

Board of Supervisors Meeting
November 9, 2020

Opening: Chairman Elston opened the regular scheduled meeting on Monday, November 9, 2020 at 7:00 P.M.

Roll call was taken, and present were supervisors Gary C. Elston, Frank V. Daniel, Jr., Nelson R. Beam, Craig Kologie, Zoning Officer, and Kristin Camp, Solicitor.

Public Comment: Chairman Elston called for public comment on tonight's agenda; No public comment was received.

Minutes:

Motion: Mr. Daniel made the motion to approve the October 12, 2020 meeting minutes and Mr. Beam made the second. Motion carried 3-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

• <u>Operating Accounts:</u>	
General Fund- Victory Bank Money Market @ .35%	397,0003.60
General Fund-Victory Bank Checking @ .10%	<u>2,027.81</u>
Total Operating Funds:	\$ 399,031.41
• <u>Designated Accounts:</u>	
FIRE/EMS - PLGIT Prime MM @ .14%	755.24
State Fund – Victory Bank @ .35%	524.61
Act 209 - PLGIT Prime MM @ .14%	1,998.55
Glenmoore Fire Co – Trumark CD - matures 11/30/20 @ 2.10%	42,626.46
Elverson-Honey Brook EMS – Trumark CD - matures 11/30/20 @ 2.10%	33,219.52
Twin Valley FD – Trumark CD - matures 11/30/20 @ 2.10%	33,219.52
WNT Emergency Fund – Victory CD 5- matures 10/2/22 @ .95%	137,257.25
Truck Fund – Victory CD 2 – matures 2/21/22 @ .80%	125,000.00
Savings -Trumark @ .02%	5.00
Regular - PLGIT MM @ .14%	438,793.60
Recreation - PLGIT MM @ .14%	<u>302.63</u>
Total Designated Funds:	\$ 813,702.38
• <u>Investment Accounts:</u>	
CD - PLGIT CD 1 - matures 1/4/21 @ 1.05%	200,000.00
CD 1 -PLGIT Prime @ .14%	63,463.92
PLGIT CD 3 - Prime MM @ .14%	30,893.29
PLGIT CD 3 - Class MM @ .01%	1.84
Victory Bank CD @2.00% matures 12/19/21	250,000.00
Victory Bank CD 3 @ .80% matures 2/21/2022	125,000.00
Victory Bank CD 4 @ .95% matures 10/2/2022	162,160.81
Victory Bank CD 6 @ .50% matures 10/29/2021	249,704.00

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Victory Bank CD 7 @ .60% matures 4/29/2022	<u>248,704.00</u>
Total Investment Funds:	\$1,330,927.86

- **Escrow Accounts:** \$ 8,656.12
- **Total Funds under management:** \$ 2,552,317.77

AUDIENCE:

- Shawn Blickley – Inquired about plans to review and update present zoning ordinances. Ms. Camp responded that this was occurring during the codification process.
- Evan Pellegrino – Review of plans for a Little Library for the township park. Mr. and Mrs. Pellegrino will purchase and maintain the library and it will be registered with the national organization. The township will determine the location of the Little Library.

Motion: Mr. Beam made the motion to proceed with Mr. Pellegrino’s Little Library proposal and was seconded by Mr. Daniel. Motion carried 3-0.

- Denise Yarnoff, Jeffery Dill, Scott Simpson –Mr. Simpson asked for township guidance in plan to purchase Wyebrook Farm as it will be an additional training site for Chester County Intermediate Unit (CCIU) and for the Chester County Food Bank along with events and a restaurant. CCIU will transport students and job coaches in school vans and volunteers will assist with planting and harvesting for the Food Bank. Plans for 10 events with a maximum of 500 people, beer garden events, weddings, corporate events, and the restaurant were discussed. Mr. Beam asked that large events be spaced so residents and neighbors are not inconvenienced. Ms. Camp stated the parking and number of employees would need to be addressed and advised that a Zoning Hearing would be required to set parameters which would also include noise, hours of operation, etc. The Board of Supervisors were agreeable to the initial plans and would like more detailed plans as they become available.

Engineering:

- Emanuel Stoltzfus’ Land Development plan for 265 Killian Road has been revised and the new plan was received on 11/9/2020. The new plans will be presented to the Planning Commission at their November meeting.
- Sunoco has completed Hedge Road repairs and have asked to have release agreements signed to close the project.

Motion: Mr. Beam made the motion for the Board of Supervisors to sign the Sunoco release agreements and was seconded by Mr. Daniel. Motion carried 3-0.

Zoning Report:

- 1032 N. Manor Road – Hearing scheduled for property maintenance violations
- 205 Lammey Road – Enforcement letter sent regarding animal containment. Temporary structure in rear yard is being investigated.
- 3183 Ridge Road – Violations are being addressed by property owner.
- Mr. Kologie will investigate site work underway on Lewis Mills Road.

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Solicitor's Report:

- Ms. Camp will draft a revised kennel ordinance for review at the December meeting.
- Discussed amending the township weed ordinance and enforcement.

Planning Commission:

- Reviewed Emanuel Stoltzfus Land Development plans for 265 Killian Road and the necessity for a 14-foot-wide driveway to allow for emergency vehicles. Landscape buffers were also reviewed. Revised plans are to be submitted for review at the November 23 meeting.
- Reviewed Chester County Landscape 3 Active Transport plan.
- Jim Fisher asked the Planning Commission to consider changing the zoning ordinance allowing more than one family to live on a deeded property.

Roads:

- Several downed trees have been removed due to storm damage.

Parks and Recreation:

- Waiting for a proposal from C&H Electric regarding placement of a dusk to dawn light at the pavilion along with a motion sensitive light for the interior.
- Discussed enhancements to the park for community use and asking residents for input as to what they would like to see in the park.

Historic: No report**EMS:**

- Emergency planning with Twin Valley School District and First Responders was held on October 26 regarding safe schools and security.
- Pipeline information to be distributed to residents by mail and not in person due to COVID-19.

NEW BUSINESS:

- Budget – Budget worksheets were distributed and reviewed
Motion: Mr. Beam made the motion to advertise the preliminary budget that will be approved at the December 14 meeting in the Daily Local News and was seconded by Mr. Daniel. Motion carried 3-0.
- Building Door – A.K. Petersheim replaced the front door by the garage.
- Security Cameras -Shawn Blickley will do a proposal for camera installation in and around the township building.

OTHER BUSINESS: None**BILLS:** The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund	\$19,292.46
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ADJOURNMENT: With no further business to discuss, adjournment took place at 9:55 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

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Respectfully submitted,

Deborah M. Kolpak, Secretary

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