

Board of Supervisors Meeting
April 9, 2018

Roll call was taken and present were supervisors Gary C. Elston, Nelson R. Beam, and Frank V. Daniel, Jr. via Facetime. Others present were Danielle Stoltzfus, Building Code Official, Bryan Kulakowsky, Engineer, Kristin Camp, Solicitor, and James Cochran, Assistant Road Manager.

Public Comment: Chairman Elston called for public comment on tonight's agenda; No public comment was received.

Minutes:

Motion: Mr. Beam made the motion to approve the March 12, 2018 meeting minutes as written and Mr. Daniel made the second. Motion carried 3-0.

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

• <u>Operating Accounts:</u>	
General Fund – BB&T Money Market @ .35%	214,727.75
General Fund- Victory Bank Money Market @ 1.20%	519,122.96
General Fund- BB&T Checking @ .05%	734.08
General Fund-Victory Bank Checking @ .75%	4,079.74
Payroll Account @ 0%	<u>2,109.62</u>
Total Operating Funds:	\$ 740,774.15
• <u>Designated Accounts:</u>	
FIRE/EMS - PLGIT Prime MM @ 1.57%	18,356.25
FIRE/EMS - PLGIT Checking @ 1.24%	1,901.52
State Fund – BB&T Checking @ 0%	1,512.30
Act 209 - PLGIT Prime MM @ 1.57%	1,909.03
Glenmoore Fire Co – Trumark CD @ 1.292% - matures 10/30/18	40,391.95
Elverson-Honey Brook EMS – Trumark CD @ 1.292% - matures 10/30/18	31,478.10
Twin Valley FD – Trumark CD @ 1.292% - matures 10/30/18	31,478.10
West Nantmeal Truck – Trumark CD @ 1.292% - matures 10/30/18	49,462.14
WNT Emergency Fund - PLGIT CD@ 1.65% - matures 10/2/18	131,122.57
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 1.37%	545.66
Recreation - PLGIT MM @ 1.24%	<u>289.02</u>
Total Designated Funds:	\$ 308,451.64
• <u>Investment Accounts:</u>	
CD - PLGIT CD @ 1.65% - matures 4/9/18	248,000.00
MM - PLGIT Prime @ 1.27%	1,828.20
CD - PLGIT CD @ 1.65% - matures 10/11/18	245,000.00
MM - PLGIT Prime MM @ 1.27%	4,662.24
CD - PLGIT CD @ 1.65% - matures 10/11/18	490,000.00
MM - PLGIT Prime MM @ 1.27%	9,324.45

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CD - First Resource Bank @ 1.094% - matures 3/10/19	246,044.54
CD - First Resource Cedars CD @ 1% - matures 3/7/19	62,045.55
Clearing - First Resource Bank	<u>1.98</u>
Total Investment Funds:	\$1,306,906.96
• <u>Escrow Accounts:</u>	\$ 8,294.71
• <u>Total Funds under management:</u>	\$ 2,364,427.46

AUDIENCE:

- Susan Ward gave a report for the Historic Commission.
- Jonathan Pershall discussed potential rebuilding plans for the non-conforming lot at 106 New Rd. He will be presenting at the zoning board hearing on May 8, 2018.
- Dylan Garges presented estimate for damage to vehicle which occurred during township snow removal efforts.

REPORTS:

Engineering: Mr. Kulakowsky gave the monthly report and it will be on file in the township office.

- **Bollinger Road Bridge** will need to have the arch repaired in addition to the footers. The estimated cost for the repairs is \$17,000 to \$18,000.
- **2018 Road Work:** The bids were opened on March 5 and the lowest bid was submitted by Di Rocco Brothers, Inc. at \$112,112.34. References have been checked.

Motion: Mr. Beam made a motion to sign the contract from Di Rocco Brothers, Inc. for the township road repair at a total bid price of \$112,112.34 and was seconded by Mr. Daniel. Motion carried 3-0.

Zoning Report: Ms. Stoltzfus gave the monthly report and it will be on file in the township office.

- **823 N Manor Road:** Dean Carlson requested a 90 day extension for demolition of the building.
Motion: Mr. Daniel made the motion to allow a 90 day extension for the demolition of the building located at 823 N Manor Road and was seconded by Mr. Beam. Motion carried 3-0.
- **265 Lammey Road** eviction hearing date is April 10. An enforcement letter will be sent to the homeowner with a 15 day extension.
- **Township complaint form** was discussed and will be used for all township complaints. Ms. Camp advised that you may redact the complainant's name under the Right-to-Know law.

Solicitor's Report:

- Discussed the Property Maintenance Code and advised that there is a need to have an ordinance to justify the Use and Occupancy requirements and inspection.
- Discussed wireless communications distributed antenna systems (DAS) mini cell towers and the need to establish the roads where they may be placed.
- Employee personnel manual will be discussed at the May 14 meeting.

Planning Commission:

- Discussed 106 New Road with the recommendation to not approve the presented plans.

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Roads:

- Sign was relocated at property owner's request for the Bollinger Road Bridge.
- PA Turnpike Commission should be contacted regarding repairs on Yoder Road exit.

Parks and Recreation:

- Working on Community Day plans with a meeting to be scheduled the week of May 7.
- Softball fields are being groomed and new aluminum benches are being ordered.

Historic:

- Historic Commission has been chosen as a recipient of the Chester County Historic preservation Network's Grace Under Fire recognition which will be presented on June 20, 2018 at Nottingham Park. The Historic Commission invited the supervisors to attend the event.
- Continuing to work on restoring stone walls which is the largest collection in the US.
- Chester County Town Tour will be held on June 28, 2018 from 5 – 7 PM. Tour will begin and end at Wyebrook Farm with the focus on Industry and Innovation in West Nantmeal Township.
- 2019 calendars are being created and will be available for sale.

EMS: No report

NEW BUSINESS:

- Shawn Blickley was present to be installed as a member of the zoning hearing board.
Motion: Mr. Elston made the motion to appoint Shawn Blickley as a member of the zoning hearing board and was seconded by Mr. Beam. Motion carried 3-0.
- Township website will be updated by BB Design. New format will include WordPress, calendars for both township and park activities, and updated community pictures.
- King Family Roofing has presented an estimate for replacing the garage roof at cost of \$6916.00 with an upgrade to 40 year shingles for an additional \$270.00.

Motion: Mr. Beam made the motion to have King Family Roofing replace the roof with 40 year shingles on the township garage at a cost of \$7186.00 and was seconded by Mr. Daniel. Motion carried 3-0.

- Discussed Commonwealth Cost Savings Purchasing Card. More info is needed to proceed.
- The following motions were made to appoint Mr. Elston and Mr. Daniel to township offices:
Motion: Mr. Beam made the motion to appoint Gary C. Elston as Building Maintenance Supervisor for 2018 and was seconded by Mr. Daniel. Mr. Elston abstained from the vote. Motion carried 2-0.
Motion: Mr. Beam made the motion to appoint Mr. Frank V. Daniel, Jr. as Operations Supervisor for 2018 and was seconded by Mr. Elston. Mr. Daniel abstained from the vote. Motion carried 2-0.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0

General Fund	\$14,474.95
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ADJOURNMENT: With no further business to discuss, adjournment took place at 9:50 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

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