

Board of Supervisors Minutes
June 13, 2016

Opening of Meeting: Chairman Elston opened the regularly scheduled meeting at 7:01 P.M.

Roll Call: Roll call was taken and all 3 supervisors, Gary C. Elston, Nelson R. Beam and Frank V. Daniel, Jr. were present. Others present were Frank Newhams, Zoning Officer, April Barkasi, Engineer, Kristin Camp, Solicitor, Barclay Hargreaves, EMC, Bob Sautner and Jim Hanley, Road Crew.

Public Comment: Chairman Elston called for any public comment on tonight's agenda, since there wasn't any comment he continued with the meeting.

Minutes: The Minutes from the May 11, 2016 meeting were approved as written.

Motion: Motion to approve the May 9, 2016 Minutes made by Mr. Daniel, seconded by Mr. Beam. All in favor

Treasurer's Report: The Treasurer's Report was reviewed and stands approved until further audit. Balances were as follows:

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|---------------------------------|--------------|
| General Fund – Money Market | 1,860,415.73 |
| General Fund- Checking: | 4,376.46 |
| General Fung- EMS | 26,242.87 |
| State Fund- Money Market | 210,004.25 |
| State Fund – checking | 4,297.93 |
| Act 209 | 1,894.79 |
| PLGIT Regular | 537.56 |
| PLGIT Recreation | 285.39 |
| <u>Certificate of Deposits:</u> | |
| Glenmoore Fire Co. | 30.155.18 |
| First Resource Bank | 240,000.00 |
| First Resource Cedars | 60,761.70 |
| First Resource Bank Clearing | 1.97 |

Audience:

Alex Williford, 151 Lippitt Road, Honey Brook, PA 19343: Mr. Williford was here concerning the water that he takes in from the neighboring field. He has a swale that isn't holding the water back. There was a discussion on the best way to handle this on- going problem. The suggestions were to contact the owner and the farmer who plants the field and to check with Chester County Conservation District to see if there was an agricultural plan filed for the farm that abuts Mr. Williford's property. The township is limited in what we can do as we can't impact other properties or our roads.

Lindsey Dunn- Representing Stephen Guthan – SRG Real Estate: 2836 Creek Road, Elverson, PA: Mr. Guthan has filed for a Zoning Hearing for Special Exception for the uses for this property. Hearing is set for Tuesday, June 21, 2016. Ms. Dunn would like to set the parameters for the uses for this building using the guidelines from the letter from the former owner Genuine Parts Company –Quaker City

Division. This letter states what uses were being used while they owned the building. Ms. Dunn is going to prepare a Memorandum of Understanding showing the parameters of uses that fit and would be less intensive and referring to the concerns spoken about this evening. Since this is time sensitive, Ms. Dunn will have it to Ms. Camp for review by the end of tomorrow. Ms. Camp will then send to our Board to consider.

Stormwater Agreement – Kurtz/Thorpe: Ms. Thorpe is building a home on her parent's property that will include living quarter's for her parents Calvin and Esther Kurtz. The stormwater plan has been approved.

Motion: the Stormwater Agreement for Calvin and Esther Kurtz, 334 South Twin Valley Road, Signed on a motion made by Mr. Beam, seconded by Mr. Daniel. Motion carried.

Domenic DiSantis – Stormwater: This was approved last month but wasn't signed. Chairman Elston signed the document which was then given to Ms. Camp to be recorded. Mr. DiSantis requested some clarification on the billing for his stormwater review from Cedarville Engineering Group. Ms. Barkasi will review the billing and get back to Mr. DiSanits.

DigEntGrp: Michael Kerr: Mr. Kerr was objecting to the hours spent to review his project. It was explained to him that his project is unique and the project has to be deemed accurate prior to be sent to DEP (Department of Environmental Resources). The township has to meet state guidelines and every submission must be reviewed for accuracy. Mr. Kerr mentioned his displeasure with the township and how his plan was being handled. He will be resubmitting his Planning Module in the near future. Ms. Camp gave him the guidelines under the MPC (Municipal Planning Code) stating to make sure the application is complete with all items needed when submitted

Mr. Kerr's review period for his subdivision expires today. He has requested an additional 90 days.

