

Board of Supervisors Meeting  
September 11, 2017

**Opening:** Chairman Elston opened the regular scheduled meeting on Monday, September 11, 2017 at 7:02 P.M.

**Roll Call:** Roll call was taken and present were supervisors, Gary C. Elston, Nelson R. Beam and Frank V. Daniel. Others present were Robert Sautner, Road Manager, Danielle Stoltzfus, Zoning Officer, Bryan Kulakowsky, Engineer, and Kristin Camp, Solicitor.

**Public Comment:** Chairman Elston called for public comment on tonight's agenda; no public comment was received.

**Minutes:**

**Motion:** Mr. Daniel made the motion to approve the August 14, 2017 minutes as written, Mr. Beam made the second. Motion carried 3-0

**Treasurer's Report:** The Treasurer's Report stands approved until further audit. Balances were as follows:

• <b>Operating Accounts:</b>	
General Fund – Money Market	2,012,666.29
General Fund- Checking	<u>4,310.24</u>
Total Operating Funds:	\$ 2,016,976.53
• <b>Designated Accounts:</b>	
General Fund- EMS	42,112.59
State Fund- Money Market	175,241.88
State Fund – Checking	4,270.42
Act 209	1,895.98
Glenmoore Fire Co	40,301.94
PLGIT Regular	540.95
PLGIT Recreation	<u>287.00</u>
Total Designated Funds:	\$ 264,650.76
• <b>Investment Accounts:</b>	
First Resource Bank	246,044.54
First Resource Cedars	61,635.89
First Resource Bank Clearing	<u>1.98</u>
Total Investment Funds:	\$ 307,682.41
• <b>Escrow Accounts:</b>	
	\$8265.81
• <b>Total Funds under management:</b>	
	\$2,597,575.51

**AUDIENCE:**

**Mark Combs – Boy Scout Troop 56:** Attending meeting with son for completion of scout Communications Badge.

**REPORTS:**

**Engineering:**

- Sunoco - All pipeline crossings have been completed per Ivana Wolf.
- Fidelity Contracting was issued a Certificate of Occupancy on August 4, 2017. Mr. Kulakowsky will check on completion status.
- Bollinger Road bridge – Cedarville presented a proposal for examining the bridge to determine the amount of necessary repairs. Ms. Camp stated that per McCormick Taylor this is not a county owned bridge thus the township is responsible for repairs and that PennDot could close the bridge if it is not repaired. Grant funding may be available for the repairs.  
**Motion:** Mr. Elston made the motion for Cedarville to proceed with the PADEP Gp-11 permit application and was seconded by Mr. Beam. Motion carried 3-0.
- Road paving – Mr. Kulakowsky recommended that payment be sent to Dan Malloy Paving as the road paving had been completed. Mr. Elston asked that the transition area on Bollinger Road be examined before payment is issued.

**Zoning Report:** Danielle Stoltzfus, gave the monthly report and it will be on file in the township office.

- Ms. Camp will check the zoning ordinance regarding pets in a residence/property.

**Solicitor's Report:**

- Inter-municipal sewer agreement to amend the 537 plan has been revised and will be presented to the municipal authority the week of September 18, 2017 when it will be adopted.  
**Motion:** Mr. Daniel made the motion to authorize Ms. Camp to advertise the hearing meeting at the October 9, 2017 meeting if the agreement is approved September 20, 2017 by the municipal authority and was seconded by Mr. Elston. Motion carried 3-0.
- Investment policy will be on the October agenda as a resolution.
- Park ordinance will be reviewed in October.
- Wyebrook Farm – Mr. Carlson asked if the township would wait until there was a response from DEP to resolve zoning issues. Ms. Camp will periodically check with Mr. Carlson and Evans Mill Environmental as to status.

**Planning Commission:**

- No meeting in August.

**Roads:**

- Road work almost completed including stones on road edges where needed.
- Road mower needs to be repaired and park mower may need to be replaced.

**Recreation:**

- Mr. Daniel presented a draft copy of the Community Day program and volunteers are still needed for the day of the event. Next meeting is September 14 at 7 P.M.
- Line painting has been completed in pavilion parking lot.
- Dobson flagpole memorial work has been completed including landscaping.

**Historic:** No report.

**EMS:** Letter was received regarding township funding parameters for the Elverson – Honey Brook EMS. Annual budget meeting will be held at 7 P.M. on September 20 at the Twin Valley Fire Department.

**NEW BUSINESS:**

- Mr. Kerr, DigEntGrp, requested a 90 day extension for his subdivision plan.  
**Motion:** Mr. Beam made the motion to approve the 90 extension for DigEntGrp subdivision plan and was seconded by Mr. Daniel. Extension will expire on December 11, 2017. Motion carried 3-0.
- Building code Official (BCO) appointment  
**Motion:** Mr. Beam made the motion to approve Danielle Stoltzfus, Yerkes Engineering, as the Building Code Official (BCO) with the authority to sign permits through December 31, 2017 and was seconded by Mr. Elston. Motion carried 3-0.

**OTHER BUSINESS:** None

**BILLS:** The bills to be paid this evening were reviewed.

**Motion:** Mr. Beam made the motion to pay the bills and was seconded by Mr. Daniel. Motion carried 3-0

General Fund	\$249,813.68
Payroll	\$9,789.53

**ADJOURNMENT:** With no further business to discuss, adjournment took place at 8:50 P.M. with Mr. Beam making the motion to adjourn and seconded by Mr. Daniel. Motion carried 3-0

Respectfully submitted,

Deborah M. Kolpak, Secretary