank Gillen – inquired about permits issued for properties adjacent to 26 New Road. Mr. Kologie will investigate and respond.

Engineering:

- 2021 road paving projects are in process.

Zoning Report:

- 26 New Road – stabilization is underway, and the property parameters look good.
- 247 Killian Road – violation letter will be issued.
- 26 Barneston Road – property owner has been contacted about required permits.

Solicitor's Report: Under new business

Planning Commission: No meeting in June

Roads:

- Turnpike project is projected to start in September.
- Road mowing is needed. Mr. Elston will contact Honey Brook Township.
- Discussed tree in right of way at 177 Bollinger Road.
- Bollinger and Wyebrook Roads have been paved. Barneston Road will be paved in mid-August.
- Discussed proposal from John Raser for repointing the Bollinger Road bridge to prevent further deterioration.

Parks and Recreation:

1. Sand has been added to the volleyball courts.
2. A committee meeting is planned to be held. Date to be announced.

Historic: No report

EMS: No report

NEW BUSINESS:

1. 11 Fairview Road Conditional Use - Ms. Venzie reviewed the Decision and Order along with the conditions that were agreed upon based on the hearings. Mr. Daniel expressed his concern about the pipeline in the planned sub-division and Ms. Venzie note that easements will be noted on individual property deeds.

Motion: Mr. Daniel made the motion to sign the Decision and Order regarding the planned sub-division at 11 Fairview Road and was seconded by Mr. Beam. Motion carried 3-0.

2. Landscapes 3 Comprehensive Plan – Free technical assistance is provided for regulatory protection of natural resources in the Township. Ms. Kolpak will ask for attendance at the September meeting.

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3. Brick Lane Sub-Division – determined that no action was required by the Township regarding the exemption approval letter from Pennsylvania DEP.
4. “Small Cell” bill – Ms. Venzie will review the bill and advise if a resolution is needed.
5. CCPC Letter – Lot line change – Reviewed the recommendations for lot line changes for parcels 23-5-7.1 and 23-5-7.2. This is for an equal exchange of land between parcels.

Motion: Mr. Beam made the motion to approve the Lot Addition Plan for John & Kimberly D. Symonds and Gerald J & Darlene M. Stoltzfus and was seconded by Mr. Daniel. Motion carried 3-0.

6. 247 Lippitt Road – based on the report from Maureen Siddons, State Dog Warden, a violation letter will be sent to the property owner.
7. American Recovery Plan – Funds were deposited on June 29, and it was decided to open a separate account to provide required record keeping. Further clarification as to use of funds will be provided.
8. PSATS Convention – Will not attend this year. Mr. Daniel and Mr. Beam will attend the Chester County Fall Forum on October 27, 2021.
9. Community Events – Information regarding post-pandemic event planning.

OTHER BUSINESS:

- Budget review packets were distributed for review.

Executive Session was called at 8:32 PM to discuss personnel issues and was closed at 9:27 PM.

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund	\$39,774.29
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ADJOURNMENT: With no further business to discuss, adjournment took place at 9:34 P.M. with Mr. Elston making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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