

Board of Supervisors Meeting
September 10, 2018

Roll call was taken and present were supervisors Gary C. Elston, Nelson R. Beam, and Frank V. Daniel, Jr. Others present were Danielle Stoltzfus, Building Code Official, Bob Flinchbaugh, Engineer, Kimberly Venzie, standing in for Kristin Camp, Solicitor, and James Cochran, Assistant Road Manager.

Public Comment: Chairman Elston called for public comment on tonight's agenda; No public comment was received.

Minutes:

Motion: Mr. Daniel made the motion to approve the August 13, 2018 meeting minutes and Mr. Beam made the second. Motion carried 3-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

• <u>Operating Accounts:</u>	
General Fund- Victory Bank Money Market @ 1.85%	573,188.67
General Fund-Victory Bank Checking @ 1.44%	<u>3,795.67</u>
Total Operating Funds:	\$ 576,984.34
• <u>Designated Accounts:</u>	
FIRE/EMS - PLGIT Prime MM @ 2.06%	16,865.35
State Fund – Victory Bank @ 1.83%	95,349.90
Act 209 - PLGIT Prime MM @ 2.13%	1,925.27
Glenmoore Fire Co – Trumark CD - matures 10/30/18 @ 1.292%	40,651.46
Elverson-Honey Brook EMS – Trumark CD - matures 10/30/18 @ 1.292%	31,680.35
Twin Valley FD – Trumark CD - matures 10/30/18 @ 1.292%	31,680.35
West Nantmeal Truck – Trumark CD - matures 10/30/18 @ 1.292%	49,779.91
WNT Emergency Fund - PLGIT CD- matures 10/2/18 @ 1.65%	131,122.69
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 2.13%	252,071.11
Recreation - PLGIT MM @ 2.13%	<u>291.54</u>
Total Designated Funds:	\$ 651,413.93
• <u>Investment Accounts:</u>	
CD - PLGIT CD - matures 4/9/19 @ 1.65%	244,000.00
MM - PLGIT Prime @ 1.27%	7,368.94
CD - PLGIT CD - matures 10/11/18 @ 1.65%	245,000.00
MM - PLGIT Prime MM @ 1.27%	4,701.88
CD - PLGIT CD - matures 10/11/18 @ 1.65%	490,000.00
MM - PLGIT Prime MM @ 1.27%	9,403.71
CD - First Resource Bank - matures 3/10/19 @ 1.094%	246,044.54
CD - First Resource Cedars CD - matures 3/7/19 @ 1%	62,304.88
Clearing - First Resource Bank	<u>1.99</u>

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Total Investment Funds:	\$1,308,825.94
• <u>Escrow Accounts:</u>	\$ 8,348.44
• <u>Total Funds under management:</u>	\$ 2,545,572.65

AUDIENCE:

REPORTS:

Engineering: Mr. Flinchbaugh gave the monthly report and it will be on file in the township office.

- **Bollinger Road Bridge** - inspection occurred due to flooding and there isn't any change to the structure. Bid documents are being prepared for PennBid and will be advertised in the Daily Local. Pre bid meeting will occur on September 19, bids will be opened on October 1 with the contract being awarded at the October 8, 2018 meeting.
- **230 Ironstone Lane:** Joseph Sofranko, from the Chester County Conservation District, visited the site and is addressing concerns. Mr. Flinchbaugh will contact homeowner and advise her to file a Right to Know request for retaining wall specifications.
- **240 Bollinger Road:** Approval letter was issued.

Zoning Report: Ms. Stoltzfus gave the monthly report and it will be on file in the township office.

- **213 Ironstone Lane:** Homeowner needs to submit Homeowner's Association (HOA) and home occupation permit to continue with PLCB permit.
- **1847 Little Conestoga Road:** Property has been cleaned up as per notice of violation.
- **277 Killian Road:** No improvement on property maintenance. Ms. Stoltzfus was advised to give the homeowner an additional 10 days before filing a citation at District Court.
- **Steve Loomis, Yerkes Associates** was introduced and discussed the Fireworks Law and addressed the need for a township ordinance. Ms. Venzie will draft an ordinance for the October meeting.
- **Updated Building Code Books:** Ms. Stoltzfus advised that updated building code books were available and necessary for the township.

Motion: Mr. Beam made the motion for Danielle Stoltzfus to purchase the most current building code books for the township and was seconded by Mr. Daniel. Motion carried 3-0.

Solicitor's Report:

- **Brandywine Valley SPCA:** A clean copy of the contract will be needed for the October meeting.
- **Comcast agreement:** Ms. Venzie stated that the last agreement and renewals are needed. A Comcast representative can be asked to attend the February, 2019 meeting.

Planning Commission: No meeting in August.

Roads:

- Mr. Beam advised that Bollinger Road from the Bollinger Road Bridge to Woods Road, Isabella Road from New Road to Woods Road, and Lippitt Road will need to be repaired in 2019.
- Correspondence is necessary to PennDot District 6 in King of Prussia and Senator Rafferty and Representative Tim Hennessey regarding the condition of township roads.
- Park gazebo ramp has been repaired and the roof needs to be repaired as it is leaking.

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- Stone has been placed on the shoulder of Reeder Road and inlet boxes and drains have been checked.

Parks and Recreation:

- Community Day plans were discussed with the addition of two town tours. The next meeting will be on September 20 at 7:30 PM.
- Mr. Elston, on behalf of the Board of Supervisors, thanked Mr. Hargreaves, Shawn Blickley, and Erin Blosenski for their assistance with Community Day.

Historic: No report

EMS:

- PennDot needs a certificate of insurance for the 5K/10K race. The Board of Supervisors reviewed and approved the letter that will be sent to residents along race route.
- Mr. Hargreaves presented a letter for the Twin Valley and Glenmoore Fire Departments for their participation in Community Day.

Motion: Mr. Beam made the motion to approve the letters presented by Mr. Hargreaves for the Twin Valley and Glenmoore Fire Departments to participate in Community Day and was seconded by Mr. Daniel. Motion carried 3-0.

NEW BUSINESS:

- P3 Cell Towers: Mr. Daniel will contact the company representative to attend the January, 2019 meeting.
- Approval was given for Daniel Dierksheide as a member of the township planning commission to attend a course in Subdivisions and Land Development.
- PSATS ballot for trustees was presented and approved.
- Budget preparations are underway. Mowing hours, cost for road salt and anti-skid are needed.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0

General Fund	\$34,632.03
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EXECUTIVE SESSION WAS CALLED AT 9:15 PM AND ADJOURNED AT 9:30 PM.

ADJOURNMENT: With no further business to discuss, adjournment took place at 9:35 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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