

Annual Reorganization Meeting

Chairman Elston opened the Reorganization meeting at 7:00 P.M. on Tuesday, January 2, 2017.

Present were Gary C. Elston, Nelson Beam and Frank Daniel, Jr. Others present were Nick Cirilli, Yerkes Associates, Bryan Kulakowsky, Engineer and James Cochran, Asst. Road Manager.

Mr. Elston appointed Nelson Beam as temporary chairman and Mr. Beam called for nominations for Chairman. Mr. Daniel nominated Mr. Elston as Chairman, which was seconded by Mr. Beam. The vote was carried unanimously and Mr. Elston resumed his duties as chairman.

Mr. Elston nominated Mr. Beam as vice chairman, Mr. Daniel made the second. Vote carried unanimously.

The following nominations took place:

- Secretary/Treasurer..... Deborah M Kolpak
- Road Master..... Nelson R. Beam
- Road Manager..... Robert J. Sautner
- Asst. Road Manager James Cochran
- Solicitor..... Buckley, LLP
Kristin S. Camp
- Zoning Officer..... Fran Greene
- Building Code Official..... Danielle Stoltzfus
Yerkes Associates
- Vacancy Board..... David Kolpak
- EMC..... H. Barclay Hargreaves
- Bank..... BB&T, PLGIT, Victory Bank, Trumark, First Resource
- Engineer..... Cedarville Engineering Group
Bryan Kulakowsky
- Planning Commission Sec’y.. Christine Raines
- Right to Know Officer..... Deborah M. Kolpak
- Deputy Tax Collector..... Susan L. Ward

The above nominations were voted on by a motion by Mr. Beam and seconded by Mr. Daniel. Motion carried 3-0.

The business hours will remain Monday, Tuesday and Wednesday from 9:00 A.M. to 2:00 P.M. (Daniel/Beam – Vote 3-0)

Mr. Elston will head building maintenance and Mr. Daniel will head parks and recreation. (Beam/Daniel - Vote 3-0.)

January 2, 2018

The Supervisor Meetings will remain the second Monday of each month at 7:00 P.M.
(Daniel/Beam - Vote 3-0)

The Treasurer's Bond will remain the same for 2018 at \$200,000.
(Daniel/Beam - Vote 3-0)

All three supervisors and the secretary will attend the 2018 PSATS Convention in April. Mr. Beam made the motion to pay all expenses outside of a public meeting and was seconded by Mr. Daniel. Motion carried 3-0.

Appointments:

- **Planning Commission:**

Robert Baskin (4 year appointment – 2022) (Daniel/Beam – Vote 3-0)
Timothy Gage (4 year appointment – 2022) (Beam/Daniel – Vote 3-0)

- **Zoning Hearing Board:**

Edward Ward (3 year appointment – 2021) (Beam/Daniel – Vote 3-0)

- **Historic Commission:**

Caryl Ann Cooper (3 year appointment – 2021) (Beam/Daniel – Vote 3-0)
Michele Algier (3 year appointment – 2021) (Beam/Daniel – Vote 3-0)
Nancy McClatchey (3 year appointment – 2021) (Beam/Daniel – Vote 3-0)

- **Park and Recreation Board:**

No new appointments

Parks and Recreation

No change in rental fees for 2018.

Zoning

Mr. Cirilli presented a draft copy of proposed building permit/zoning permit fees for 2018 and requested a meeting to discuss. Meeting will be held on February 12, 2018 prior to the monthly meeting.

Compensation for 2018:

January 2, 2018

Secretary/Treasurer..... \$27.50 per hour/\$80 per meeting
 Paid 2018 holidays will include: New Year’s Day, Memorial Day, 4th of July,
 Labor Day, Thanksgiving, and Christmas
 Road Master..... \$27.00 per hour
 Board of Supervisors..... \$27.00 per hour
 Road Manager..... \$27.00 per hour
 Asst. Road Manager \$26.00 per hour
 Laborer..... \$21.50 per hour
 Equipment Operator..... \$25.00 per hour
 P.C. Secretary..... \$24.85 per hour with 2 hour minimum
 Cleaning Building..... \$23.50 per hour
 Mowing Park..... \$27.00 per hour
 Snow Removal..... \$28.50 per hour
 Summer Help..... \$19.00 per hour
 The motion to approve the 2018 compensation with the inclusion of the position of Assistant
 Road Manager was made by Mr. Daniel and seconded by Mr. Beam. Vote carried 3-0.

Mileage was set at .545 as per the 2018 IRS rate per mile

Reorganization was completed at 7:30 P.M.

