

Board of Supervisors Meeting
July 13, 2020

Opening: Chairman Elston opened the regular scheduled meeting on Monday, July 13, 2020 at 7:00 P.M. This meeting was closed to the public due to Governor Wolf's order regarding Coronavirus COVID-19 and was available to the public through a secure conference line.

Roll call was taken, and present were supervisors Gary C. Elston, Nelson R. Beam, Frank V. Daniel, Jr., Craig Kologie, Zoning Officer, and Kim Venzie, Solicitor. Rick King, Road Manager, was present via conference call.

Public Comment: Chairman Elston called for public comment on tonight's agenda; No public comment was received.

Minutes:

Motion: Mr. Beam made the motion to approve the June 8, 2020 meeting minutes and Mr. Daniel made the second. Motion carried 3-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

• <u>Operating Accounts:</u>	
General Fund- Victory Bank Money Market @ .60%	377,401.71
General Fund-Victory Bank Checking @ .30%	<u>(1,445.02)</u>
Total Operating Funds:	\$ 375,956.69
• <u>Designated Accounts:</u>	
FIRE/EMS - PLGIT Prime MM @ .48%	21,531.35
State Fund – Victory Bank @ .60%	93,752.70
Act 209 - PLGIT Prime MM @ .48%	1,996.91
Glenmoore Fire Co – Trumark CD - matures 11/30/20 @ 2.10%	42,403.75
Elverson-Honey Brook EMS – Trumark CD - matures 11/30/20 @ 2.10%	33,045.95
Twin Valley FD – Trumark CD - matures 11/30/20 @ 2.10%	33,045.95
PLGIT-New Truck @ .48%	36,605.02
WNT Emergency Fund - PLGIT CD- matures 9/29/20 @ 2.05%	134,500.00
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM @ .48%	424,626.11
Recreation - PLGIT MM @ .48%	<u>302.37</u>
Total Designated Funds:	\$ 821,815.11
• <u>Investment Accounts:</u>	
CD - PLGIT CD 1 - matures 1/4/21 @ 1.05%	200,000.00
CD 1 -PLGIT Prime @ .48 %	63,411.94
CD - PLGIT CD 2 - matures 7/28/20 @ .75%	248,000.00
MM - PLGIT Prime MM @ .48%	15,308.48
CD - PLGIT CD 3- matures 10/16/20 @ 1.92%	490,000.00
MM - PLGIT Prime MM @ .48%	30,867.99

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CD - PLGIT CD 4 - matures 9/30/20 @ .95%	161,404.64
Victory Bank CD @2.00% matures 12/19/21	<u>250,000.00</u>
Total Investment Funds:	\$1,458,993.05

- **Escrow Accounts:** \$ 8,649.01
- **Total Funds under management:** \$ 2,665,413.86

AUDIENCE: Participation via conference call: Susan Bucknum, Emanuel Stoltzfus, Shawn Blickley

Engineering:

- Beam Road repair has been completed and the chip seal on Pond View Drive, Farm Lane, and Rose Point Road will have work completed on July 16.
- Amish school on Reeder Road site preparation is being performed.

Zoning Report:

- Permits and inspections are being completed.
- 277 Killian Road & 1032 N Manor Road – Citations issued; waiting for court date.

Solicitor's Report:

- Codification: Ms. Venzie discussed the codification process that she, Mr. Kologie, and Ms. Kolpak are completing and advised that monthly reports will be presented regarding updates and potential changes.

Planning Commission: The June 22, 2020 meeting was held in the township garage to discuss the Zoning hearing that is scheduled for July 29, 2020. The Planning Commission recommendations were presented, and Mr. Kologie will attend the Zoning hearing.

Roads:

- Road maintenance invoices from Advanced Pavement Group were presented for approval. Beam Road repair –\$56394.90; Farm Lane, Pond View Drive, and Rose Point Road repairs - \$31067.81.
Motion: Mr. Beam made the motion to approve the payments of \$56394.90 and \$31067.81 to Advanced Pavement Group and was seconded by Mr. Daniel.
Motion carried 3-0.
- Dump truck hydraulics are being repaired.
- Road work is continuing with pothole repairs and tree trimming to be scheduled.

Parks and Recreation:

- Park confirmations should include Covid-19 restrictions.

Historic: No report

EMS: No report

NEW BUSINESS:

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- Killian Road Zoning Hearing – Susan Bucknum discussed the hearing which is scheduled for July 29, 2020 at 7 PM. Ms. Bucknum gave an overview of the property as it is currently in agricultural production with crop farming. The new owner, Emanuel Stoltzfus, plans to remove the existing structures and erect a single-family dwelling, barn, kennel, and carriage house. The kennel will house French bulldogs and poodles with approximately 80 adult dogs and will be family owned and operated. Puppies will be sold when they are 8 – 12 weeks old. Ms. Venzie stated that though the kennel use would be a farm supported business a variance for a special exception is still needed. Proposed screening and the carriage house were discussed and the with no more questions it was decided to accept the recommendations from the Planning Commission.
- PennDot Winter Services Agreement – 2020/2021 contract has been received for winter maintenance on Little Conestoga Road between Bulltown and Mapleflower Roads.
Motion: Mr. Beam made the motion to accept the 2020/2021 PennDot Winter Services Agreement for winter maintenance on Little Conestoga Road between Bulltown and Mapleflower Roads and was seconded by Mr. Daniel. Motion carried 3-0.
- Zoning Hearing Board – Eric Wright was nominated to fill the position that was created due to Stephen Cooper’s resignation.
Motion: Mr. Elston made the motion to appoint Eric Wright as a member of the zoning hearing board and was seconded by Mr. Daniel. Motion carried 3-0.
- Dehumidifier – Mr. King has monitored the basement humidity and has found it continues to be elevated which could cause damage to the heating system.
Motion: Mr. Daniel made the motion to approve the purchase and installation of a dehumidifier with the cost not to exceed \$600.00 and was seconded by Mr. Beam. Motion carried 3-0.
- Laptops – The 2020 budget included laptops for township business use. Mr. Elston asked Mr. Daniel to research and make recommendations for 4 laptops and a wall monitor.
Motion: Mr. Elston made the motion to approve Mr. Daniel for a maximum of 8 hours to research and make recommendations for 4 laptops and a wall monitor for township use. The hourly rate will be set by the township auditors.
- Medic 93 – Due to increased electric bills the monthly rental fee will be increased to \$110.00.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund	\$35,825.70
Fire/EMS Account	\$ 9,558.00
State Fund Account	\$87,462.71

ADJOURNMENT: With no further business to discuss, adjournment took place at 8:30 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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