

Board of Supervisors Minutes  
September 12, 2016

**Opening Meeting:** Chairman Elston opened the regularly scheduled meeting at 7:00 P.M.

**Roll Call:** Roll call was taken and Gary C. Elston, Nelson R. Beam and Frank V. Daniel, Jr. were present. Others present were Frank Newhams, Zoning Officer, Bob Sautner, Road Manager, Bryan Kulakowsky, P.E., Michael Gill, Solicitor and Deborah M. Kolpak.

**Minutes:**

**MOTION:** Mr. Elston made the motion to approve the August 8, 2016 Minutes as written, Mr. Daniel made the second. Motion carried.

**Treasurer's Report:** The report was reviewed and stands approved until further audit. Balances were as follows:

General Fund – Money Market	1,892,720.50
General Fund- Checking:	4,459.14
General Fund- EMS	8,772.79
State Fund- Money Market	210,051.76
State Fund – Checking	4,267.44
Act 209	1,895.03
PLGIT Regular	538.07
PLGIT Recreation	285.61
<b><u>Certificate of Deposits:</u></b>	
Glenmoore Fire Co.	30,155.18
First Resource Bank	240,000.00
First Resource Cedars	61,066.28
First Resource Bank Clearing	1.97

**Audience:**

**Sean O'Donnell and Jordan Hammell** were here to discuss their plans for their business park at Chestnut Tree Road and Horseshoe Pike (Route 322). This plan has been in place since 2011. Because this plan has been dormant for so long the supervisors have requested an update as to where this project stands at this time.

- The pipelines (2) and PennDOT issues have been satisfied.
- Emergency access lane was settled
- The light and traffic at the intersection was reviewed and all of the easements that were required are recorded. The water and sewer easements have been recorded also.
- A revision to the NPDES is required to include Honey Brook Township's Act 537 and now needs a joint permit with the Army Corp of Engineers.
- Honey Brook Township is planning on removing this tract from the public sewer service area, they do not want to commit to providing public sewer to land outside of their own district without an intergovernmental agreement in place. Their lawyer is contacting Kristin Camp, our solicitor, to discuss and prepare an agreement with the municipal authority.

Carol Haag and Troy Middleton were here to discuss the memorial plaque for the WWII veterans who lost their lives in a plane crash in 1943. The Historic Commission has collected funds to pay for the plaque and the township requested that the plaque be placed in the park rather than at the site of the crash. Troy Middleton would like to help with this as an Eagle Scout Project. He supplied a drawing as using the existing area where the flag pole and Vietnam memorial is presently. It would require moving the items that are there now and the proposal didn't include ADA access. There were additional problems with this location. The township is willing to help financially but a new location will have to be selected. They suggested an area which Ms. Haag and Troy were going to look at this evening.

**Reports:**

Frank Newhams gave the Zoning Report. Complete report on file in the office.

**Planning Commission:** No meeting but Mr. Kulakowsky had 2 issues to discuss.

- Devonshire Hills wanted their Final Plan signed but there are 2 items out of the 5 that haven't been completed from the Cedarville letter dated April 15, 2016, when the contingent Final Plan approval was given on May 9, 2016. Once those conditions have been met the plan can be signed.
- Curtis Lammey has asked to have his Letter of Credit released for the Lammey Subdivision Financial Agreement (\$69,908.51) as the stormwater has been completed and the final inspection has been done. The Financial Agreement stipulates that before the Letter of Credit can be released an "As Built Plan" has to be submitted and approved.

**MOTION:** Mr. Daniel made the motion that once the As Built Plan is approved by Cedarville Engineering Group the Irrevocable Letter of Credit may be released, Mr. Beam made the second Motion carried.

**Roads:**

Bob Sautner gave the Road Report. All the road ROW of township roads have been mowed. Thursday, September 15, 2016 was selected for Road Inspection. It was decided that Cedarville Engineering Group would be included in the inspection to do a complete inventory on our roads.

**Recreation:** Mr. Daniel gave the Recreation Report. He reviewed the 10 recommendations that were discussed at the September 7, 2016 Park and Recreation meeting. It was decided to have the water at the pavilion tested. Contracts have been received from surrounding municipalities that have parks regarding rentals. These will be forwarded to the committee. Another meeting is scheduled for December 7, 2016. Mr. Daniel's complete report is on file at the township building.

**Historic Commission:** Susan Ward gave the Historic Commission Report. The Wallstock fund raiser for the stone wall repair is October 15, 2016.

**EMC:** Barclay Hargreaves gave the EMC Report. The PEMA project for reimbursement for the January snow storm is being finalized. The final report for the Security Assessment and Emergency Planning Project should be completed within the next 2 weeks.

**New Business:**

Michael Kerr- DigEntGrp has requested a 90 day extension for review of his subdivision at 197 Lippitt Road, Honey Brook, PA 19344

**Motion:** Mr. Beam made the motion to grant the request of the 90 day review period for DigEntGrp, Mr. Daniel made the second. Motion carried.

The new date will be December 12, 2016.

**Revenue Budget:** the Revenue projection for 2017 was reviewed. Discussion ensued on the expenses projected for next year.

**Bills:**

**Motion:** Mr. Beam made the motion to pay the bills as presented, Mr. Daniel made the second. Motion carried.

General Fund:	\$ 38,808.10
Payroll	\$ 7,857.68
State Fund:	\$124,375.01

**Motion:** Mr. Elston made the motion to pay for Ms. Kolpak’s Tax Collector’s Convention attendance, this was seconded by Mr. Beam. Motion carried.

Ms. Kolpak will pay for this and submit the invoice for reimbursement.

**Adjournment:**

**Motion:** Mr. Elston made the motion to adjourn the meeting at 10:17 P.M. this was seconded by Mr. Beam. Motion carried.

Respectfully submitted,

Susan L. Ward, Secretary