Monthly Supervisor Meeting

Roll call was taken and present were supervisors Gary C. Elston, Nelson R. Beam and Frank V. Daniel, Jr. Others present were Nick Cirilli, Yerkes Associates, Bryan Kulakowsky, Engineer and James Cochran standing in for Robert Sautner, Road Manager.

Public Comment: Chairman Elston called for public comment on tonight’s agenda; No public comment was received.

Minutes:

Motion: Mr. Beam made the motion to approve the December 26, 2017 minutes as written and Mr. Daniel made the second. Motion carried 3-0.

Treasurer’s Report: The Treasurer’s Report stands approved until further audit. Balances were as follows:

- **Operating Accounts:**

General Fund – BB&T Money Market @ .35%	712,059.00
General Fund- Victory Bank Money Market @ 1.09%	4,256.21
General Fund- BB&T Checking @ .05%	4,491.38
General Fund-Victory Bank Checking @ .75%	500.09
Payroll Account @ 0%	<u>5,260.15</u>
Total Operating Funds:	\$ 726,566.83

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• Designated Accounts:	
FIRE/EMS - PLGIT Prime MM @ 1.27%	18,289.20
FIRE/EMS - PLGIT Checking @ 1.01%	1,095.75
State Fund – BB&T Checking @ 0%	1,512.30
Act 209 - PLGIT Prime MM @ 1.27%	1,902.05
Glenmoore Fire Co – Trumark CD @ 1.292% - matures 10/30/18	40,302.00
Elverson-Honey Brook EMS – Trumark CD @ 1.292% - matures 10/30/18	31,408.00
Twin Valley FD – Trumark CD @ 1.292% - matures 10/30/18	31,408.00
West Nantmeal Truck – Trumark CD @ 1.292% - matures 10/30/18	49,352.00
WNT Emergency Fund - PLGIT CD@ 1.65% - matures 10/2/18	131,122.53
Savings -Trumark @ .20%	5.00
Regular - PLGIT MM@ 1.11%	543.66
Recreation - PLGIT MM @ 1.01%	<u>287.96</u>
Total Designated Funds:	\$ 307,228.45
• Investment Accounts:	
CD - PLGIT CD @ 1.65% - matures 4/9/18	248,000.00
MM - PLGIT Prime @ 1.27%	1,821.52
CD - PLGIT CD @ 1.65% - matures 10/11/18	245,000.00
MM - PLGIT Prime MM @ 1.27%	4,645.20
CD - PLGIT CD @ 1.65% - matures 10/11/18	490,000.00
MM - PLGIT Prime MM @ 1.27%	9,290.40
CD - First Resource Bank @ 1.094% - matures 3/10/19	246,044.54
CD - First Resource Cedars CD @ 1% - matures 3/7/19	61,842.91
Clearing - First Resource Bank	<u>1.98</u>
Total Investment Funds:	\$1,306,646.55
• Escrow Accounts:	\$ 8,278.35
• Total Funds under management:	\$ 2,348,720.18

REPORTS:

Engineering: Mr. Kulakowsky gave the monthly report and it will be on file in the township office.

- **2018 Road Program** – Mr. Kulakowsky presented options for paving Killian Road, Bollinger Road, and Isabella Road. It was decided to obtain bids for paving Killian Road between Reeder and Lewis Mills Roads and Isabella Road between Woods and New Roads as the Bollinger Road Bridge needs to also be repaired in 2018.

Motion: Mr. Elston made a motion for Mr. Kulakowsky to advertise for bids that will be opened at the March 12, 2018 meeting and was seconded by Mr. Daniel. Motion carried 3-0.

Zoning Report: Nick Cirilli, gave the monthly report and it will be on file in the township office.

- Will investigate a property owner who is reportedly selling top soil.

Solicitor's Report: No report

Planning Commission:

January 2, 2018

- December meeting included reorganization. For 2018 Robert Baskin will remain as chairman and Curtis Lammey as vice chairman.
- 2018 meetings will remain as the 4th Monday of the month with the following exceptions: April 30th, May 21st, and December 17th

Roads:

- Snow management is continuing to go well.

Parks and Recreation: No report

Historic: No report.

EMS: No report.

NEW BUSINESS:

- The Parks and Recreation Ordinance was approved for advertising.
Motion: Mr. Beam made the motion to advertise the Parks and Recreation Ordinance for presentation at the February 12, 2018 meeting. Motion carried 3-0.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Elston made the motion to pay the bills and was seconded by Mr. Beam. Motion carried 3-0

General Fund	\$4,742.79
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ADJOURNMENT: With no further business to discuss, adjournment took place at 8:55 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary

January 2, 2018