

Board of Supervisors Meeting
March 11, 2019

Opening: Chairman Elston opened the regular scheduled meeting on Monday, March 11, 2019 at 7:00 P.M.

Roll call was taken and present were supervisors Gary C. Elston, Nelson R. Beam and Frank V. Daniel Jr., via FaceTime. Others present were Craig Kologie, Zoning and Engineering Official, Kim Venzie, standing in for Kristin Camp, Solicitor, and James Cochran, Assistant Road Manager.

Public Comment: Chairman Elston called for public comment on tonight's agenda; No public comment was received.

Minutes:

Motion: Mr. Daniel made the motion to approve the February 11, 2019 meeting minutes with corrections and Mr. Beam made the second. Motion carried 3-0.

Treasurer's Report: The two investments at First Resource have matured and redemption checks are being mailed to the township. These funds will be reinvested with PLGIT for either one or two years depending on the interest rate. Received a quote for an increase to the Treasurer's bond and will contact PSATS for further clarification on the bond. The Treasurer's Report stands approved until further audit. Balances were as follows:

• <u>Operating Accounts:</u>	
General Fund- Victory Bank Money Market @ 2.25%	591,975.32
General Fund-Victory Bank Checking @ 1.54%	<u>2,345.42</u>
Total Operating Funds:	\$ 594,320.74
• <u>Designated Accounts:</u>	
FIRE/EMS - PLGIT Prime MM @ 2.58%	19,328.22
State Fund – Victory Bank @ 2.25%	46,282.34
Act 209 - PLGIT Prime MM @ 2.58%	1,948.03
Glenmoore Fire Co – Trumark CD - matures 12/1/19 @ 2.37%	40,993.14
Elverson-Honey Brook EMS – Trumark CD - matures 12/1/19 @ 2.37%	31,946.63
Twin Valley FD – Trumark CD - matures 12/1/19 @ 2.37%	31,946.63
PLGIT-New Truck @ 2.58%	50,158.39
WNT Emergency Fund - PLGIT CD- matures 4/1/19 @ 2.65%	133,286.00
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 2.58%	255,000.44
Recreation - PLGIT MM @ 2.58%	<u>294.99</u>
Total Designated Funds:	\$ 611,189.81
• <u>Investment Accounts:</u>	
CD - PLGIT CD 1 - matures 4/9/19 @ 2.30%	244,000.00
MM - PLGIT Prime @ 2.58%	7,456.07
CD - PLGIT CD 2 - matures 4/15/19 @ 2.55%	246,000.00

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MM - PLGIT Prime MM @ 2.58%	7,780.05
CD - PLGIT CD 3- matures 10/17/19 @ 2.85%	486,000.00
MM - PLGIT Prime MM @ 2.58%	21,132.81
CD - First Resource Bank - matures 3/10/19 @ 1.094%	246,044.54
CD - First Resource Cedars CD - matures 3/7/19 @ 1%	62,666.01
Clearing - First Resource Bank	1.99
Total Investment Funds:	\$1,321,081.47
• <u>Escrow Accounts:</u>	\$ 8,437.49
• <u>Total Funds under management:</u>	\$ 2,535,029.51

AUDIENCE:

- **Susan Ward – West Nantmeal Township Historical Commission** – Ms. Ward asked about the possibility of installing a sharing library on the township property. This would be maintained by the Honey Brook library. Mr. Daniel will send a picture of a sharing library building for review. Ms. Ward reported on 2018 revenue and expenses for the Historical Commission and noted the following actions: repairing/maintaining stone walls, recording township residents for historical purposes, expansion of commission library, securing St. Mary’s of Providence on the PA Historic Registry and working toward the National Historic Registry, and researching the existence of an Indian burial ground within the township. At the board’s request, a 2018 financial report will be submitted for review.
- **Dean Carlson – Wyebrook Farm:** Mr. Carlson asked to have his parcel separated into 2 pieces as they were combined when the property was placed in Agricultural Preservation. This would be a parcel conveyance and would need to be subdivided. Mr. Beam requested correspondence from the Agricultural Preservation Board with their approval. This would need Planning Commission approval and would then be presented to the Board for approval.
- **Shawn Blickley, 151 Bollinger Road:** Mr. Blickley has attended training as a member of the Zoning Hearing Board and in reviewing township ordinances noted that several may need to be updated. He presented the ordinance pertaining to accessory dwellings for relatives and asked that this be reviewed.
- **William Baldwin, 2977 Creek Road:** Mr. Baldwin stated that the State Police came to his home regarding shooting that occurred on March 10 around 10:15 PM. Ms. Kolpak stated that the State Police had also visited the home of another resident during their investigation.

REPORTS:

Engineering: Mr. Kologie gave the monthly report and it will be on file in the township office.

- **Hammell-O’Donnell Business Park:** Will be presented first to the Planning Commission for approval and then to the Board of Supervisors.
- **Road Bid** – Mr. Kologie will prepare a bid package and advertisement for Bollinger Road, Isabella Road, Lippitt Road, and Killian Road.

Motion: Mr. Daniel made the motion for Mr. Kologie to prepare the advertisement and bid for the roadwork and was seconded by Mr. Beam. Motion passed 3-0.

