

Board of Supervisor Minutes  
July 11, 2016

**Opening of Meeting:** Chairman Elston opened the regularly scheduled meeting at 7:02 P.M.

**Roll Call:** Roll call was taken and all three supervisors were present: Gary C. Elston, Nelson R. Beam and Frank V. Daniel, Jr. Other present were, Kristin Camp, Solicitor, Bryan D. Kulakowshy, P.E., Frank Newhams, Zoning Official, Jim Stoltzfus, Road Crew and Barclay Hargreaves, EMC.

**Public Comment:** None

**Minutes:** The Minutes from the June 13, 2016 were approved as written on a motion made by Mr. Daniel, seconded by Mr. Beam. Motion carried.

**Treasurer's Report:** the report was reviewed and stands approved until further audit. Balances were as follows:

General Fund – Money Market	1,884,717.09
General Fund- Checking:	4,376.86
General Fung- EMS	5,163.56
State Fund- Money Market	210,019.74
State Fund – checking	4,298.25
Act 209	1,894.87
PLGIT Regular	538.07
PLGIT Recreation	285.46
<b><u>Certificate of Deposits:</u></b>	
Glenmoore Fire Co.	30,155.18
First Resource Bank	240,000.00
First Resource Cedars	60,882.95
First Resource Bank Clearing	1.97

**Audience:** No one in the audience but Chairman wanted to discuss our emergency response in the event there is ever a time when we are confronted with a situation that required an evacuation plan. Mr. Hargreaves distributed a pamphlet Active Shooter – How to Respond to review. We have a plan in place but the county is willing to send someone out to review our plan. A tentative date of July 29, 2016 was selected at 9:00 A.M. this will be confirmed by Mr. Hargreaves. An additional fire extinguisher will be purchased for the hallway between the office and garage.

**Reports:**

**Zoning:** Mr. Newhams gave the Zoning report

- St. Mary's asbestos problem was discussed.
- 2035 Little Conestoga Rd. Elverson, PA was sent a letter regarding the lack of a permit and the placement of the shed in the front yard.

- An e-mail was sent from the Chester County Health Department (CCHD) regarding the restaurant business at Wyebrook Farm. Mr. Newhams will make an appointment with Mr. Carlson to review some of the questions regarding his business such as number of employee’s and hours of operation.
- The Zoning Hearing application for 94 New Road, Elverson, PA was discussed. The drawings that accompanied the application doesn’t seem to reflect what the tax parcel maps show. There are many unanswered questions so the applicant will be asked to attend the August 8<sup>th</sup> meeting for clarification on some of the questions the board has.

**Planning Commission:** No meeting in June

**Roads:** Jim Stoltzfus gave the Road Report.

**Recreation:** Mr. Daniel gave the Recreation Report.

**Historic Commission Report:** Report was given by Susan Ward.

**EMC:** Mr. Hargreaves gave his report at the beginning of the meeting. Nothing new to report.

**New Business:**

- Hammell-O’Donnell Business Park, Chestnut Tree Road, Honey Brook, PA: The supervisors are concerned with being co-permittee on the sewage for this development. Ms. Camp has an agreement she will forward to the board to review. The review period ends on August 8<sup>th</sup> and since there has been a long time period in between their last submission the board is going to request them to attend the August 8<sup>th</sup> meeting to be brought up to date on the progress of this subdivision.
- Resolution No. 193 – Requesting Amendment to the Sterling Act was approved and signed on a **Motion** made by Mr. Beam, seconded by Mr. Daniel. Motion carried
- Mr. Robert Shirey was appointed as an alternate to the Zoning Hearing Board on a **motion** made by Mr. Beam, seconded by Mr. Daniel. Motion carried.
- Mr. Daniel made the **motion** to increase our insurance deductible from \$250.00 to \$1,000.00, this motion was seconded by Mr. Beam. Motion carried.
- Chairman Elston wants to keep 4 separate Certificate of Deposits for the ones that were cashed in earlier this month.
- We will continue with the Hazardous Waste Collection for the next 3 years.
- The secretary will discontinue the Auto Zone credit card. If something is needed on a Sunday the road crew can purchase it and use their credit card and be reimbursed by the township.

**Correspondence:** Correspondence was reviewed.

**Bills:** Mr. Beam made the **motion** to pay the bills as listed, Mr. Daniel made the second. Motion carried.

General Fund:	\$26,548.27
Payroll:	\$11,496.54

Adjournment: With no further business to discuss, adjournment took place at 9:01 P.M. on a **motion** made by Mr. Beam, Seconded by Mr. Daniel. Motion carried.

Respectfully submitted,

Susan L. Ward, Secretary.