

**Board of Supervisors Meeting**  
**April 8, 2019**

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, April 8, 2019 at 7:00 P.M.

**Roll call** was taken and present were supervisors Gary C. Elston, Nelson R. Beam and Frank V. Daniel Jr. Others present were Craig Kologie, Zoning and Engineering Official, Kristin Camp, Solicitor, and James Cochran, Assistant Road Manager.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda; No public comment was received.

**Minutes:**

**Motion:** Mr. Beam made the motion to approve the March 11, 2019 meeting minutes with corrections and Mr. Daniel made the second. Motion carried 3-0.

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

<b>• <u>Operating Accounts:</u></b>	
General Fund- Victory Bank Money Market @ 2.25%	601,928.13
General Fund-Victory Bank Checking @ 1.83%	<u>5,436.47</u>
Total Operating Funds:	\$ 607,364.60
<b>• <u>Designated Accounts:</u></b>	
FIRE/EMS - PLGIT Prime MM @ 2.55%	19,370.07
State Fund – Victory Bank @ 2.23%	46,369.92
Act 209 - PLGIT Prime MM @ 2.55%	1,952.25
Glenmoore Fire Co – Trumark CD - matures 12/1/19 @ 2.37%	41,233.59
Elverson-Honey Brook EMS – Trumark CD - matures 12/1/19 @ 2.37%	32,134.02
Twin Valley FD – Trumark CD - matures 12/1/19 @ 2.37%	32,134.02
PLGIT-New Truck @ 2.55%	50,245.99
WNT Emergency Fund - PLGIT CD- matures 4/1/19 @ 2.65%	133,286.00
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 2.58%	255,553.43
Recreation - PLGIT MM @ 2.58%	<u>295.63</u>
Total Designated Funds:	\$ 612,579.92
<b>• <u>Investment Accounts:</u></b>	
CD - PLGIT CD 1 - matures 4/9/19 @ 2.30%	244,000.00
MM - PLGIT Prime @ 2.55%	7,472.24
CD - PLGIT CD 2 - matures 4/15/19 @ 2.55%	246,000.00
MM - PLGIT Prime MM @ 2.55%	7,796.92
CD - PLGIT CD 3- matures 10/17/19 @ 2.85%	486,000.00
MM - PLGIT Prime MM @ 2.58%	21,178.64
CD - First Resource Bank - matures 3/10/19 @ 1.094%	251,487.25

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CD - First Resource Cedars CD - matures 3/7/19 @ 1%	62,680.37
Clearing - First Resource Bank	<u>1.99</u>
Total Investment Funds:	\$1,326,617.41
• <b><u>Escrow Accounts:</u></b>	\$ 8,455.05
• <b><u>Total Funds under management:</u></b>	\$ 2,535,029.51

### **AUDIENCE:**

- **William Baldwin** – Inquired as to the status of the complaint at 2989 Creek Road. Mr. Kologie advised that correspondence is in motion in regard to the complaint with on-going conversation with the property owners and legal counsel.
- **Corporal Javier Garcia – PA State Police:** Corporal Garcia reviewed the most recent activity in the township and will email further information. Mr. Elston extended a thank you on behalf of the residents for the good response time of the State Police and their continued presence. He also asked that the issue of aggressive driving be addressed.
- **Larry Romanowski – P3 Towers:** Mr. Romanowski explained that P3 Towers is an independent cell tower operator in Southeast Pennsylvania who work with municipalities that are interested in having a cell tower located on municipal property. The company pays all costs through completion for the cell tower and they will accommodate both township and emergency service providers.
- **Vic Kelly and Sean O'Donnell -** Mr. Kelly presented a plan map for the proposed Hammell-O'Donnell Business Park. The Planning Commission gave preliminary approval at their meeting on March 25, 2019. Determination was made that this would be a private road and would not be maintained by the township as per Note 16 on the plan. Ms. Camp stated that a onetime fee declaration will need to be recorded with the final plans to establish an escrow account for maintenance of the private road. Mr. Elston voiced concerns regarding access to the adjacent property and asked that this be part of the preliminary approval.

**Motion:** Mr. Beam made the motion to grant preliminary approval for the Hammell-O'Donnell Business Park plan subject to additional Note 16 stating that the road would remain private and that accommodations are to be made that the adjacent parcel, 2306-0016.0200, have unrestricted access to their property and was seconded by Mr. Daniel. Motion passed 3-0.

### **REPORTS:**

**Engineering:** Mr. Kologie gave the monthly report and it will be on file in the township office.

- **Township Garage Addition:** Advertised on PennBid and the Daily Local News. The pre-bid meeting will be April 17 at 1 PM and the bids will be opened at the May 13 meeting.
- **Road Bid** – The bid package is in process and will be advertised with the pre-bid meeting the week of April 22.

**Zoning Report:** Mr. Kologie stated that four property maintenance violations are in process. The Killian Road hearing has been moved back and the date is still to be determined. Zoning has been busy with resale inspections.

- **Hammell-O'Donnell Business Park** – Requested the township PennDot Highway Occupancy Permit (BPID) number in order to proceed with their project.

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**Motion:** Mr. Daniel made the motion for the township to apply for a PennDot Highway Occupancy Permit (BPID) and to provide this to Hammell-O'Donnell for their sub-division plan and was seconded by Mr. Beam. Motion passed 3-0.

**Solicitor's Report:**

- Chester County Department of Emergency Services – Discussed the Emergency Communications Ordinance for radio reception. Mr. Elston asked Ms. Camp to draft an ordinance for our township and it will be presented at the May 13 meeting.

**Planning Commission:**

- 205 Pumpkin Hill Rd: Potential buyer inquired as to zoning ordinances regarding the use of an unattached accessory structure for the accommodation of family members. Ms. Camp recommended the Planning Commission review Section 615 of the Zoning Ordinance.
- Hammell-O'Donnell Business Park: Preliminary approval was granted.
- Eric Wright attended the meeting as a potential member of the planning commission. Mr. Daniel also presented a resume for Dane Moyer for consideration. A motion to appoint Eric Wright and Dane Moyer to the planning commission was tabled until the next meeting. Mr. Wright will be asked to provide a resume for consideration.

**Roads:**

- Bollinger Road drainage issued was addressed and pothole repair will be scheduled.  
**Motion:** Mr. Beam made the motion to approve Richard King for road and park maintenance beginning April 18 at an hourly rate of \$22.50 per hour with a maximum of 25 hours per week and a 90 day review and was seconded by Mr. Elston. Motion passed 3-0.
- Richard King was introduced as a new employee for road and park maintenance.

**Parks and Recreation:**

- Volleyball nets have been installed and the soccer field drain was repaired.
- Mr. Daniel noted that one equipment sign needs to be straightened
- Gazebo roof repair is scheduled for April 11.
- Picnic tables were discussed and more research will be done at the PSATS convention.
- Next meeting will be April 11 at 7 PM.

**Historic:** Stone wall repair in progressing.

**EMS:** No report

**NEW BUSINESS:**

- Landscapes3 Resolution 2019-1: Chester County requested that the township adopted an ordinance endorsing Chester County's Landscapes3 comprehensive plan.  
**Motion:** Mr. Beam made the motion to approve Resolution 2019-1 endorsing Landscapes3, the County's comprehensive plan and was seconded by Mr. Elston. Motion carried 3-0.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

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**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund

\$30,404.69

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 9:17 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Elston. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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