Motion: Mr. Beam made the motion to approve the 90 day extension for the DigEntGrp subdivision plan, Mr. Daniel made the second, Motion carried.

Vernon Weaver – Diary Operation: Mr. Weaver received contingent approval May 9, 2016. Documents and plans were reviewed for completeness.

Motion: Mr. Beam made the motion to approve and sign the Financial Agreement, Developer's Agreement, Stormwater Agreement and Land Development Plan for the Vernon Weaver Diary Operations. Mr. Daniel made the second. Motion carried.

Mr. Weaver has a potential buyer for a farm property he has for sale. The gentleman wants to purchase the property and have his 6 employees, park and leave from this location to his jobs throughout the area. There were several questions asked and it was determined that they would need additional answers prior to giving an opinion. Mr. Weaver will speak to his realtor.

Reports:

Zoning: Mr. Newhams gave the Zoning Report which is on file at the township building.

Planning Commission: No Meeting this month

Roads: Mr. Sautner gave the report on what was being done on the roads this month. Mr. Beam asked when the road project is to begin, we will speak with the engineering office to see if there is a date scheduled.

Recreation: Mr. Daniel gave the report. The backstop is complete and looks good. Chairman Elston suggested that Mr. Daniel, who is in charge of the park, set up a meeting with the Park and Recreation Board to discuss some issues. There was a problem with the electric this weekend at the pavilion and the renters were concerned that there was no emergency number on who to call in case of an emergency. It was decided that Mr. Daniel's and Mr. Elston telephone numbers will be placed on the confirmation that is sent to each renter after their payment is received.

Historical Commission: Susan Ward gave the report. We are trying to raise funds for a plaque to be erected for the soldiers who lost their lives in the 1943 airplane crash in our township. The American Legion donated \$200.00 towards the plaque. Chairman Elston gave the name of the head of the VFW in Morgantown.

EMS: Barclay Hargreaves gave his report, which is on file at the township building. Other issues discussed where an evacuation plan if needed at the township building. The Multi-Jurisdictional Hazard Mitigation Plan (County Plan) was discussed.

Motion: Mr. Daniel made the motion to approve and sign Resolution No. 192 Adopting the Multi-Jurisdictional Hazard Mitigation Plan of the County of Chester. Mr. Beam seconded the motion. Motion carried.

New Business:

Ken's Locksmithing has sent a quote for new locks on our 3 outside doors. We are going to get an additional quote.

We will renew our annual service contract with Robert Ranck for our gas heater and air conditioner.

Financial discussion ensued regarding Certificate of Deposits and Money Market accounts. Mr. Daniel offered to come in and review where to put what to get the best interest, the most fluidity, etc. with the secretary next week.

Motion: Mr. Beam made the motion to allow checks to be written for new bank accounts, certificate of deposit, outside of a meeting for the 4 Certificates of Deposit that were cashed in and up to \$250,000 from our existing Money Market account. This was seconded by Mr. Elston. Motion carried.

Hiring for the position of Secretary/Treasurer.

Motion: Chairman Elston made the motion to hire Deborah M. Kolpak for the position of Secretary/Treasurer the second was made by Mr. Daniel. Motion carried.

Chairman Elston felt it would be good if Ms. Kolpak could begin to come in couple days a week starting with this summer to get prepared for taking over the position in January 2017.

Correspondences was reviewed.

Bills to be Paid:

Motion: Mr. Beam made the motion, Mr. Daniel made the second to pay the bills as listed for June 13, 2016, Motion carried.

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|---------------|-------------|
| General Fund: | \$33,641.66 |
| Payroll | \$ 9,546.83 |

Adjournment: **Motion:** Mr. Beam made the motion to adjourn at 9:59 P.M., Mr. Daniel made the second. Motion carried.

Respectfully submitted,

Susan L. Ward, Secretary