

Board of Supervisors Minutes
January 3, 2017

Annual Reorganization Meeting

Chairman Elston opened the Reorganization meeting at 7:00 P.M. on Tuesday, January 3, 2017.

Present were Gary C. Elston, Nelson Beam and Frank Daniel. Others present were Frank Newhams, Zoning Officer, and Bryan Kulakowsky, Engineer.

Mr. Elston appointed Nelson Beam as temporary chairman and Mr. Beam called for nominations for Chairman. Mr. Daniel nominated Mr. Elston as Chairman, which was seconded by Mr. Beam. The vote was carried unanimously and Mr. Elston resumed his duties as chairman.

Mr. Elston nominated Mr. Beam as vice chairman, Mr. Daniel made the second. Vote carried unanimously.

The following nominations took place:

	First/Second
Secretary/Treasurer.....Deborah M Kolpak	(Beam/Daniel)
Road Master.....Nelson R. Beam	(Elston/Daniel)
Road Manager..... Robert J. Sautner	(Elston/Beam)
Solicitor..... Buckley, LLP	
Kristin S. Camp	(Daniel/Beam)
Zoning Officer.....Yerkes Associates	
Francis Newhams	(Beam/Daniel)
Vacancy Board.....David Kolpak	(Elston/Beam)
EMC.....H. Barclay Hargreaves	(Beam/Elston)
Bank.....BB&T	(Beam/Daniel)
Engineer..... Cedarville Engineering Group	
April M. Barkasi	(Beam/Daniel)
Planning Commission Sec'y..Christine Raines	(Beam/Daniel)
Right to Know Officer.....Deborah M. Kolpak	(Beam/Daniel)
Deputy Tax Collector.....Susan L. Ward	(Beam/Daniel)

The above nominations were voted on and motion carried unanimously by a vote of 3-0.

The business hours will remain Monday, Tuesday and Wednesday from 9:00 A.M. to 2:00 P.M. (Beam/Daniel – Vote 3-0)

All previously adopted Ordinances and Resolutions are readopted for 2017. (Beam/Elston -- Vote 3-0)

Mr. Elston will head the building for maintenance (Beam/Daniel -- Vote 3-0) and Mr. Daniel will head the park. (Elston/Beam -- Vote 3-0)

The Supervisor Meetings will remain the second Monday of each month at 7:00 P.M.
(Daniel/Beam -- Vote 3-0)

The Treasurer's Bond will remain the same for 2017 at \$200,000.
(Beam/Daniel -- Vote 3-0)

All three supervisors and the secretary will attend the 2017 PSATS Convention in April.
Mr. Beam made the motion to pay all expenses outside of a public meeting. This motion
was seconded by Mr. Daniel. (Vote 3-0).

Appointments:

- Planning Commission:

No new appointments

- Zoning Hearing Board:

Stephen B. Cooper (3 year appointment – 2020) (Elston/Beam – Vote 3-0)

- Historic Commission:

Aggie Moser (3 year appointment – 2020) (Elston/Beam – Vote 3-0)

Elizabeth Marks (3 year appointment – 2020) (Elston/Beam – Vote 3-0)

Peg Stapleford (3 year appointment – 2020) (Elston/Beam – Vote 3-0)

Susan Ward (3 year appointment – 2020) (Elston/Beam – Vote 3-0)

Carol Haag (3 year appointment – 2020) (Elston/Beam – Vote 3-0)

- Park and Recreation Board:

Susan Ward (Elston/Daniel --Vote 3-0)

Park

Rental fees for 2017 will be \$75 for residents and \$100 for non-residents. Rental of the
pavilion will include closest ball field. Payment should be received upon registration of
rental request. (Beam/Elston – Vote 3-0)

Adding a volleyball court to park rental will be an additional \$25. (Beam/Elston – Vote
3-0)

Zoning

Mr. Newhams stated that fees need to be adjusted and suggested the following:

- Decks – add “time spent” or fee based on value of deck to fee schedule due to complexity of decks
- Increase subdivision fees to \$125 per application and \$20 per lot
- Increase escrow for Sub-Division to \$1500 for 4.99 acres or less; \$3000 for five (5) acres or more
- Increase Land development fees to \$200 for preliminary or final land development plans and \$20 per lot
- Increase escrow for Land Development to \$1500 for 4.99 acres or less; \$3000 for five (5) acres or more

Motion: Mr. Beam made the motion to accept recommended fees, Mr. Daniel made the second. Motion carried 3-0

Discussion ensued regarding following fees:

- Zoning/Hearing -\$800
- Condition Use Hearing – increase to \$800
- Special exception fee will be the same as a variance fee/zoning appeal

Motion: Mr. Beam made the motion to accept the zoning/hearing, conditional use, and special exception fees and was seconded by Mr. Daniel. Motion carried 3-0.

