

**Board of Supervisors Meeting**  
**October 8, 2018**

**Roll call** was taken and present were supervisors Gary C. Elston, and Nelson R. Beam. Others present were Danielle Stoltzfus, Building Code Official, Bob Flinchbaugh, Engineer, Kristin Camp, Solicitor, and James Cochran, Assistant Road Manager.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda; No public comment was received.

**Minutes:**

**Motion:** Mr. Beam made the motion to approve the September 10, 2018 meeting minutes with a correction to the road report and Mr. Elston made the second. Motion carried 2-0.

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

<b>• <u>Operating Accounts:</u></b>	
General Fund- Victory Bank Money Market @ 1.85%	613,501.30
General Fund-Victory Bank Checking @ 1.44%	<u>7,712.56</u>
Total Operating Funds:	\$ 621,213.86
<b>• <u>Designated Accounts:</u></b>	
FIRE/EMS - PLGIT Prime MM @ 2.06%	17,474.63
State Fund – Victory Bank @ 1.83%	45,891.20
Act 209 - PLGIT Prime MM @ 2.12%	1,928.64
Glenmoore Fire Co – Trumark CD - matures 10/30/18 @ 1.292%	40,651.46
Elverson-Honey Brook EMS – Trumark CD - matures 10/30/18 @ 1.292%	31,680.35
Twin Valley FD – Trumark CD - matures 10/30/18 @ 1.292%	31,680.35
West Nantmeal Truck – Trumark CD - matures 10/30/18 @ 1.292%	49,779.91
WNT Emergency Fund - PLGIT CD- matures 10/2/18 @ 1.65%	131,122.72
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 2.13%	252,511.85
Recreation - PLGIT MM @ 2.13%	<u>292.05</u>
Total Designated Funds:	\$ 603,018.16
<b>• <u>Investment Accounts:</u></b>	
CD - PLGIT CD - matures 4/9/19 @ 1.65%	244,000.00
MM - PLGIT Prime @ 1.27%	7,381.82
CD - PLGIT CD - matures 10/11/18 @ 1.65%	245,000.00
MM - PLGIT Prime MM @ 1.27%	4,710.10
CD - PLGIT CD - matures 10/11/18 @ 1.65%	490,000.00
MM - PLGIT Prime MM @ 1.27%	9,420.15
CD - First Resource Bank - matures 3/10/19 @ 1.094%	246,044.54
CD - First Resource Cedars CD - matures 3/7/19 @ 1%	62,408.58
Clearing - First Resource Bank	<u>1.99</u>

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Total Investment Funds:	\$1,308,967.18
• <b><u>Escrow Accounts:</u></b>	\$ 8,360.03
• <b><u>Total Funds under management:</u></b>	\$ 2,541,559.23

### **AUDIENCE:**

- **Jennifer Spade, Director, Honey Brook Library** – gave a presentation on the services provided by the library and explained the plans for explanation. Ms. Spade also expressed a thank you from the library for the annual donation from West Nantmeal Township.

### **REPORTS:**

**Engineering:** Mr. Flinchbaugh gave the monthly report and it will be on file in the township office.

- **Bollinger Road Bridge** – Four bids were received for the necessary repair work with the lowest bid of \$40,588.40 from Bill Anskis Company, Inc. Cedarville engineering will perform the administrative work on this project.
  - **Motion:** Mr. Beam made the motion to accept the bid of \$40,588.40 from Bill Anskis Company, Inc. to provide repair work on the Bollinger Road Bridge. Motion passed 2-0.
- **230 Ironstone Lane:** Mr. Flinchbaugh is waiting for a response from Pickering Valley Construction in regard to the retaining wall specifications and inspections.

**Zoning Report:** Ms. Stoltzfus gave the monthly report and it will be on file in the township office.

- **213 Ironstone Lane:** Homeowner has Homeowner’s Association (HOA) approval and home occupation application to move forward with PLCB permit.
- **277 Killian Road:** No improvement on property maintenance. Ms. Stoltzfus was advised to continue with the enforcement process at District Court.
- **1026 N Manor Road:** will check to see if cows are still on property. Ms. Stoltzfus was advised to contact the Conservation District for compliance issues. Unregistered vehicles also need to be addressed.

### **Solicitor’s Report:**

- **Brandywine Valley SPCA:** the 5 year contract was presented and discussed regarding the annual fee and the additional cost per occurrence.
  - **Motion:** Mr. Elston made the motion to accept the 5 year Animal Protective Services Contract with Brandywine Valley SPCA which will be paid in December and was seconded by Mr. Beam. Motion carried 2-0.
- **Comcast Agreement:** Agreement does not need to be negotiated until 2019.
- **UCC Amendments:** Ms. Camp advised that the Building Code Official has the authority to enforce the statewide code as per township ordinance.
- **Fireworks Ordinance:** Ms. Camp will draft an ordinance for the November meeting.
- **Hammell-O’Donnell Business Park:** letter received from Department of Environmental Protection (DEP) on October 8, 2018 outlining items missing from Hammell-O’Donnell submission.
- **French Creek Golf Club Cell Tower:** Ms. Camp will contact Vertical Bridge Development regarding the location of the tower. Representatives will be asked to attend the November meeting.

### **Planning Commission:**

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- Sproul Hill Associates: plans were presented regarding realigning the property that spans West Nantmeal Township and Elverson Borough.
- Wyebrook Farm: Mariana Collins attended the meeting to discuss zoning plans.
- Subdivision and Land Development Course: Dan Dierksheide will be attending as was approved by the Board of Supervisors.
- Broom sweeper: has been waiting to be picked up since February by the purchaser. Many attempts have been made to contact the purchaser.

**Roads:**

- Road maintenance is being performed including tree trimming.
- 14 tires that were discarded on township roads were taken to Charles Blosenski for disposal.
- Plow is at Aaron Hydraulics to be prepared for the winter season.

**Parks and Recreation:**

- Community Day was held on September 29 with a follow up meeting planned for October 29. Expenses at this date total \$3,560.00 not including administrative and maintenance costs. \$265.00 in vendor fees were collected to offset the expenses.

**Historic:** No report

**EMS:** No report

**NEW BUSINESS:**

- Auditor training: Linda Dierksheide would like to attend the Auditor training class at a cost of \$80.00 on November 14, 2018 to receive updated information on legal requirements and procedures.

**Motion:** Mr. Elston made the motion for Linda Dierksheide to attend the November 14, 2018 Auditor training class and was seconded by Mr. Beam. Motion carried 2-0.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Elston. Motion carried 2-0

General Fund	\$49,866.41
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**ADJOURNMENT:** With no further business to discuss, adjournment took place at 9:10 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Elston. Motion carried 2-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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