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- Township Garage Addition: Mr. Kologie has worked with Mr. Elston on the addition and will prepare bids for both a 20' and a 30' addition.
Motion: Mr. Beam made the motion for Mr. Kologie to prepare the advertisement and bids for the garage addition and was seconded by Mr. Daniel. Motion passed 3-0.

Zoning Report: Mr. Kologie stated that the assistant zoning official, Ed Mullock, is following up on complaints and responding to resident's inquiries and inspections.

- 277 Killian Road: Homeowner has received another hearing postponement and the new hearing date is April 17, 2019. A small equine has been observed several times on the property without shelter and the Brandywine Valley S.P.C.A has been contacted.
- 2989 Creek Rd: A letter of violation will be issued pertaining to the use of an accessory structure as a dwelling.

Solicitor's Report:

- Agreement for Use of Township Facility – Mr. Daniel asked for clarification of the definition of renter to include the restriction on commercial use and Ms. Venzie agreed to make the correction.
Motion: Mr. Beam made the motion to approve and utilize the Agreement for Use of Township Facility subject to noted change and was seconded by Mr. Daniel. Motion passed 3-0.

Ms. Venzie opened Public Hearing at 8:10 PM regarding Ordinance 1-2019 Creating the West Nantmeal Township Southern Sewer Service Area and adopting the Northwestern Chester County Municipal Authority's Rules and Regulations for Properties within said Sewer Service Area.

Presented were the following exhibits:

Exhibit 1 – Proof of Publication in the Daily Local News on March 4, 2019

Exhibit 2 – Correspondence dated March 4, 2019 from Kristin Camp to the Chester County Law Library

Exhibit 3 – Correspondence dated March 4, 2019 from Kristin Camp to the Daily Local News.

Ms. Venzie explained that the Northwestern Chester County Municipal Authority will oversee any issues and the service area is limited to the Hammell-O'Donnell Business Park property.

Ms. Venzie asked for public comment and none was received.

Motion: Mr. Beam made the motion to adopt Ordinance 1-2019 Creating the West Nantmeal Township Southern Sewer Service Area and adopting the Northwestern Chester County Municipal Authority's Rules and Regulations for Properties within said Sewer Service Area and was seconded by Mr. Daniel. Motion passed 3-0.

Public Hearing was closed at 8:52 PM.

- DigEntGrp - Mr. Michael Kerr submitted a 90 Day extension for his subdivision and planning module timeline which begins March 11, 2019.
Motion: Mr. Elston made the motion to approve the 90 day extension and planning module and was seconded by Mr. Daniel. Motion carried 3-0.

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- Wireless Communication Facilities – Ms. Venzie explained that more rights have been granted to these facilities in recent years and that our ordinance needs to be updated. She will send pictures of existing facilities for the Board to review.
- Landscapes3 Resolution – The resolution to adopt Landscapes3 was reviewed and will be presented at the April meeting.

Planning Commission:

- 1118 Chestnut Tree Road: Potential buyer inquired as to zoning ordinances and permissible usage
- 404 Lewis Mills Rd: Potential buyer inquired about zoning ordinances.
- Chairman Robert Baskin is taking a temporary leave of absence from the Planning Commission.

Roads:

- Required equipment for road safety has been ordered and received.
- Winter road salt and anti-skid supplies should be adequate for the remainder of the winter.
- Mr. Beam advised that it is necessary to review the roads at this time for tree limbs and potholes.

Parks and Recreation:

- Six project leaders are secured for Community Day and two more are needed.
- Next meeting will be April 11 at 7 PM.

Historic: Report was given during the Public Audience.

EMS:

- Mr. Hargreaves reported on the Faith Based Preparedness Symposium that was held on February 27 and asked that this information be forwarded to worship centers within the township. He will evaluate the worship centers if requested.
- Discussed the First Responder Mental Health Awareness Project that will provide outreach programs to local first responders.

NEW BUSINESS:

- Real Estate Property Exoneration: received a request from the Chester County Tax Claim Bureau to exonerate the taxes on parcels 2303-0002375T and 2303-0003050T.
Motion: Mr. Beam made the motion to approve the exoneration of real estate taxes for parcels 2303-0002375T and 2303-0003050T and was seconded by Mr. Elston. Motion carried 3-0.
- Employee Applications: Several applicants have responded to the Indeed advertisement for the part-time maintenance position. The Board will review the applications by March 20th and develop a plan to conduct interviews.
- Hammell-O'Donnell Invoices: waiting for a response from Cedarville Engineering for explanation of the invoices.
- Western Chester County Chamber of Commerce: It was decided that Ms. Kolpak would represent the township at the March 29, 2019 meeting.
- Correspondence: Received letters from Debra Vermeire, a resident of St. Mary's of Providence, regarding the power outage on February 25. Mr. Hargreaves will contact the administrators of

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the property to formulate an emergency response plan. A letter of response will be sent to Ms. Vermeire.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0.

General Fund

\$35,198.68

ADJOURNMENT: With no further business to discuss, adjournment took place at 9:10 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Elston. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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