Compensation for 2017:

Secretary/Treasurer.....	\$26.00 per hour/\$75 per meeting	
Paid 2017 holidays will include: New Year’s Day, Memorial Day, 4 th of July,		
Labor Day, Thanksgiving, and Christmas		(Beam/Elston)
Road Master.....	\$26.50 per hour	(Beam/Elston)
Board of Supervisors.....	\$26.50 per hour	(Beam/Elston)
Road Manager.....	\$26.50 per hour	(Beam/Elston)
Laborer.....	\$21.00 per hour	(Beam/Elston)
Equipment Operator.....	\$24.50 per hour	(Beam/Elston)
P.C. Secretary.....	\$24.35 per hour with 2 hour minimum	(Elston/Beam)
Cleaning Building.....	\$23.00 per hour	(Daniel/Beam)
Mowing Park.....	\$26.50 per hour	(Beam/Daniel)
Snow Removal.....	\$28.00 per hour	(Beam/Daniel)
Summer Help.....	\$18.50 per hour	(Beam/Daniel)

All the compensation motions were carried by unanimous vote of 3-0

Yerkes work authorization was approved and signed on a Motion made by Mr. Daniel seconded by Mr. Beam). Vote 3-0

Mileage was set at .535 as per the IRS rate per mile

Reorganization was completed at 8:05 P.M.

Monthly Supervisor Meeting

Roll call was taken and present were Gary C. Elston, Nelson Beam and Frank Daniel. Others present were Frank Newhams, Zoning Officer, and Bryan Kulakowsky, Engineer.

The December 27, 2016 **Minutes were approved** as written, with a small correction, on a Motion made by Mr. Daniel, seconded by Mr. Beam. Motion carried unanimously.

Treasurer Report:

General Fund - Money Market:	1,929,733.36
General Fund – Checking	5,059.86
General Fund – EMS	10,683.35
State Fund – Money Market:	85,706.12
State Fund – Checking:	4,269.34
PLGIT Regular:	538.64
PLGIT Recreation	285.82
Act 209	1,895.34

CD'S

TVFD	31,314.84
Glenmoore Fire Co.	40,248.31
First Resource Bank	240,000.00
First Resource Cedars	61,248.16

Zoning Report:

Mr. Newhams gave the Zoning Report for the past month. He prepared an annual zoning code revision for the February meeting. Yerkes work authorization was approved and signed on a Motion made by Mr. Daniel seconded by Mr. Beam). Vote 3-0

Planning Commission Report:

The same members were re-elected for 2017. Meeting dates will remain on the 4th Monday of each month with the exception of April 17 and December 18.

Road Report:

Report was given by Nelson Beam. It was decided that Bob Sautner, Road Manager, should contact Lammey Trucking regarding assistance with snow removal. Mr. Beam also noted that the township truck was currently being repaired at ERB Trucking. Mr. Kulakowsky discussed the road evaluation that was done by Cedarville. The roads were rated high with the exception of Sweetwater and there are drainage issues on Yoder, Barneston, and Millard Roads. The board will review the results and discuss at the February meeting.

Parks and Recreation Report:

Mr. Daniel stated that the next meeting will be on May 3, 2017. There are 3 potential rocks at the Stoltzfus farm that are being evaluated for the memorial. Mr. Daniel also stated that there is a need for new playground mulch around the park equipment.

Historical Commission Report:

No report

New Business:

Laskey/Hacker property agreement for on-lot sewer system was presented.

Mr. Beam made the motion to sign the agreement with satisfaction of escrow established for construction and that the system was satisfactorily installed. This was seconded by Mr. Elston. Motion carried.

Gift cards will be purchased for Bob Sautner and Jim Stoltzfus (\$50.00 each) and for Susan Ward for her 30 years of service to the township (\$500.00).

Motion: Mr. Beam made the motion to purchase gift cards for Mr. Sautner and Mr. Stoltzfus at \$50.00 each and for Susan Ward for \$500.00, this was seconded by Mr. Daniel. Motion carried.

Ordinance #122 regarding on-lot sewer management will be discussed at the February meeting.

Bills to be paid:

The bills were reviewed and paid as listed on a motion made by Mr. Beam, seconded by Mr. Daniel. Motion carried.

General Fund Balance: \$1,930.76

With no further business to discuss, **adjournment** took place at 9:30 P.M. on a Motion made by Mr. Elston, seconded by Mr. Beam. Motion carried.

Respectfully submitted,

Deborah M. Kolpak
Secretary/Treasurer