

Board of Supervisors Meeting
November 13, 2017

Opening: Chairman Elston opened the regular scheduled meeting on Monday, November 13, 2017 at 7:00 P.M.

Roll Call: Roll call was taken and present were supervisors, Gary C. Elston, Nelson R. Beam and Frank V. Daniel. Others present were Robert Sautner, Road Manager, Danielle Stoltzfus, Zoning Officer, Bryan Kulakowsky, Engineer, and Kristin Camp, Solicitor.

Public Comment: Chairman Elston called for public comment on tonight's agenda; no public comment was received.

Minutes:

Motion: Mr. Daniel made the motion to approve the October 9, 2017 minutes as written, Mr. Beam made the second. Motion carried 3-0

Treasurer's Report: The Treasurer's Report stands approved until further audit. Balances were as follows:

• <u>Operating Accounts:</u>	
General Fund – Money Market	714,535.24
General Fund- Checking	4,426.84
Payroll Account	<u>3,054.51</u>
Total Operating Funds:	\$ 722,016.59
• <u>Designated Accounts:</u>	
General Fund- EMS	18,251.59
State Fund- Money Market	0
State Fund – Checking	1,512.30
Act 209	1,898.14
Glenmoore Fire Co CD	40,302.00
Elverson-Honey Brook EMS CD	31,408.00
Twin Valley FD CD	31,408.00
West Nantmeal Truck CD	49,352.00
PLGIT-WNT Emergency Fund	131,122.51
Trumark Savings	5.00
PLGIT Regular	542.54
PLGIT Recreation	<u>287.37</u>
Total Designated Funds:	\$ 306,089.45
• <u>Investment Accounts:</u>	
PLGIT – 6 month CD	248,000.00
PLGIT Prime – 6 month CD	1,817.78
PLGIT – 12 month CD	245,000.00
PLGIT Prime – 12 month CD	4,635.64
PLGIT – 12 month CD	490,000.00
PLGIT Prime – 12 month CD	9,271.29
First Resource Bank	246,044.54

First Resource Cedars	61,790.67
First Resource Bank Clearing	<u>1.98</u>
Total Investment Funds:	\$1,306,561.90
• <u>Escrow Accounts:</u>	\$ 7,159.78
• <u>Total Funds under management:</u>	\$ 2,341,827.72

AUDIENCE:

Muriel Kennedy: Executive Director Downingtown Senior Center gave a short presentation and asked for financial support as they would like to expand their existing program to include evenings.

REPORTS:**Engineering:**

- Cupola Industrial Center – Pre-construction meeting was held October 25, 2017 and project will begin late November.
- Wyebrook Farm - Letter received from DEP November 13, 2017.
- Bollinger Road Bridge – Work would be allowed between November 1 and March 31 during the bog turtle hibernation period.
- Hammell-O'Donnell Business Park – A letter was presented regarding additional information needed for request for Aqua PA to provide service to the proposed business park.
- Vernon Weaver – NPDES permit has not been completed to close out the project.
- Fidelity Contracting – NPDES has not been requested to close out the project.
- Sunoco Pipeline – Hydro-testing was done the week of November 6.
- 216 Lammey Rd – Stormwater letter was issued on October 31.
- 2017 Road Program – waiting for response from PennDot regarding reimbursement of costs.
- Floodplain Management – Beth Uhler attended the 9/28/17 Stormwater summit

Zoning Report: Danielle Stoltzfus, gave the monthly report and it will be on file in the township office.

- Investigated a report regarding a property on New Rd. where a pond was being excavated. Confirmed that it does not need DEP approval due to its size.
- Fence in the right of way at 220 Bollinger Rd. has not been relocated. A letter will again be issued to the homeowner.
- Zoning hearing for 2 Farm Lane will be held on November 16, 2017. Planning Commission recommended the following:
 1. Shed must be located 50 feet from any road
 2. Shed must be lined up with the eastern edge of the existing driveway
 3. Shed must be clear of any underground utilities
 4. Shed must not be any larger than 300 square feet.

Motion: Mr. Beam made the motion to approve the recommendations of the October 23, 2017 Planning Commission meeting regarding the shed at 2 Farm Lane and was seconded by Mr. Daniel. Motion carried 3-0.

Ms. Stoltzfus will notify Mr. Lane of the recommendations.

Solicitor's Report:

- Inter-municipal sewer agreement to amend the 537 plan has been approved.
Motion: Mr. Daniel made the motion to approve the ordinance that authorizes West Nantmeal Township to enter into an inter-municipal agreement with the Northwestern Chester County Municipal Authority and was seconded by Mr. Beam.
Motion carried 3-0.
- Revised Investment policy was presented
Motion: Mr. Daniel made the motion to approve the West Nantmeal Investment Policy Statement and was seconded by Mr. Beam. Motion carried 3-0.
- Ms. Camp presented Resolution 2017-3 regarding casinos in West Nantmeal Township
Motion: Mr. Beam made the motion to approve Resolution 2017-3 prohibiting the location of a category 4 licensed facility within the township and was seconded by Mr. Daniel. Motion carried 3-0.
- Park ordinance will be reviewed and discussed in December.

Planning Commission:

- October meeting pertained to 2 Farm Lane. Recommendation was made and approved.

Roads:

- Road markers have been installed.
- Dump truck has a bent rod that needs to be replaced.
- Roads were inspected and determined that the following roads would need to be paved or repaired in 2018: Bollinger Rd. from the bridge to approximately 140 Bollinger Rd.; Isabella Rd from Woods Rd. to New Rd.; and repairing Killian Rd. from Reeder Rd. to Lewis Mills Rd.
Motion: Mr. Beam made the motion to authorized Cedarville Engineering to prepare and secure bids for the projected 2018 road work and was seconded by Mr. Daniel.
Motion carried 3-0.

Recreation:

- Meeting scheduled for November 21 to discuss Community Day and Park ordinance.

Historic: No report.

EMS: No report.

NEW BUSINESS:

- Employment application was reviewed for part-time road employee.
Motion: Mr. Beam made the motion to approve the hiring of Craig Stoltzfus and David Mast to assist with snow removal on an as needed basis and was seconded by Mr. Elston. Motion carried 3-0.
- An estimate was received for the removal and replacement of existing garage insulation from Weaver Weatherization in the amount of \$10,100.
- A resident requested that the exterior building lights be toned down.

OTHER BUSINESS: None

BILLS: The bills to be paid this evening were reviewed.

Motion: Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0

General Fund	\$33,794.28
Payroll	\$8,138.47

ADJOURNMENT: With no further business to discuss, adjournment took place at 10:25 P.M. with Mr. Daniel making the motion to adjourn and seconded by Mr. Beam. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary