

Board of Supervisors Meeting
March 8, 2021

Opening: Chairman Elston opened the regular scheduled meeting on Monday, March 8, 2021 at 7:00 P.M.

Roll call was taken, and present were supervisors Gary C. Elston, Nelson R. Beam, and Rick King, Road Manager. Craig Kologie, Zoning Officer, and Kim Venzie, Solicitor attended via Zoom.

Public Comment: Chairman Elston called for public comment on tonight's agenda; No public comment was received.

Minutes:

Motion: Mr. Beam made the motion to approve the February 8, 2021 meeting minutes and Mr. Elston made the second. Motion carried 2-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

• <u>Operating Accounts:</u>	
General Fund- Victory Bank Money Market @ .17%	495,959.38
General Fund-Victory Bank Checking @ .01%	<u>(638.08)</u>
Total Operating Funds:	\$ 495,321.30
• <u>Designated Accounts:</u>	
FIRE/EMS - PLGIT Prime MM @ .06%	2,104.99
State Fund – Victory Bank @ .17%	524.90
Act 209 - PLGIT Prime MM @ .06%	1,999.07
Glenmoore Fire Co – Trumark CD - matures 11/30/21 @ .65%	42,796.65
Elverson-Honey Brook EMS – Trumark CD - matures 11/30/21 @ .65%	33,352.16
Twin Valley FD – Trumark CD - matures 11/30/21 @ .65%	33,352.16
WNT Emergency Fund – Victory CD 5- matures 10/2/22 @ .95%	137,257.25
Truck Fund – Victory CD 2 – matures 2/21/22 @ .80%	125,000.00
Savings -Trumark @ .02%	5.00
Regular - PLGIT MM @ .06%	438,907.68
Recreation - PLGIT MM @ .06%	<u>302.70</u>
Total Designated Funds:	\$ 815,602.56
• <u>Investment Accounts:</u>	
CD 1 -PLGIT Prime @ .06%	265,061.51
PLGIT CD 3 - Prime MM @ .06%	30,903.16
Victory Bank CD @2.00% matures 12/19/21	250,000.00
Victory Bank CD 3 @ .80% matures 2/21/2022	125,000.00
Victory Bank CD 4 @ .95% matures 10/2/2022	162,160.81
Victory Bank CD 6 @ .50% matures 10/29/2021	249,704.00
Victory Bank CD 7 @ .60% matures 4/29/2022	<u>249,704.00</u>
Total Investment Funds:	\$1,332,533.48

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- **Escrow Accounts:** \$ 8,658.35
- **Total Funds under management:** \$ 2,652,115.69

AUDIENCE:

- Shawn Blickley, Jane and Bill Baldwin, Jaime VanScoyk, Michael VanScoyk, Dane Moyer, and Barclay Hargreaves all attended via Zoom.

Engineering:

- 265 Killian Road – kennel construction is proceeding.
- 11 Fairview Road – revisions are being made to the sub-division plans that will be submitted before the April meeting.

Zoning Report:

- 1032 N. Manor Road – Chester County Court hearing is rescheduled for March 23.
- 26 Langoma Ave – violation sent regarding furniture on front lawn.
- 26 New Road – Erosion and sediment plan is being prepared.
- 53 New Road – violation letter sent regarding timber harvest.
- 315 N Manor Road – spoke to owner and several vehicles have been relocated. Mr. Elston has received numerous complaints about the condition of the property.
- 135 Wyebrook Road & 120 Ironstone Lane – plans are being review for single-family dwellings.

Solicitor's Report:

- Ms. Venzie discussed the status of the codification process and reviewed changes/corrections. Commercial parking ordinance will need to be reviewed and revised.
- Kennel ordinance – reviewed the revised proposed ordinance which allows conditional use in Commercial and Industrial zones. Tabled until April meeting.

Planning Commission:

- Discussed proposed sub-division of 408 N Manor Road for an additional single-family dwelling.
- Reviewed the proposed kennel ordinance and recommended approval.

Roads:

- Bollinger Road Bridge damage – waiting for updated estimates.
- 2021 Road Program estimated projected costs: 145 Bollinger Road to N. Manor Road milling and overlay-\$84000.00, base repair-\$11600.00; Barneston Road base repair with double tar and chip-\$52000.00; Wyebrook Road milling and overlay \$74000.00.

Motion: Mr. Beam made the motion for Castle Valley Consulting to advertise for bids for 145 Bollinger Road to N. Manor Road milling, overlay and base repair; Barneston Road base repair with double tar and chip; and Wyebrook Road milling and overlay. Motion was seconded by Mr. Elston. Motion carried 3-0.

- Bollinger Road repair estimates – Pipe under road to facilitate drainage-\$4200.00 plus stone; ditch repair - \$3000.00 plus stone. These will be completed before road paving.
- Turnpike Bridge on Route 345 (Bulltown Road) work is slated to begin September 2021 and the road will be closed until October 2022. Yoder Road will also be restricted to emergency vehicles at the Bulltown Road entrance for the same period due to its proximity to the turnpike construction. Information link will be placed on our website.

Parks and Recreation:

- Miller Sports Construction- received \$6000.00 quote for cleaning the tennis and basketball courts. This will be declined due to high cost
- Reviewed the proposed walking trail extension at the township park.
- Security cameras - would like to extend to cover the area where the Little Library and Little Food Pantry would be located by the tennis courts.

Historic: No report

EMS:

- Mr. Hargreaves explained how the new County system was adjusted for Chestnut Tree Road causing a shift in Fire Departments. Mr. Elston asked for a county analysis.
- St. Mary's of Providence – will visit with Fire and EMS representatives regarding resident concerns and safety measures for the future.

NEW BUSINESS:

- Natural Lands conservation grant letter regarding Isabella Furnace property and asking for township support
Motion: Mr. Beam made the motion for Mr. Elston to sign the township letter of support for Natural Lands application for the Isabella Furnace property conservation easement and was seconded by Mr. Elston. Motion carried 2-0.
- Little Food Pantry – waiting for more information regarding requirements.
- Auditors – auditors will be paid as employees per PSATS; treasurer's bond will be increased to \$2,000,000 for 2022; job descriptions are required for supervisors for 2021.
- Brick Lane subdivision – Plans were submitted and will be reviewed by the Planning Commission at the March meeting.
- Laptops – The last one will be ordered this month.
- Wyebrook Farm – Request was received March 8 for a zoning hearing which will need to be held by May 7, 2021.
- Comcast Franchise Agreement – Letter presented to extend the current agreement to March 31, 2026. This was reviewed by Kristin Camp.
Motion: Mr. Beam made the motion to sign the Comcast Franchise Agreement extending the current agreement to March 31, 2026 and was seconded by Mr. Elston. Motion carried 2-0.
- Pavilion – Reviewed the request for a memorial service for a previous employee.
Motion: Mr. Beam made the motion to waive the rental fee for the Robin Beiler memorial service and was seconded by Mr. Elston. Motion carried 2-0.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Elston. Motion carried 2-0.

General Fund	\$48,400.02
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ADJOURNMENT: With no further business to discuss, adjournment took place at 9:05 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Elston. Motion carried 2-0

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Respectfully submitted,

Deborah M. Kolpak, Secretary

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